



**LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY**  
(a California public agency)

**Board of Directors:**

Kathie Garnier, Chairman  
Tom Hammond, Vice Chairman  
Ralph Ellis  
Chris Gallagher  
Kevin Stafford  
Jeff Hemphill (County Alternate)  
Phil Bertanzoni (Public Alternate)

**Staff:**

Manager: Tom Valentino  
Program Coordinator: Paula Wesch  
Counsel: Josh Nelson  
Landfill Foreman: Gary Gillis  
Clerk of the Board: Deborah Rivas

**LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY**  
**BOARD OF DIRECTORS, REGULAR MEETING**

***-MINUTES-***

**TUESDAY**

**June 27, 2017 at 3:00 p.m.**

**707 Nevada Street, Susanville, California 96130**

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- A. CALL TO ORDER.** *Chairman Garnier called the meeting to order at 3:00 pm.*
- B. ROLL CALL OF BOARD OF DIRECTORS.** *Clerk of the Board Rivas called the roll. Director Ellis, Director Gallagher, Director Stafford and Chairman Garnier were all present. Vice Chairman Hammond was absent.*
- C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** *Director Stafford motioned to approve the agenda as written. Director Gallagher seconded. The motion was approved 4 - 0.*
- D. PUBLIC COMMENT**

*Damon Shea, C&S Waste Solutions, provided updates on the upcoming Independence Day holiday pick up schedule, school visits, continued website updates, Spalding Green Waste event and community clean-ups scheduled for the Doyle, Herlong and Leavitt Lake areas. Director Ellis commented on some green waste bins not being picked up with the trash bins.*

## E. REPORTS AND INFORMATION

1. **Unagendized Reports by Board Members.** *Director Gallagher complimented C&S Waste Solutions on their assistance with the Westwood Community Clean-up.*
2. **Auditor's Report Dated June 22, 2017.** *Discussion by Board and staff. Manager Valentino commented that the Bieber Transfer Station recycle bin concrete pad is not able to be capitalized since the final cost was under \$5,000. No action taken or needed.*
3. **Claims of Expenses – May 19 to June 21, 2017.** *Discussion by staff and Board. Manager Valentino pointed out expenses on the list. One was the new Westwood Transfer Station oil tank which was paid for using Oil Payment Program (OPP) funds and the other a new tarp for the Tarp-O-Matic.*
4. **Staff Reports.** *Manager Valentino updated the Board on Herlong Transfer Station issues such as continued fence breaches, contentious customers and no longer accepting scrap vehicles at this site. He also reported on a meeting staff had with Spalding Neighborhood Watch representatives and installation of surveillance signs and cameras at the Spalding Transfer Station. Spalding Transfer Station use permit is moving forward in the process of approval. Manager Valentino also discussed community cleanups and the waiving of disposal fees after all of the Authority's donation bins have been used. He gave brief updates on a small fire at Bass Hill Landfill, revising the Closure/Post Closure Maintenance plan for Westwood Landfill, new Water Board staff, and facility inspections. Chairman Garnier commented on the facility inspection reports at Bass Hill Landfill.*

## F. CONSENT CALENDAR

1. **Subject: Approval of and/or Additions to and Deletions from the May 23, 2017 Board of Directors Regular Meeting Minutes (Vice Chairman Hammond and Directors Ellis, Gallagher and Stafford Present May 23).** *Director Gallagher motioned to approve the May 23, 2017 Board of Directors Regular Meeting Minutes. Director Ellis seconded. The motion was approved 4 - 0.*

## G. PUBLIC HEARING

1. **Subject: Consideration of Resolution No. 2017-03 Approving Fiscal Year 2017/2018 Budget for the LRSWMA.** *Manager Valentino presented the staff report outlining some changes to the Draft Budget presented at the May 23, 2017 Board of Directors meeting. The changes included: removing the Ford F350 transmission replacement, Bass Hill Landfill computer replacement and Authority office Server replacement from the Capital Improvements budget, as they were each*

less than \$5,000. The new Budget request is \$1,831,549, which includes a \$250,000 deposit into the Closure fund. Auditor Diana Wemple was present to explain the Salaries and Benefits amounts. Chairman Garnier opened the Public Hearing Public Comments session at 3:45 pm. There were no public comments. The Hearing was closed at 3:46 pm. Director Gallagher motioned to approve Resolution No. 2017-03 Approving Fiscal Year 2017/2018 Budget for the LRSWMA. The motion was seconded by Director Ellis. Resolution 2017-03 was approved 4-0.

#### H. REGULAR CALENDAR

1. **Subject: Consideration of Green Waste Day at Westwood Landfill.** Discussion by Board and staff on an extra green waste disposal day at Westwood Landfill. The current practice of one day a month on the first Wednesday does not provide some west county residents an opportunity to access the facility. Staff asked for direction from the Board on whether to hold a one-day event on Saturday, July 15, with extra staff in order to accommodate those residents. Director Gallagher motioned to approve an extra green waste disposal day for Westwood Landfill. Director Stafford seconded. The motion was approved 4 - 0.
2. **Subject: Closure Fund Deposit.** Discussion by Board and staff on Closure Fund Deposit. Decision is tabled to the September 26, 2017 Board of Directors meeting.

I. **ADJOURNMENT.** Chairman Garnier adjourned the meeting at 4:14 pm.

#### LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY



KATHIE GARNIER, CHAIRMAN

ATTEST:



DEBORAH RIVAS, CLERK

