



LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

Board of Directors:

Ralph Ellis – At Large, Chairman
Aaron Albaugh – County, Vice Chairman
Mike Scanlan - County
Russ Brown – City
Patrick Parrish - City
Mendy Schuster – City Alternate
Jason Ingram - County Alternate
Tom Neely - County Alternate

Staff:

Manager: Pete Heimbigner
Clerk of the Board: Christine del Llano
Counsel: Josh Nelson
Landfill Foreman: Royce Brown

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS, SPECIAL MEETING

– AGENDA –

TUESDAY

September 23, 2025 at 3:00 p.m.

707 Nevada Street, Susanville, California 96130

- ▶ Any person desiring to address the Board of Directors shall first secure permission of the presiding officer.
- ▶ The Public may address matters under the jurisdiction of the Board of Directors, and not on the Agenda, at the time provided in the Agenda under Public Comment.
- ▶ The Board of Directors will not take action on any subject that is not on the Agenda.

CALL TO ORDER

- A. ROLL CALL OF BOARD OF DIRECTORS
- B. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
- C. CLOSED SESSION - No items(s) for consideration.
- D. PUBLIC COMMENT

(Any person may address the Board at this time to comment on any subject

not on the agenda. However, the Board may not take action other than to direct staff to place the matter on the agenda at a future meeting).

E. REPORTS AND INFORMATION

1. Unagendized Reports by Board Members
2. Staff Reports
 - Update on Ground Water Monitoring Well Project.

F. CONSENT CALENDAR –

1. *Subject:* Approval of and/or additions to and deletions for the following meeting minutes.

Action Requested: Approve September 2, 2025 Board of Directors Special Meeting Minutes.

G. REGULAR CALENDAR

1. *Subject:* Approve entering into an agreement with Busto's Heavy Equipment Repair, LLC for a not to exceed amount of \$50,000 for a two-year period for heavy equipment repair and service.

Action Requested: 1) Approve Agreement; 2) Authorize Lassen County Director of Public Works to Sign Agreement as LRSWMA Manager.

2. *Subject:* Purchase of a new 2025 Caterpillar 938 wheel loader per attached specifications.

Action Requested: Approve purchase of new 2025 Caterpillar 938 wheel loader per attached specifications in the total amount of \$393,160.00 from Empire Cat through the OMNIA Partners cooperative purchasing contract.

H. ADJOURNMENT

Next Scheduled Board of Directors Meeting: September 23, 2025.



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Staff:

Manager: Pete Heimbigner
Clerk of the Board: Christine del Llano
Counsel: Josh Nelson
Landfill Foreman: Vacant

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS

– MINUTES –

TUESDAY

September 2, 2025, 2025 at 1:00 PM

- A. CALL TO ORDER:** At 1:01 p.m., Chairman Ellis called the meeting to order.
- B. ROLL CALL OF BOARD OF DIRECTORS:** Directors Ellis, Albaugh, Parrish, and Scanlan were present. Directors Brown was absent.
- C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS:** Director Albaugh motioned to approve the agenda as presented. Director Scanlan seconded the motion. The motion was approved.
- D. CLOSED SESSION:**
There were no items for consideration.
- E. PUBLIC COMMENT:**
None
- F. REPORTS AND INFORMATION:**
 - 1. Un-agendized Reports by Board Members:
None

2. Staff Reports:
Update on Ground Water Monitoring Well Project

Pete Heimbigner reported that we have been working on the Ground Water Monitoring Well Project due to being out of compliance and in an enforcement action. The last update in July was that the bid packet was about 95% complete. Heimbigner reported that some comments were made from Lahontan and also our consultant. He would like to get those two together to work out the details. He also needs to work on the bid schedule with the option to award parts and/or pieces to those sites. Heimbigner reported he got tied up in July with some other pressing issues and the last part of August he has been spending most of his time at the Bass Hill landfill, as well as Tina Bernhardt, due to significant staffing shortages. They have been training up staff to be able to run the site. He is hoping in the next couple of weeks, he will be able to circle back to the bid package for completion so he can come back to the Board with some decisions regarding how we want to fund the projects and how we want to proceed with the projects. Director Scanlan asked if Converse Consultants would be doing the ground water monitoring. Mr. Heimbigner stated that Converse is contracted for our ground water monitoring. He stated later in the agenda he has two action items for Converse. One is to clean up prior year (24/25) billing that was over contract and the other is for a new contract for the new (25/26) fiscal year. They will be the engineer on the project and working with the well driller. They will also oversee the installation of the wells.

Heimbigner also reported that Lahontan's comments were technical in nature and requested our progress for the project. He stated we responded to those comments and assured Lahontan that we would keep everyone in the loop regarding our bid packet and bid process. He stated that Lahontan was pleased to see the project is moving along at a good pace. Heimbigner reported he would carve out a couple days to complete the bid packet and get it out.

G. CONSENT CALENDAR:

1. Subject: Approval of and/or Additions to and Deletions for the following meeting minutes.

- April 22, 2025 Board of Directors Regular Meeting Minutes

Director Brown moved to approve the minutes as they have been presented at the meeting. Director Scanlan seconded the motion and they were unanimously approved.

H. REGULAR CALENDAR:

1. Subject: Recommended budget for fiscal year July 1, 2025 – June 30, 2026

- Adopt by Resolution the recommended budget for fiscal year July 1, 2025 – June 30, 2026

Heimbigner presented the Resolution 2025-05 to the Board and explained, as in previous years that the budget process includes presenting the prior year budget for approval and carry it over to the new year until a new budget is complete. The prior year budget line items will remain the same. Heimbigner reported the county is now in the budget process season and the budget process for Solid Waste should be seamless this year as we revamped the entire budget for the prior 2024/2025 season. Our new projects will be added to the budget.

Heimbigner stated that we have until August to complete the 2025/2026 Budget and submit to administration staff. He also stated the Solid Waste

budget is technically not a part of the county budget however it has been released to county. He reported that he had a conversation with the Deputy CAO regarding this subject and they had determined that the Solid Waste budget has been released to the county since the 90's when Public Works oversaw the department. The Board of Supervisors do not approve the Solid Waste budget.

Director Scanlan moved to approve Resolution 2025-05 adopting the recommended budget for the fiscal year July 1, 2025 through June 30, 2026. Chairman Ellis seconded the motion and the Resolution was unanimously approved.

I. ADJOURNMENT:

The next regular meeting is scheduled for: July 22, 2025 at 1:00 p.m.

At 1:14 p.m., Chairman Ellis closed the meeting.

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

RALPH ELLIS,
CHAIRMAN OF THE BOARD OF DIRECTORS

CHRISTINE DEL LLANO,
CLERK OF THE BOARD OF DIRECTORS

Lassen Regional Solid Waste Management Authority



STAFF LETTER

Item G2

September 18, 2025

TO: Board of Directors - Lassen Regional Solid Waste Management Authority
Agenda Date: September 23, 2025

FROM: Pete Heimbigner, Manager

SUBJECT: Purchase of New Caterpillar 938 Wheel Loader

RECOMMENDATION: Consider authorizing the purchase of a new Caterpillar 938 wheel loader in the amount of \$393,160.00.

DISCUSSION: The wheel loader used for material handling at Bass Hill Landfill has reached its useful life and needs to be replaced. Staff has worked with Empire Cat to specify a new replacement loader and attachments to provide for versatility and efficiency of operations (specifications attached).

FINANCIAL IMPACT: Total purchase cost of wheeled compactor is \$393,160.00. Funding for the purchase is in Solid Waste FY 25/26 Budget Unit 585-0241-3006200. This purchase is being made through a cooperative purchasing agreement (Omnia Partners) which has already met the requirement of competitive purchasing.



PETER HEIMBIGNER
 LASSEN REGIONAL SOLID WASTE
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UPDATED 9/18/2025

2025 New Caterpillar 938 Wheel Loader, Waste Handler

Configured as Follows

Ref #	Description	Price
6483114	938 WASTE HANDLER CONFIGURATION	\$321,990
5797722	ENVIRONMENT, MEDIUM DEBRIS	\$3,365
5797731	WEATHER, COLD START 120V	\$3,845
5938993	ENGINE	\$0
5938941	STANDARD LIFT, COUPLER READY (2)	\$1,460
3498013	DIFFERENTIAL,LIMITED SLIP REAR	\$4,080
5938943	HYDRAULICS, 3V	\$2,120
5301628	LINES, AUX 3RD, STD LIFT	\$407
4454725	JUMPER LINES, AUX 3RD, FUSION	\$775
5365284	HYDRAULICS, STANDARD	\$0
5908902	LIGHTS, STD, HALOGEN	\$0
5908867	LIGHTS, AUX, HALOGEN	\$560
6330624	LIGHTS, ROADING, HALOGEN, RH	\$0
5781363	CAB, STANDARD	\$3,500
5797735	AIR CONDITIONING, R134A REF	\$0
5797738	PUSH START, PASSCODE SECURITY	\$0
5938964	SEAT, PREMIUM, JOYSTICK STEER	\$6,470
5797761	CAMERA, REAR VIEW	\$0
5781409	MIRRORS, HEAT, ELEC ADJUST	\$650
5908872	STANDARD RADIO (12V)	\$985
5848230	JOYSTICK STEER	\$11,830
5938936	JOYSTICK 3V, JOYSTICK STEER	\$316
5982802	WINDSHIELD ACCESS STEPS	\$855
5738455	PRODUCT LINK, CELLULAR PLE643	\$0
6047280	TIRES,20.5R25 TL BRAWLER, TR	\$40,200
5938959	FENDERS, DEFLECTORS	\$645
3484657	CTWT, LIGHT,2412LBS, 4PCS	\$0
6198439	HYDRAULIC OIL, STANDARD	\$0
4218926	SERIALIZED TECHNICAL MEDIA KIT	\$0
6159210	DECAL,HI VIS STEP,HANDRAIL,DLX	\$216
6430105	HOLDER,CELL PHONE	\$133
5944136	BEACON, SEAT BELT, LED GREEN	\$385
5965866	MIRRORS, INTERNAL 1X REAR VIEW	\$136
3420215	VISOR, INTERNAL, REAR	\$187
6318725	GUARD, FRONT LIGHTS	\$505
4339751	GUARD, TILT CYLINDER, STD LIFT	\$1,030
6023934	GUARD, WINDSHIELD	\$4,300
3498165	GUARD, POWERTRAIN, LOWER	\$1,870
4251425	GUARD, POWERTRAIN, SIDE	\$730
3498163	GUARD, CRANKCASE	\$1,285
3498164	GUARD, DRIVESHAFT	\$830
6313992	GUARD, STEERING CYLINDER	\$990

3911990	GUARD, HITCH	\$925
3874096	FILM GP, WASTE HANDLER	\$0
5797764	AUTOLUBE	\$8,810
5650906	SPEED LIMITER, 20KPH	\$0
0P2266	SHIPPING/STORAGE PROTECTION	\$274
5365314	QUICK COUPLER,FUSION,HIGH VIS	\$5,610
4174342	BUCKET-LM, 5.5 YD3, FUS, BOCE	\$13,903
4798108	SNOW PLOW, 12', FUS	\$16,708
5927178	RAKE, 84", FWTC, FUSION	\$23,056
4174355	BUCKET-GP, 3.2 YD3, FUS, BOCE	\$11,417
0G6022	CERTIFICATE OF ORIGIN, ENGL	\$0
0P0725	ROLL ON-ROLL OFF	\$344

Pricing Summary

	Caterpillar List Price:	\$496,967
Less OMNIA Partners Cooperative Contract #212816 Discount (24%):		(\$119,272)
Less Additional Empire Discount: (4%):		(\$19,879)
	Sale Price:	\$357,816
	Caterpillar Extended Warranty:	\$3,880
	Delivery:	\$1,500
	Sales Tax (8.25%):	<u>\$29,964</u>
	Grand Total:	\$393,160

INCLUDES CATERPILLAR PREMIER STANDARD FACTORY WARRANTY 12MONTHS/UNLIMITED HOURS.
INCLUDES CATERPILLAR EXTENDED, POWERTRAIN+HYDRAULICS+TECHNICAL WARRANTY 84MONTHS/5000HOURS.

Sincerely,

Mike Hulse
Empire Southwest
Account Manager, Governmental
(775) 560-8227

This quote is good for thirty days and prices are subject to change. All finance options are subject to credit approval. By purchasing goods or services from Empire, you agree to Empire's Terms (www.empire-cat.com/salesserviceterms), which are incorporated into this quote. Client agrees that pricing is subject to adjustment in the event a manufacturer increases pricing due to changes in applicable tariffs, duties, or other governmental charges. Due to market issues outside of Empire's control, any tires listed on this quote may not be available at time of shipment. All tire makes, models and costs are subject to change.