



LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

Board of Directors:

Kathie Garnier, Chairman
Tom Hammond, Vice Chairman
Ralph Ellis
Chris Gallagher
Kevin Stafford
Jeff Hemphill (County Alternate)

Staff:

Manager: Tom Valentino
Program Coordinator: Paula Wesch
Counsel: Josh Nelson
Landfill Foreman: Gary Gillis
Clerk of the Board: Deborah Rivas

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS

– MINUTES –

TUESDAY

May 22 2018 at 3:00 p.m.

707 Nevada Street, Susanville, California 96130

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- A. **CALL TO ORDER.** *Chairman Garnier called the meeting to order at 3:03 p.m.*
- B. **ROLL CALL OF BOARD OF DIRECTORS.** *Director Ellis, Director Gallagher, Director Stafford, and Chairman Garnier were all present. Vice Chairman Hammond was absent.*
- C. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** *Director Gallagher motioned to approve the agenda as written. Director Stafford seconded. The motion was approved 4 - 0.*
- D. **PUBLIC COMMENT.** *Damon Shea, C&S Waste Solutions, updated the Board on the on-going recycling education, relabeling of recycling carts, website updates, meetings with businesses for mandatory commercial recycling education, green waste grinding at Bass Hill Landfill, tire amnesty events and the Memorial Day holiday schedule.*
- E. **REPORTS AND INFORMATION**
1. **Unagendized Reports by Board Members.** *None*

2. **Auditor's Report Dated May 16, 2018.** *Discussion by Board and staff. Manager Valentino commented that 87% of the year had elapsed, expenses are under projections and revenues are exceeding estimates. The Manager also noted that transfer of allocations between budget categories will need to be done, including the Transportation and Travel allocation to cover increased fuel expenses.*
3. **Claims of Expenses – April 19 to May 16, 2018.** *Discussion by Board and staff. Manager Valentino noted the California Board of Equalization fees of approximately \$6,000 as well as the storm water permit fees of \$2,800 for Bass Hill and Westwood landfills.*
4. **Staff Reports.** *Manager Valentino introduced the Environmental Health (EH) contracted Local Enforcement Agent (LEA) Doug Ames. EH has opted to hire their own employee to act as the LEA and Mr. Ames introduced Michael Struve to the Board. Mr. Valentino updated the Board members on the possibility of credit card acceptance at Bass Hill Landfill.*

Program Coordinator Wesch commented on two tire amnesty events, one at Bass Hill Landfill and the other at Herlong Transfer Station. She also updated the Board on the Household Hazardous Waste event that was held on May 11, 2018 at Bass Hill Landfill as well as the results of a conference call with CalRecycle for their upcoming yearly visit.

Mr. Valentino updated the Board on staff comments sent to the California Department of Fish and Wildlife (CDFW) regarding the draft landfill easement, comments from the California Air Resources Board (CARB) on installing a landfill gas system at Bass Hill Landfill, calculations for heavy equipment fleet emissions, and the working face move from the winter area to the summer area. Mr. Valentino also presented information to the Board of Directors on preparation of a CalRecycle-required revised post-closure maintenance plan for Bieber Landfill, concrete debris removal at Spalding TS in compliance with the 10-year lease agreement with the US Forest Service, upcoming inspection of Westwood Landfill by the state Regional Water Quality Control Board, possible rural waiver from SB 1383 regulatory requirements until 2025 (except for reporting), and the CAT D7R crawler dozer transmission repair that was budgeted at \$48,000 but invoiced for \$53,725.15 (staff is questioning some of the charges). Last, the Manager noted a letter from CalRecycle Director Scott Smithline, articles of interest relating to recycling, and landfill and transfer station inspection reports.

F. CONSENT CALENDAR

1. **Subject: Approval of and/or Additions to and Deletions from the February 27, 2018 Board of Directors Regular Meeting Minutes (Chairman Garnier and Directors Gallagher and Stafford Present February 27).** *Director Stafford motioned to approve the February 27, 2018 Board of Directors Regular Meeting Minutes. Director Gallagher seconded. The motion was approved 3 - 0 with Director Ellis abstaining.*
2. **Subject: Approval of and/or Additions to and Deletions from the March 27, 2018 Board of Directors Regular Meeting Minutes (Chairman Garnier and Directors Ellis and Stafford Present March 27).** *Director Stafford motioned to approve the March 27, 2018 Board of Directors Regular Meeting Minutes. Director Ellis seconded. The motion was approved 3-0 with Director Gallagher abstaining.*
3. **Subject: Approval of and/or Additions to and Deletions from the April 24, 2018 Board of Directors Regular Meeting Minutes (Vice Chairman Hammond and Directors Gallagher and Stafford Present March 27).** *This was tabled until the next meeting due to a lack of members present.*

G. PUBLIC HEARING

Chairman Garnier started the hearing at 3:52 p.m.

1. **Subject: Consideration of Draft Fiscal Year 2018/2019 Budget for the LRSWMA.** *Manager Valentino presented the draft fiscal year 2018/2019 budget and noted a modest increase in Employee Salary and Benefits due to the anticipated departure of the Program Coordinator. Proposed use of a consultant during the transition period of hiring a new Program Coordinator and a decrease in the Services and Supplies budget was also presented. The purchase of a water trailer for use at Bass Hill and Westwood Landfills under Capital Improvements was introduced. Estimated expenses for FY 18/19 (including a \$100,000 deposit into Capital Improvements fund) would be \$1,650,909. Revenue is estimated at \$1,690,000. Discussion by Board and Staff. Lassen County CAO Richard Egan commented that the consultant work may be considered employment. The Board directed staff to work with Authority Counsel Josh Nelson on the consultant job description. Director Gallagher motioned to approve the Draft Fiscal Year 2018/2019 Budget for the LRSWMA. Director Ellis seconded. The motion was approved 4 - 0.*

Chairman Garnier closed the hearing at 4: 10 p.m.

H. REGULAR CALENDAR

1. **Subject: Consideration of Amendment of Fiscal Year 2017/2018 Fund 586 (Capital Improvements Fund) Budget Appropriation for Purchase of Security System at Bass Hill Landfill.** *Discussion by Board and staff. Director Gallagher motioned to approve the Fiscal Year 2017/2018 Fund 586 (Capital Improvements Fund) Budget Appropriation for Purchase of Security System at Bass Hill Landfill. Director Ellis seconded. The motion was approved 4 - 0.*

I. ADJOURNMENT. *Chairman Garnier adjourned the meeting at 4:15 p.m.*

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WASTE MANAGEMENT AUTHORITY

KATHIE GARNIER,
CHAIR OF THE BOARD OF DIRECTORS

ATTEST:

DEBORAH RIVAS
CLERK OF THE BOARD OF DIRECTORS