



LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

Board of Directors:

Kathie Garnier, Chairman
Tom Hammond, Vice Chairman
Ralph Ellis
Chris Gallagher
Kevin Stafford
Jim Graham (Public Alternate)
Jeff Hemphill (County Alternate)

Staff:

Manager: Tom Valentino
Program Coordinator: Paula Wesch
Counsel: Josh Nelson
Landfill Foreman: Gary Gillis
Clerk of the Board: Deborah Rivas

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS

– MINUTES –

TUESDAY

February 27, 2018 at 3:00 p.m.

707 Nevada Street, Susanville, California 96130

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- A. **CALL TO ORDER.** *Chairman Garnier called the meeting to order at 3:01 pm.*
- B. **ROLL CALL OF BOARD OF DIRECTORS.** *Clerk of the Board Rivas called the roll. Director Gallagher, Director Stafford, and Chairman Garnier were all present. Director Ellis and Vice Chairman Hammond were absent.*
- C. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** *Manager Valentino asked that Item G1 be moved up in the agenda between E3 and E4. Director Gallagher motioned to approve the agenda with the requested changes. Director Stafford seconded. The motion was approved 3 - 0.*
- D. **PUBLIC COMMENT.** *Damon Shea, C&S Waste Solutions, gave a very brief update on holiday schedule mis-communications for President's Day and a comment on the quiet winter that they are having.*
- E. **REPORTS AND INFORMATION**
1. **Unagendized Reports by Board Members.** *None*
 2. **Auditor's Report Dated February 20, 2018.** *Discussion by Board and staff. Manager Valentino has to do some budget transfers for line item 1701 - Vehicle Maintenance.*

3. **Claims of Expenses – January 18 to February 21, 2018.** *Discussion by staff and Board. Large expenses included replacement shop lights at Bass Hill Landfill, North State Environmental ground water monitoring, and approximately \$36,000 to the State Water Resources Control Board.*

G. REGULAR CALENDAR

1. **Subject: Presentation of Fiscal Year 2016/2017 LRSWMA Independent Audit by Price, Paige and Company.** *Presentation of independent financial audit by Fausto Hinojosa of Price, Paige & Company. The Authority received a “clean audit,” which is an unmodified opinion that all the financial data is fairly stated. Discussion by Board and Staff. No action needed or taken.*

E. REPORTS AND INFORMATION - continued

4. **Staff Reports.** *Manager Valentino updated the Board on the continuing recycling challenges that both the Solid Waste Authority and C&S Waste Solutions are facing. When C&S started in 2011, they were being paid approximately \$75 per ton for mixed recycleables. Now they are paying \$55 a ton. The Board directed Manager Valentino to come back with an agenda item regarding a possible recycling surcharge. Mr. Valentino also updated the Board on the CAT transmission repair, Bass Hill Landfill buffer space acquisition, ongoing break-ins at Bass Hill Landfill and the need for installation of a security system, the revised Solid Waste Facility Permit for Westwood Landfill, a revision of the Westwood Landfill postclosure maintenance cost estimate and finally, facility inspections.*

F. CONSENT CALENDAR

1. **Subject: Approval of and/or Additions to and Deletions from the January 23, 2018 Board of Directors Regular Meeting Minutes (All Board of Directors Members Present January 23).** *Discussion by Board and Staff. Director Gallagher motioned to approve the January 23, 2018 Board of Directors Regular Meeting Minutes (All Board of Directors Members Present January 23). Director Stafford seconded. The motion was approved 3-0.*

G. REGULAR CALENDAR

1. **Subject: Presentation of Fiscal Year 2016/2017 LRSWMA Independent Audit by Price, Paige and Company.** *Moved between E3 and E4.*

2. **Subject: Consideration of Modification of Operating Hours, Madeline and Ravendale Transfer Stations.** *Manager Valentino and Program Coordinator Wesch updated the Board on the status of the Madeline and Ravendale Transfer Stations. There is no local gatekeeper at the moment due to employee retirement, so a backup gatekeeper is being sent to operate the transfer stations at an approximate cost per operating day of \$200. When a local gatekeeper is there the cost is approximately \$100 per day not including bin hauling or portable toilet expenses. Staff requested a reduction in hours until a local gatekeeper could be hired and trained at which time a re-evaluation of the operating hours will be done. Director Gallagher motioned to approve the Modification of Operating Hours at the Madeline and Ravendale Transfer Stations from seven hours to four hours per day. Director Stafford seconded. The motion was approved 3 - 0.*
3. **Subject: Consideration of Resolution No. 2018-02 Authorizing Implementation of an Administration Fee for Special Disposal Requests.** *Manager Valentino discussed with the Board a possible Administrative Fee related to the time that the Manager spends on special circumstance solid waste. Specifically the time spent on determining the acceptability of some solid wastes such as cannabis, asbestos, etc., as well as determining what testing, if any, is needed. Manager Valentino recommended a fee equal to his hourly fee in order to compensate the Authority for the extra time needed for these special cases. Director Gallagher motioned to approve Resolution No. 2018-02 Authorizing Implementation of an Administration Fee for Special Disposal Requests. Director Stafford seconded. The motion was approved 3 - 0.*

H. **ADJOURNMENT.** *Chairman Garnier adjourned the meeting at 4:05 pm.*

LASSEN REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY

KATHIE GARNIER
CHAIR OF THE BOARD OF DIRECTORS

ATTEST:

DEBORAH RIVAS
CLERK OF THE BOARD OF DIRECTORS

