



## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

### Board of Directors:

Ralph Ellis, Chairman  
Tom Hammond, Vice Chairman  
Chris Gallagher  
Brian Moore  
Kevin Stafford  
Joe Franco (City Alternate)  
Jeff Hemphill (County Alternate)

### Staff:

Manager: Tom Valentino  
Program Coordinator: Gracie Phillips  
Counsel: Josh Nelson  
Landfill Foreman: Gary Gillis  
Clerk of the Board: Deborah Rivas

## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

### BOARD OF DIRECTORS

#### – MINUTES –

TUESDAY

December 11, 2018 at 1:00 p.m.

- 
- A. **CALL TO ORDER.** *At 1:00 p.m. Vice Chairman Hammond called the meeting to order.*
- B. **ROLL CALL OF BOARD OF DIRECTORS.** *Clerk of the Board Rivas called the roll. Vice Chairman Hammond, Director Gallagher, Director Moore and Director Stafford were present. Chairman Ellis was not present.*
- C. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** *Director Moore motioned to approve the agenda as written. Director Gallagher seconded. The motion was approved 4-0.*
- D. **PUBLIC COMMENT.** *Damon Shea, C&S Waste Solutions, reported: the quality of materials placed in the recycling carts is starting to improve, Recycling Coordinator, Katie Cyprian, continues to educate customers. Additionally, Mr. Shea reported they are working on updates for their app, such as adding bill pay; collection delays due to upcoming holidays, Christmas and New Years; the winter newsletter will be attached to customer's January bill; grinding of the green waste pile at Bass Hill Landfill is currently on-going; C&S Waste purchased a new side-loader refuse truck; refuse collection staying busy with on-going projects at Wendel, the Sierra Army Depot and the California Department of Corrections.*



## E. REPORTS AND INFORMATION

1. **Unagendized Reports by Board Members.** *Director Gallagher questioned Mr. Shea on Christmas Tree pick up. Mr. Shea reported curb-side Christmas Tree pick up will commence January 7, 2019 for approximately one week.*

*Vice Chairman Hammond thanked C&S Waste and Authority staff for their assistance with community clean ups. Vice Chairman Hammond reported he is planning to meet with the landlords of West Patton Village in Herlong to discuss adding a thirty-five (\$35) dollar fee to tenants' rent for voluntary refuse service.*

2. **Auditor's Report.** *Manager Valentino reported on the budget. The Authority is over budget on vehicle maintenance due to dump truck repairs and will adjust fund appropriations. Revenues are meeting budget estimates for year. Manager Valentino reported he worked with the Lassen County Treasurer to obtain a one-year T-Bill investment for the landfill closure fund. No action required nor taken.*
3. **Claims of Expenses - October 16 to December 4, 2018.** *Manager Valentino noted expenses for equipment repairs (Cashman), North State Environmental for ground-water monitoring and Special District Association 2019 dues. No action taken nor required.*
4. **Staff Reports.** *Manager Valentino reported the request to reduce monitoring at Bieber Landfill to semi-annual was approved by the RWQCB. CalRecycle letter was received on compliance with the 2017 Electronic Annual Report (EAR) review. Manager Valentino reported the field work by the outside auditor, Price Paige and Company, was completed on November 28, 2018; the report is to be expected by early 2019. At Bass Hill Landfill the winter pad is completed, green waste grinding is currently on-going, scrap metal pick-up is upcoming and the Ford F250 pick-up truck has been purchased and will be delivered early 2019.*

*Additionally, Manager Valentino reported he has been in contact with Fish and Wildlife on the Bass Hill easement and hopes to have an agreement early 2019. He also reported on the organic waste facility visit in Sparks, Nevada with John and Damon Shea and informed the Board the Authority will be working with C&S Waste on disposal rates for organic waste recycling in efforts to work towards compliance with SB 1383 regulations. Additionally, the Authority will be working with C&S Waste on a scrap tire proposal for transfer stations. The Manager reported Michael Day, of Trane Climate Solutions/Ingersoll-Rand is interested in a site visit at Bass Hill Landfill for a potential landfill gas project. Finally, the Manager discussed articles of interest and the upcoming years' goals: digitize files, acquire buffer space at Bass Hill Landfill, equipment upgrades and development of a*



*transition plan for the possibility of a new Manager.*

**F. CONSENT CALENDAR**

1. **Subject: Approval of and/or Additions to and Deletions from the October 23, 2018, Board of Directors Regular Meeting Minutes (All Directors Present October 23).**

*Director Gallagher motioned to approve and Director Stafford seconded. Motion was approved 4-0.*

**G. REGULAR CALENDAR**

1. **Subject: First reading of Ordinance No. 10 - Amendment of LRSWMA Code regarding Time of Board of Directors Meetings.**

*Following some discussion, Director Moore motioned to approve the first reading of Ordinance No. 10. Director Gallagher seconded. Motion was approved 4 - 0.*

2. **Subject: Review of C&S Waste Solutions' Collection Rates Commencing January 2019.**


*Board and Staff discussion of 5% increase of C&S Waste Solutions collection rates to commence January 2019. No action taken.*

**H. ADJOURNMENT**

*At 1:40 p.m., Vice Chairman Hammond adjourned the meeting.*

**LASSEN REGIONAL SOLID WASTE  
MANAGEMENT AUTHORITY**

  
\_\_\_\_\_  
RALPH ELLIS,  
CHAIRMAN OF THE BOARD OF DIRECTORS

  
\_\_\_\_\_  
DEBORAH RIVAS,  
CLERK OF THE BOARD OF DIRECTORS

