



LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

Board of Directors:

Kathie Garnier, Chairman
Tom Hammond, Vice Chairman
Ralph Ellis
Chris Gallagher
Kevin Stafford
Jeff Hemphill (County Alternate)
Phil Bertanzoni (Public Alternate)

Staff:

Manager: Tom Valentino
Program Coordinator: Paula Wesch
Counsel: Josh Nelson
Landfill Foreman: Gary Gillis
Clerk of the Board: Deborah Rivas

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS

– MINUTES –

TUESDAY

October 24, 2017 at 3:00 p.m.

707 Nevada Street, Susanville, California 96130

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- A. **CALL TO ORDER.** *Vice Chairman Hammond called the meeting to order at 3:00 pm.*
- B. **ROLL CALL OF BOARD OF DIRECTORS.** *Clerk of the Board Rivas called the roll. Director Ellis, Director Gallagher, Director Stafford and Vice Chairman Hammond were all present. Chairman Garnier was absent.*
- C. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** *Director Gallagher motioned to approve the agenda as written. Director Stafford seconded. The motion was approved 4 - 0.*
- D. **PUBLIC COMMENT.** *Damon Shea, C&S Waste Solutions, gave a brief update on C&S' activities such as winter weather preparations, status of recycling loads being sent to the Ukiah materials recovery facility (MRF), school presentations, City of Susanville annual leaf collection program, installation of the walking floor trailer at the Westwood Transfer Station and upcoming holidays. Mr. Shea also commented on the possibility of C&S Waste investing in a texting application to alert customers of changes in pickup schedules, delays in service, etc.*

E. REPORTS AND INFORMATION

1. **Unagendized Reports by Board Members.** *Director Gallagher reported on the Westwood community's free disposal day that was held in September. Vice Chairman Hammond reported on the Herlong community clean-up that started with one debris bin and ended up becoming two debris bins.*
2. **Auditor's Report Dated October 16, 2017.** *Manager Valentino commented on the County Vehicle Maintenance line item being over budget already due to an unexpected vehicle tow from Spalding and a clutch repair on the Dodge utility truck. Also, the Vehicle Maintenance budget shown does not reflect the approved budget and will be corrected.*
3. **Claims of Expenses – September 21 to October 17, 2017.** *Manager Valentino commented on the Bass Hill Landfill mapping expense and the Westwood Landfill green waste grinding expense.*
4. **Staff Reports.** *Manager Valentino reported on several items including the yearly outside audit, a landfill closure fund investment, Bass Hill Landfill winter preparations, repairs to the CAT D7R transmission which will require a budget amendment, ongoing landfill gas compliance efforts, termination of proposed property purchase and exchange for Bass Hill Landfill buffer space, scrap metal pickup at the Bieber transfer station, proposed state organic waste recycling regulations and an article submitted to the Lassen County Times on the impacts of China's policies on import of recovered materials to local recycling programs. Manager Valentino also updated the board on the cost of electrical service at the Herlong and Westwood transfer station gatehouses ranging between \$75,000 to \$100,000 at each facility.*

Program Coordinator Wesch provided updates on the annual gatekeeper meeting in Susanville, the ESJPA meeting updates as well as a tour of a mattress recycling facility.

F. CONSENT CALENDAR

1. **Subject: Approval of and/or Additions to and Deletions from the September 26, 2017 Board of Directors Regular Meeting Minutes (Chairman Garnier and Directors Ellis, Gallagher and Stafford Present September 26).** *Director Gallagher motioned to approve the September 26, 2017 Board of Directors Regular Meeting Minutes (Chairman Garnier and Directors Ellis, Gallagher and Stafford Present September 26. Director Ellis seconded. The motion was approved 3 - 0 with Vice Chairman Hammond abstaining.*

G. REGULAR CALENDAR

1. **Subject: Consideration of Seventh Amendment to Franchise Agreement with C&S Waste Solutions.** *At the September 26, 2017 Board of Directors meeting, a staff report was presented regarding excessive contamination of C&S Waste Solutions curbside recycling carts. The Board directed staff to meet with C&S management and develop solutions to reduce the amount of contamination in the recycling carts. Amendment No. 7 to the refuse collection franchise agreement was presented. The amendment would authorize C&S to issue a \$25 fine to customers who contaminate the recycling bin following an initial warning. Customers who do not remove the contaminates in their recycling cart with the second warning and fine would be subject to an \$8 clean-up fee and a \$15 clean-up fee. Additional violations would result in removal of the recycling cart.*

Following discussion by Directors and staff, Director Ellis motioned to approve the Seventh Amendment to Franchise Agreement with C&S Waste Solutions. Director Gallagher seconded. The motion was approved 4 - 0.

2. **Subject: Consideration of Date Change for November 2017 Board of Directors Meeting.** *Discussion by Board and staff. Staff is proposing that the November 28 and December 26 Board of Directors meetings be cancelled and a combined meeting on December 12, 2017 take place instead. Director Gallagher motioned to approve the Date Change for November 2017 Board of Directors Meeting. Director Stafford seconded. The motion was approved 4 - 0.*

H. CLOSED SESSION

1. **Subject: Public Employee Performance Evaluation, Title: Manager.**
2. **Subject: Conference with Labor Negotiators, Agency Designated Representatives: Chairman and General Counsel. Unrepresented Employee: Manager.**

Authority Counsel Nelson announced that no reportable action occurred during the closed session

I. **ADJOURNMENT.** *At 4:07 p.m., Vice Chairman Hammond adjourned the Board of Directors meeting*

LASSEN REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY


KATHIE GARNIER, CHAIRMAN

ATTEST:


DEBORAH RIVAS, CLERK OF THE BOARD