



## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

### Board of Directors:

Ralph Ellis, Chairman  
Tom Hammond, Vice Chairman  
Chris Gallagher  
Brian Moore  
Kevin Stafford  
Joe Franco (City Alternate)  
Jeff Hemphill (County Alternate)

### Staff:

Manager: Tom Valentino  
Program Coordinator: Gracie Phillips  
Counsel: Josh Nelson  
Landfill Foreman: Gary Gillis  
Clerk of the Board: Deborah Rivas

## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

### BOARD OF DIRECTORS

### – MINUTES –

TUESDAY

September 25, 2018 at 3:00 p.m.

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- A. **CALL TO ORDER.** *At 3:00 p.m. Chairman Ellis called the meeting to order.*
- B. **ROLL CALL OF BOARD OF DIRECTORS.** *Clerk of the Board Rivas called the roll. Director Gallagher, Director Stafford, and Chairman Ellis were present. Vice Chairman Hammond and Director Moore were absent.*
- C. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** *Manager Valentino stated there is an insufficient number of Board members attending to take action on Agenda Items F-1 and G-2. Chairman Ellis requested discussion, but no action, on Agenda Item G-2. Director Stafford motioned to approve the modified agenda. Director Gallagher seconded. Motion approved 3 - 0.*
- D. **PUBLIC COMMENT.** *Damon Shea, C&S Waste Solutions, reported to the Board of Directors that C&S' mobile phone app is working well and providing important notifications to customers. Mr. Shea also provided information on: reduced hauling from Eagle Lake area, but steady debris box hauling services; a new driver hire; a contract with Waste Recovery West in Stockton, CA for waste tire disposal; and possible routine collection of solid wastes at High Desert State Prison. New C&S recycling coordinator Katelyn (Katie) Cyprian was introduced to the Board of Directors. Ms. Cyprian described her job duties and answered questions from Directors on suitable materials for placement in recycling carts.*

## **E. REPORTS AND INFORMATION**

1. **Unagendized Reports by Board Members.** *No reports by Board Members were presented.*
2. **Claims of Expenses – August 22 to September 18, 2018.** *Manager Valentino noted litter bag purchases, water trailer purchase and payment of services charges to Stericycle for the HHW collection event. No action required nor taken.*
3. **Auditor's Report.** *Manager Valentino reported the budget status report lacks FY 2018/2019 appropriations, but should be available for the next meeting report. Also noted the fund balances are good. No action taken nor required.*
4. **Staff Reports.** *Manager Valentino introduced new Program Coordinator Gracie Phillips to the Board of Directors. The Manager also noted granting of an extension by CalRecycle for landfill gas compliance at Bass Hill Landfill, receipt of a letter from SDRMA thanking the agency for no claims during FY 17/18, issuance of quarterly groundwater monitoring reports for Bieber and Herlong landfills, pending application for reduced groundwater monitoring frequency at Bieber Landfill, efforts by staff at Bass Hill Landfill for winter operations, repair of the dump truck engine head, re-flying the job opening for the Landfill Spotter position, and hiring a new Gatekeeper for the Herlong Transfer Station. Valentino also reported that the annual gatekeeper meeting would be held on September 27<sup>th</sup> at the Susanville office and that the last landfill day for 2018 at Westwood will be held on October 3<sup>rd</sup>. Finally, the Manager discussed two articles: one on the ongoing crisis in recycling markets and the call to eliminate single-stream recycling; and the other on plastic waste regarding improper disposal as the main factor for plastic contamination in streams, lakes and oceans.*

## **F. CONSENT CALENDAR**

1. **Subject: Approval of and/or Additions to and Deletions from the August 28, 2018 Board of Directors Regular Meeting Minutes (Directors Gallagher, Moore and Stafford Present August 28).**

*Agenda item pulled due to a lack of quorum.*

## **G. REGULAR CALENDAR**

1. **Subject: Final Reading of Ordinance No. 09 –Amendment of LRSWMA Code Regarding Emergencies.**

*Director Gallagher motioned to approve the final reading of Ordinance No. 09. Director Stafford seconded. Motion was approved 3 - 0.*

2. **Subject: Amendment of FY 18/19 Capital Improvements Budget for Purchase of Pick-up Truck.**

*Board and Staff discussion of merits of purchasing a new vehicle versus used one. No action taken due to lack of quorum.*


3. **Subject: Review and Consideration of Amending Schedule for LRSWMA Board of Directors Meetings.**

*Board and Staff discussion. No changes to the Board of Director meeting schedule was proposed at this time.*

#### H. **ADJOURNMENT**

*At 3:41 p.m., Chairman Ellis adjourned the meeting.*

#### **LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY**



RALPH ELLIS,  
CHAIRMAN OF THE BOARD OF DIRECTORS



DEBORAH RIVAS,  
CLERK OF THE BOARD OF DIRECTORS

