



## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

### Board of Directors:

Kathie Garnier, Chairman  
Tom Hammond, Vice Chairman  
Ralph Ellis  
Chris Gallagher  
Kevin Stafford  
Jeff Hemphill (County Alternate)  
Phil Bertanzoni (Public Alternate)

### Staff:

Manager: Tom Valentino  
Program Coordinator: Paula Wesch  
Counsel: Josh Nelson  
Landfill Foreman: Gary Gillis  
Clerk of the Board: Deborah Rivas

## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

### BOARD OF DIRECTORS, REGULAR MEETING

– MINUTES –

TUESDAY

May 23, 2017 at 3:00 p.m.

707 Nevada Street, Susanville, California 96130

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- A. **CALL TO ORDER.** *Vice Chairman Hammond called the meeting to order at 3:00 pm.*
- B. **ROLL CALL OF BOARD OF DIRECTORS.** *Director Gallagher, Director Stafford and Vice Chairman Hammond were present. Director Ellis and Chairman Garnier were absent.*
- C. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** *Director Stafford motioned to approve the agenda as written. Director Gallagher seconded. The motion was approved 3 - 0.*
- D. **PUBLIC COMMENT.** *Damon Shea, C&S Waste Solutions, provided updates on the Westwood Community Cleanup on June 3, tire pickup from Bass Hill and Herlong delayed due to a tire facility closure, County Environmental Health visit C&S' facility, residential recycling carts having excess contamination (C&S will provide additional customer education), and C&S may start using a text message system (like the Lassen Municipal Utility District does) in order to reach more customers.*

*Director Ellis arrives at 3:02 pm*

## E. REPORTS AND INFORMATION

1. **Unagendized Reports by Board Members.** *Director Gallagher reported on the upcoming Westwood Community Cleanup on June 3. Vice Chairman Hammond commented that he will be scheduling community cleanups in Herlong, Standish and Doyle and will talk with staff regarding those events. He also commented on the SIAD debris box issue and asked Manager Valentino to call John Garland at SIAD to discuss staff's concerns about litter generation at Bass Hill Landfill.*
2. **Auditor's Report Dated May 16, 2017.** *Discussion by Board and staff. Manager Valentino commented that the Authority is on target for the forecasted disposal revenue amount. No action needed nor taken.*
3. **Claims of Expenses – March 20 to May 18, 2017.** *No extraordinary expenses noted. No action needed nor taken.*
4. **Staff Reports.** *Manager Valentino provided updates on ongoing staff activities such as community cleanups, including a possible event in Lake Forest, disposal area move to the summer cell, landfill gas report issued in April, right of entry request to the state DF&W to construct storm water basins on state property and the USFS processing a lease extension for Spalding Transfer Station. Mr. Valentino also commented on continuing break-ins at Herlong Transfer Station, scrap metal pick up at Herlong and Bass Hill, as well as a letter from CalRecycle regarding the Westwood Landfill closure plan.*

## F. CONSENT CALENDAR

1. **Subject: Approval of and/or Additions to and Deletions from the March 28, 2017 Board of Directors Regular Meeting Minutes (All Board Members Present March 28).**
2. **Subject: Approval of and/or Additions to and Deletions from the April 11, 2017 Board of Directors Special Meeting Minutes (All Board Members Present April 11).**

*Director Gallagher motioned to approve both the March 28, 2017 Board of Directors Regular Meeting Minutes (All Board Members Present March 28) and the April 11, 2017 Board of Directors Special Meeting Minutes (All Board Members Present April 11). Director Stafford seconded. The motion was approved 4 - 0.*

## G. PUBLIC HEARING

*Vice Chairman Hammond started the public hearing at 3:35 pm.*

1. **Subject: Consideration of Draft Fiscal Year 2017/2018 Budget for the LRSWMA.** *Manager Valentino presented the Draft Fiscal Year 2017/2018 Budget for the LRSWMA. Discussion by board and staff members. Manager Valentino commented that several budget categories have contingency amounts that may or may not be used during the budget year. Director Gallagher asked for recalculations on the Flex Benefits category and he also asked that the Auditor be present at the next meeting to go over the Salaries and Benefits category in detail. During the presentation, Manager Valentino discussed the new server, Ford F350 utility truck transmission rebuild and the new landfill computer all being capital expenditures. Director Gallagher asked for clarification as he believes the transmission, and possibly the landfill computer, may not be capital expenditures. Director Gallagher motioned to approve the Draft Fiscal Year 2017/2018 Budget for the LRSWMA. Director Stafford seconded. The motion was approved 4 - 0.*

*Vice Chairman Hammond closed the public hearing at 3:45 pm.*

## H. REGULAR CALENDAR

1. **Subject: Consideration of Agreement with North State Environmental for Groundwater Monitoring Services.** *Authority Counsel Josh Nelson prepared the groundwater monitoring agreement and negotiated with North State Environmental. Discussion by board and staff members. Staff commented they have been pleased with the services provided in the past by NSE and anticipates the same level of service over the next four years. Director Gallagher motioned to approve the Agreement with North State Environmental for Groundwater Monitoring Services and Authorize the Manager to sign the agreement. Director Ellis seconded. The motion was approved 4 - 0.*

## I. CLOSED SESSION

*Vice Chairman Hammond started the Closed Session at 3:48 pm.*

1. **Subject: Conference with Real Property Negotiator Tom Valentino Pursuant to Section 54956.8, California Government Code.**  
**Properties: Portions of APN's 116-180-80, 116-410-90, 117-690-31, 117-690-36, 117-700-3 and 117-700-4.** *No reportable action was taken.*

*Vice Chairman Hammond ended the Closed Session at 3:51 pm.*

J. **ADJOURNMENT.** *Vice Chairman Hammond adjourned the meeting at 3:51 pm.*

LASSEN REGIONAL SOLID WASTE  
MANAGEMENT AUTHORITY

  
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KATHIE GARNIER, CHAIRMAN

ATTEST:

  
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DEBORAH RIVAS, CLERK