



LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

Board of Directors:

Jim Chapman, Chairman
Kathie Garnier, Vice Chairman
Ralph Ellis
Tom Hammond
VACANT
Robert Pyle (County Alternate)
Phil Bertanzoni (Public Alternate)

Staff:

Manager: Tom Valentino
Program Coordinator: Paula Wesch
Counsel: James Curtis
Landfill Manager: Paul Payne
Clerk of the Board: Deborah Rivas

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS, REGULAR MEETING

– *MINUTES* –

TUESDAY

June 28, 2016 at 3:00 p.m.

707 Nevada Street, Susanville, California 96130

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- A. **CALL TO ORDER.** *Vice Chairman Chapman called the meeting to order at 3:01 pm.*
- B. **ROLL CALL OF BOARD OF DIRECTORS.** *Clerk of the Board Rivas called the roll. Vice Chairman Chapman, Director Ellis, Director Garnier, and Director Hammond were all present.*
- C. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** *Director Hammond motioned to approve the agenda as written. Director Garnier seconded. The motion was approved 4 - 0.*
- D. **PUBLIC COMMENT.** Damon Shea of C&S Waste Solutions provided updates on C&S Waste activities. Some of the activities included Tire Amnesty tire removal, community cleanups, Spalding pine needle removal event, assisting HL Power with ash hauling and getting set up for the upcoming Lassen County Fair. Mr. Shea also congratulated Landfill Manager Payne on his upcoming retirement.

E. REPORTS AND INFORMATION

1. **Unagendized Reports by Board Members.** *Vice Chairman Chapman thanked C&S Waste for their assistance in supplying a debris bin for the Peter Lassen Memorial clean up.*
2. **Auditor's Report Dated June 21, 2016.** *Discussion by Board and staff. Manager Valentino commented that the Authority is under budget for the 15/16 fiscal year. The final budget numbers should be available at the August 23, 2016 meeting. Manager Valentino also mentioned that there is approximately \$140,000 in Accounts Receivable. The Authority will exceed the fiscal year 2015/2016 revenue estimate.*
3. **Claims of Expenses – May 20 to June 21, 2016.** *Discussion by staff and Board. No action needed or taken.*
4. **Staff Reports.** *Program Coordinator Wesch provided updates on the June ESJPA meeting, and SB 272 which is an update to the California Public Records Act. Manager Valentino provided reports on the Board of Equalization audit, a meeting that he had with Lassen Land and Trails Trust for continuing work on landfill gas compliance, Westwood Landfill greenwaste survey, stormwater reporting, as well as safety meetings with staff regarding protocols for heat illness. Manager Valentino also updated the Board regarding closing of Little Valley Transfer Station for one day due to staff shortages.*

F. CONSENT CALENDAR

1. **Subject: Approval of and/or Additions to and Deletions from the May 24, 2016 Board of Directors Regular Meeting Minutes (All Directors Present May 24th).** *Director Garnier motioned to approve the minutes from the May 24, 2016 Board of Directors meeting. Director Ellis seconded. The motion was approved 4 - 0.*

G. REGULAR CALENDAR

1. **Subject: Election of an LRSWMA Board of Directors Chair and Vice Chair.** *Discussion by Board and staff. Director Hammond motioned to nominate Vice Chairman Chapman for the Chairman position. Director Ellis seconded. No further nominations were received. The motion was approved 3 - 0 with Vice Chairman Chapman abstaining. Director Hammond motioned to nominate Director Garnier for the Vice Chairman position. Director Ellis seconded that motion. No further nominations were received. The motion was approved 3 - 0 with Director Garnier abstaining.*

2. **Subject: Consideration of Resolution No. 2016-02 Commending Paul Payne on His Service to the LRSWMA.** *Discussion by Board and staff. Vice Chairman Garnier motioned to approve Resolution No. 2016-02 Commending Paul Payne on His Service to the LRSWMA. Director Hammond seconded. The motion was approved 4 - 0. Chairman Chapman presented the resolution to Landfill Manager Paul Payne.*

H. PUBLIC HEARING

1. **Subject: Consideration of Resolution No. 2016-03 Approving Final Fiscal Year 2016/2017 Budget for the LRSWMA.** *Chairman Chapman opened the hearing at 3:30 pm. Manager Valentino presented the changes from the Draft Fiscal Year 116/17 budget. Changes include increasing maintenance budget by \$1,000 for a shop door opener repair, added expenses related to green waste grinding and solid waste improvements, increased gate fee revenue estimates by \$50,000 (from \$1.315 million to \$1.365 million). Vice Chairman Garnier asked if stormwater improvements will impact the projected closure fund deposit? Manger Valentino responded that it would not impact the closure fund deposit. Chairman Chapman asked when the current landfill position openings would be filled and what the steps were? Manager Valentino provided the steps required and timeline for filling those positions. There were no public questions or opinions. Chairman Chapman closed the public hearing at 3:41 pm. There was further discussion by the Board and staff. Vice Chairman Garnier motioned to approve Resolution No. 2016-03 Approving Final Fiscal Year 2016/2017 Budget for the LRSWMA. Director Ellis seconded. The motion was approved 4 - 0.*

G. REGULAR CALENDAR (CONTINUED)

3. **Subject: Closure Fund and Capital Improvements Fund Deposits.** *Manager Valentino reported that the closure fund continues to be underfunded by approximately \$1.882 million. Staff is proposing a closure fund deposit of \$200,000 (which will be placed in the investment fund) and a Capital Improvements deposit of \$100,000. This will leave a General Fund Balance of approximately \$700,000. Director Ellis motioned to approve the closure fund deposit of \$200,000 and the Capital Improvements deposit of \$100,000. Vice Chairman Garnier seconded. The motion was approved 4 - 0.*
4. **Subject: Authority Counsel Staff Report on Contract Manager Position.** *Chairman Chapman reaffirms that Manager Valentino, and TGV Solid Waste, is an independent contractor. Chairman Chapman says moving forward staff needs to concentrate on a new legal counsel RFP. He proposes that the Authority Manager's contract be put on hold until a new legal counsel is found. The Board directs Manager Valentino and staff to compile a Request for Proposal with input from Board members prior to releasing into the public.*

I. ADJOURNMENT. *Chairman Chapman adjourns the meeting at 4:07 pm.*

Next Scheduled Board of Directors Meeting: July 26, 2016

LASSEN REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY



JIM CHAPMAN CHAIRMAN

ATTEST:



DEBORAH RIVAS, CLERK