



LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY
(a California public agency)

Board of Directors:

Ralph Ellis, Chairman
Tom Hammond, Vice Chairman
Chris Gallagher
Brian Moore
Kevin Stafford
Joe Franco (City Alternate)
Jeff Hemphill (County Alternate)

Staff:

Manager: Tom Valentino
Program Coordinator: Gracie Phillips
Counsel: Josh Nelson
Landfill Foreman: Gary Gillis
Clerk of the Board: Deborah Rivas

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS

– MINUTES –

TUESDAY

October 23, 2018 at 3:00 p.m.

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- A. **CALL TO ORDER.** *At 3:00 p.m. Chairman Ellis called the meeting to order.*
- B. **ROLL CALL OF BOARD OF DIRECTORS.** *Clerk of the Board Rivas called the roll. Chairman Ellis, Vice Chairman Hammond, Director Gallagher, Director Moore and Director Stafford were present.*
- C. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** *Director Gallagher motioned to approve the agenda as written. Director Moore seconded. The motion was approved 5 - 0.*
- D. **PUBLIC COMMENT.** *Damon Shea, C&S Waste Solutions, reported: refuse collection is starting to slow down; the Eagle Lake area will have their last pick up next week; disposal from High Desert State Prison has increased due to renovation projects; Katie Cyprian has been conducting recycling presentations at schools and plans to present at Rotary the following week; grinding of the green waste pile at Bass Hill Landfill will be scheduled in the upcoming weeks; and they will be receiving two new split body garbage trucks.*

Mr. Shea also reported that he, John Shea and Tom Valentino will visit an organic facility in Sparks, Nevada. Manager Valentino noted due to the SB 1383 legislation, organic waste recycling will become mandatory and LRSWMA would like to show reasonable efforts to achieve compliance.

Mr. Shea closed with noting they received a quote from Waste Tire Products in Orland, California, for scrap tire disposal and the Leavitt Lake clean-up went well.

E. REPORTS AND INFORMATION

1. **Unagendized Reports by Board Members.** *Chairman Hammond thanked C&S Waste for their assistance with the Leavitt Lake clean-up and Authority staff for the donated bins.*
2. **Claims of Expenses – August 22 to September 18, 2018.** *Manager Valentino noted the Spotter position remains vacant and that staff may re-fly the job opening in the spring, disposal revenue is on track and miscellaneous income received reflects scrap metal and mattresses sales. No action taken nor required.*
3. **Auditor's Report.** *Manager Valentino noted expenses for litter bags (which were purchased with grant funds), Blue Ridge Service's for the drone mapping of Bieber Landfill, Cashman for the D7R repairs and base rock purchased from Pee Wee Enterprises. No action taken nor required.*
4. **Staff Reports.** *Manager Valentino reported a letter was submitted to the state Regional Water Quality Control Board requesting Bieber Landfill monitoring be reduced from quarterly to semi-annual. Valentino informed the Board of Directors that Program Coordinator Phillips will train at the Bieber Transfer Station October 24, 2018. Manager Valentino reported LRSWMA is seeking possible candidates for gatekeeper positions at Spalding, Madeline and Ravendale transfer stations. The gatekeeper for Madeline and Ravendale facilities has accepted full-time employment with Lassen County's Road Department, but expressed interest to maintain his gatekeeper position. Manager Valentino reported he has not heard from Fish and Game on the easement agreement adjacent to Bass Hill Landfill and the landfill scales will be calibrated on October 24, 2018. Program Coordinator Phillips provided an update on SB 212; pharmaceutical and sharps waste stewardship. Finally, the Manager discussed state legislation and reported the audit will commence late November, 2018.*

F. CONSENT CALENDAR

1. **Subject: Approval of and/or Additions to and Deletions from the August 28, 2018 Board of Directors Regular Meeting Minutes (Directors Gallagher, Moore and Stafford Present August 28).**

Director Stafford motioned to approve and Director Gallagher seconded. Motion was approved 3 - 0.

2. **Subject: Approval of and/or Additions to and Deletions from the September 5, 2018, Board of Directors Regular Meeting Minutes (Chairman Ellis and Directors Gallagher and Stafford Present September 25).**

Director Stafford motioned to approve the meeting minutes. Director Gallagher seconded. Motion was approved 3 - 0.

G. REGULAR CALENDAR

1. **Subject: Amendment to FY 18/19 Capital Improvements Budget for Purchase of Pick-up Truck.**

Chairman Hammond motioned to amend the fiscal year 2018/2019 Capital Improvements budget for purchase of a Ford F-250 pick-up. Director Stafford seconded. Motion was approved 5 - 0.

2. **Subject: Review of Year-End FY 17/18 Budget - Revenue, Expenses and Fund Balances.**

Board and Staff discussion of the final numbers for the fiscal year 2017/2018 budget. No action taken.

3. **Subject: Review and Consideration of Amending Schedule for November and December 2018 Board of Directors Meetings.**


Board and Staff discussion to postpone the November 22nd meeting to December 11, 2018, at 1:00 PM. The November 22 and December 25, 2018 board meetings were cancelled by unanimous consent. An adjourned regular meeting will be held on December 11, 2018.

H. ADJOURNMENT. *At 3:54 p.m., Chairman Ellis adjourned the meeting.*

**LASSEN REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY**



RALPH ELLIS, 
CHAIRMAN OF THE BOARD OF DIRECTORS



DEBORAH RIVAS,
CLERK OF THE BOARD OF DIRECTORS

