



## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

### Board of Directors:

Ralph Ellis, Chairman  
Tom Hammond, Vice Chairman  
Chris Gallagher  
Brian Moore  
Kevin Stafford  
Joe Franco (City Alternate)  
Jeff Hemphill (County Alternate)

### Staff:

Manager: Tom Valentino  
Program Coordinator: Gracie Phillips  
Counsel: Josh Nelson  
Landfill Foreman: Gary Gillis  
Clerk of the Board: Deborah Rivas

## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

### BOARD OF DIRECTORS

#### – MINUTES –

TUESDAY

August 28, 2018 at 3:00 p.m.

707 Nevada Street, Susanville, California 96130

- 
- A. **CALL TO ORDER.** *At 3:00 p.m. Director Gallagher called the meeting to order.*
- B. **ROLL CALL OF BOARD OF DIRECTORS.** *Clerk of the Board Rivas called the roll. Director Gallagher, Director Moore, and Director Stafford were present. Vice Chairman Hammond and Chairman Ellis were absent. Director Gallagher agreed to chair the meeting.*
- C. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** *Director Stafford motioned to approve the agenda as written. Director Moore seconded. The motion was approved 3 - 0.*
- D. **PUBLIC COMMENT.** *Damon Shea, C&S Waste Solutions, stated that there have been fewer cancellations of recycling accounts over the past few weeks and that staff is noticing the recyclables are less contaminated. C&S staff are preparing power point presentations on recycling for school groups and community organizations. Recycling boxes are being painted blue. A replacement side loader trash truck has been delivered to Susanville. Scrap tires have been removed from the Bieber Transfer Station. Curbside green waste collections have slowed. Mr. Shea closed with noting that collection services will be pushed back one day the week of September 3 following the Labor Day Holiday.*

*Sara Chandler introduced herself as the interim enforcement agent for the Lassen County Department of Environmental Health. Ms. Chandler stated she was replacing Michael Struve for landfill and transfer station inspections on a temporary basis. Environmental Health is currently recruiting for a permanent enforcement agent.*

**E. CLOSED SESSION – CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

**Property:** Bass Hill Wildlife Area, Proposed Stormwater Basin Easement  
**Agency Negotiators:** Tom Valentino, Josh Nelson  
**Negotiating Parties:** Department of Fish and Wildlife  
**Under Negotiation:** Price and Terms of Payment

*Closed session commenced at 3:11 p.m. At 3:23 p.m., the closed session was completed. Manager Valentino announced at the resumption of open session that no reportable actions occurred.*

**F. REPORTS AND INFORMATION**

1. **Unagendized Reports by Board Members.** *Acting Chairman Gallagher requested that a discussion and possible action on the frequency of Board of Directors meeting be agendized for the September 25, 2018 meeting.*
2. **Claims of Expenses – July 18 to August 21, 2018.** *Manager Valentino noted expenses for the state of California quarterly solid waste fee, annual dues for the Environmental Services JPA and the annual liability insurance premium. No action taken nor required.*
4. **Staff Reports.** *Manager Valentino reported that the Board meeting was the last one for Program Coordinator Paula Wesch. He also announced that Gracie Phillips accepted the Program Coordinator position. Ms. Phillips most recently worked for the Lassen County Probation Department.*

*Valentino, Paula Wesch and Gracie Phillips all attended the Environmental Services JPA meeting in Sacramento on August 16. Presentations on food waste composting and disaster waste planning were presented, along with a field trip to Yolo County Landfill to observe an in-situ composting operation. Valentino also noted that state legislation on eliminating Waste Disposal Permit fees have stalled and that CalRecycle is moving rapidly to finalize mandatory organic waste recycling regulations.*

*At Bass Hill Landfill, staff applied for an extension of the deadline for compliance with landfill gas emission regulations. Valentino also discussed an August 2 CalRecycle inspection and a violation for soil*

*cover in the winter disposal area. Valentino noted that staff disputes the cover violation. Landfill staff are preparing for winter operations, including construction of a new all-weather pad. The landfill dump truck has an engine head failure. Landfill Foreman Gillis is having difficulty locating a replacement head. And the water trailer was delivered and is operational.*

*On the evening of August 15, CalFire entered the landfill site to respond to smoke emitting from the chipped green waste pile. Manager Valentino has been in contact with OES Chief Eric Ewing to discuss the incident. The height of the chip pile has been lowered at the suggestion of Chief Ewing.*

*Topographic mapping of Bieber Landfill was completed, as required by CalRecycle. The map shows no differential settlement of the landfill. Grading and drainage remains in compliance with state regulations.*

*The Manager also noted that the 2001 Ford Explorer is having mechanical issues. The vehicle is primarily used by Landfill Foreman Gillis. Valentino requested Board authorization to get bids to replace the Explorer and present them at the September 25 meeting for Directors review and possible action. The Board granted the Manager's request.*

*Last, inspections of the Bass Hill, Bieber, Herlong and Westwood facilities by county Environmental Health Dept staff were presented. Only Bass Hill Landfill received a violation (for landfill gas).*

#### **G. CONSENT CALENDAR**

- 1. Subject: Approval of and/or Additions to and Deletions from the July 24, 2018 Board of Directors Regular Meeting Minutes (All Directors Present July 24).**
- 2. Subject: Approval of and/or Additions to and Deletions from the August 7, 2018 Board of Directors Special Meeting Minutes (All Directors Except Vice Chairman Hammond Present August 7).**

*Director Stafford motioned to approve the consent calendar. Director Moore seconded. The motion was approved 3 – 0.*

#### **H. REGULAR CALENDAR**

- 1. Subject: First Reading of Ordinance No. 09 –Amendment of LRSWMA Code Regarding Emergencies.** *Manager Valentino presented an overview of the ordinance. Director Moore motioned to approve the first reading of Ordinance No. 09 as written. Director Stafford seconded. The motion was approved 3 – 0.*

2. **Subject: Biennial Review of LRSMWA Code for Conflict of Interest.**  
*Authority Counsel Nelson presented his finding that the agency Code for conflict of interest is current with applicable state regulations. Director Stafford motioned to affirm Counselor Nelson's findings. Director Moore seconded. The motion was approved 3 – 0.*
3. **Subject: Consideration of Resolution No. 2018-06 – Commending Paula Wesch for Her Service to the LRSWMA.** *Director Stafford motioned to approved Resolution No. 2018-06. Director Moore seconded. The motion was approved 3 – 0. Board members and staff expressed their appreciation to Paula for her contributions to the success of the Authority and wished her the best of luck with her future endeavors.*

- I. **ADJOURNMENT.** *At 4:03 p.m. acting Chairman Gallagher adjourned the meeting.*

**LASSEN REGIONAL SOLID WASTE  
MANAGEMENT AUTHORITY**

---

RALPH ELLIS,  
CHAIRMAN OF THE BOARD OF DIRECTORS

---

DEBORAH RIVAS,  
CLERK OF THE BOARD OF DIRECTORS