



LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

Board of Directors:

Lino Callegari, Chairman
Jim Chapman, Vice Chairman
Ralph Ellis
Kathie Garnier
Tom Hammond
Robert Pyle (County Alternate)
Phil Bertanzoni (Public Alternate)

Staff:

Manager: Tom Valentino
Program Coordinator: Paula Wesch
Counsel: James Curtis
Landfill Manager: Paul Payne
Clerk of the Board: Deborah Rivas

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS, REGULAR MEETING

– MINUTES –

TUESDAY

January 26, 2016 at 3:00 p.m.

707 Nevada Street, Susanville, California 96130

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- A. **CALL TO ORDER.** *Chairman Callegari called the meeting to order at 3:02 pm.*
- B. **ROLL CALL OF BOARD OF DIRECTORS.** *Acting Clerk of the Board Wesch called the Roll of Directors. Chairman Callegari, Director Garnier, and Director Hammond were all present. Vice Chairman Chapman was absent.*
- C. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** *Director Garnier motioned to approve the agenda as written. Director Hammond seconded. The motion was approved 3 - 0.*
- D. **PUBLIC COMMENT.** *Damon Shea, C&S Waste Solutions, provided updates on the Christmas tree pickup program, leaf program extension, C&S's newsletter, property purchase finalization and what the current CRV options are with USA Recycling being closed by CalRecycle. Mr. Shea also commented that commercial recycling is increasing based on the number of recycling bins that businesses are requesting. Director Hammond asked Manager Valentino about the CRV take-back at either the Bass Hill Landfill or C&S' Diane Drive location. Valentino provided the information about "convenience zones" and explained that neither the landfill nor C&S' location are within the CalRecycle "convenience zone" which is a five mile radius of a population center.*

E. REPORTS AND INFORMATION

1. **Unagendized Reports by Board Members.** *None*
2. **Auditor's Report Dated January 19 & 21, 2016.** *Discussion by staff and Board. Manager Valentino noted an 167% OPEB increase to Salaries and Benefits. However, this relates to only an increase of 1% which should the budget should be able to absorb. Program Coordinator Wesch suggested that future budgets include a salaries and benefits contingency, as the last few years have had unforeseen increases in this budget category. The budget does show an overage in the Extra Help and Overtime category. This is due to the on-going staffing issues.*
3. **Claims of Expenses.** *November 18, 2015 to January 15, 2016. Discussion by Board and staff. No unusual expenses for this period. The replacement tracks for the CAT D7R expense claim will be on the next claims list.*

Vice Chairman Chapman arrives at 3:22 p.m.

4. **Staff Reports.** *Manager Valentino provided an update on the yearly audit. The audit process is nearly complete with a clean audit finding. A presentation by the auditing firm is planned for the February meeting. Manager Valentino also provided updated information on Authority activities such as WDR Fees, mattress recycling program, the annual recycling report, Paradigm software status, prison labor success, stormwater samples and LFG compliance. Director Hammond suggested a thank you letter to the prison for the inmate labor program. Manager Valentino also commented on projects in progress such as the Joint Technical Document process, CEQA document preparation, stormwater basin construction and the BLM land patents for the Bass Hill and Herlong properties. Director Garnier asked how long Bass Hill Landfill can remain open if the amount of disposal keeps increasing. Manager Valentino responded that staff tracks disposal trends and that the lifespan of the landfill is recalculated each year. Currently calculating 18 to 20 years of remaining landfill life.*

F. CONSENT CALENDAR

1. **Subject: Approval of and/or Additions to and Deletions from the September 22, 2015 Board of Directors Meeting Minutes (All Director's Except Chairman Callegari Present September 22nd).** *Director Garnier motioned to approve the September 22, 2015 Board of Directors Meeting Minutes. Vice Chairman Chapman seconded. The motion was approved 3 - 0 with Chairman Callegari abstaining.*

2. **Subject: Approval of and/or Additions to and Deletions from the November 24, 2015 Board of Directors Meeting Minutes (Chairman Callegari, Vice Chairman Chapman and Director Bertanzoni Present November 24th).** *Discussion by Board and staff. There were only two sitting board members that were at the November 24, 2015 meeting. Staff had discussion with Counsel, who advised the minutes could be approved by the two board members. Vice Chairman Chapman noted that Robert's Rules of Order allow absent board members to approve minutes after reading them. Vice Chairman Chapman motioned to approve the November 24, 2015 Board of Directors Meeting Minutes. Director Hammond seconded. The motion was approved 4 - 0 with the two missing members approving the minutes.*

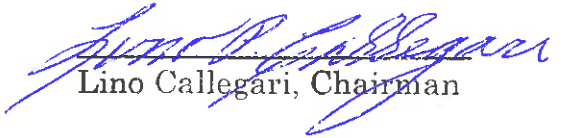
G. REGULAR CALENDAR


1. **Subject: Extension of Waste Tire Collection Services Agreement.** *Manager Valentino presented the staff report regarding the one-year extension of waste tire collection services agreement with C&S Waste Solutions. Valentino noted that the fees will remain unchanged and that this is the last year of the three one-year extensions allowed for in the original agreement. Director Garnier motioned to approve the Extension of Waste Tire Collection Services Agreement. Director Hammond seconded. The motion was approved 4 - 0.*
2. **Subject: Draft Amendment of Refuse Collection Franchise Agreement.** *Manager Valentino presented a draft amendment to the franchise agreement with C&S Waste Solutions on the method of calculating annual rates increases and decreases. The Board confirmed the amendment was consistent with prior direction to staff and directed staff to bring this back to the February meeting for review and possible action.*
3. **Subject: Consideration of Applications for LRSWMA Director-at-Large.** *Three candidates applied for the vacant Director-at-Large position: Former Director Phil Bertanzoni, Ralph Ellis, and Larry Johnson. Each candidate spoke regarding their candidacy on why they want to serve on the Board of Directors. Vice Chairman Chapman noted that the position is to provide review and vote upon items presented in the Board meeting and does not involve direction to staff outside of the Board meetings. Director Garnier motioned for Ralph Ellis for the Director-at-Large position for a two-year term. Director Chapman seconded. Director Hammond motioned for Phil Bertanzoni. chairman Callegari seconded. Chairman Callegari then called for a vote on Ralph Ellis, which carried 3 -1 (Director Hammond voting no). Director Hammond then motioned for Phil Bertanzoni to serve as an alternative Director-at-Large and Chairman Callegari seconded that motion. Bertanzoni was approved as the alternative Director-at-Large 4 - 0.*

4. **Subject: Election of a Board of Directors Chair and Vice Chair.**
Director Hammond motioned to keep Chairman Callegari and Vice Chairman Chapman in place as board chair and vice chair, respectively for a one-year term. Vice Chairman Chapman seconded. The motion carried 4 -0.

H. **ADJOURNMENT:** *At 4:16 p.m., Chairman Callegari adjourned the meeting.*

Attest:


Lino Callegari, Chairman


Deborah Rivas, Clerk