



LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

Board of Directors:

Ralph Ellis – At Large, Chairman
Aaron Albaugh – County, Vice Chairman
Mike Scanlan - County
Russ Brown – City
Patrick Parrish - City
Mendy Schuster – City Alternate
Jason Ingram - County Alternate
Tom Neely - County Alternate

Staff:

Manager: Pete Heimbigner
Clerk of the Board: Christine del Llano
Counsel: Josh Nelson
Landfill Foreman: Vacant

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS, REGULAR MEETING

– *AGENDA* –

TUESDAY

January 28, 2024 at 1:00 p.m.

707 Nevada Street, Susanville, California 96130

- ▶ Any person desiring to address the Board of Directors shall first secure permission of the presiding officer.
- ▶ The Public may address matters under the jurisdiction of the Board of Directors, and not on the Agenda, at the time provided in the Agenda under Public Comment.
- ▶ The Board of Directors will not take action on any subject that is not on the Agenda.

Next resolution in line for adoption: 2025-01

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- A. CALL TO ORDER
 - B. ROLL CALL OF BOARD OF DIRECTORS
 - C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
 - D. CLOSED SESSION

- 1) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of
Government Code subdivision (d) of Section 54956.9: 1 case

E. PUBLIC COMMENT

(Any person may address the Board at this time to comment on any subject not on the agenda. However, the Board may not take action other than to direct staff to place the matter on the agenda at a future meeting).

F. REPORTS AND INFORMATION

1. Unagendized Reports by Board Members
2. Staff Reports

G. CONSENT CALENDAR

1. Subject: Approval of and/or Additions to and Deletions for the following meeting minutes.
 - December 10, 2024 Board of Directors Meeting Minutes.

H. REGULAR CALENDAR

1. *Subject:* Project to Install Ground Water Monitoring Wells at Herlong, Madeline and Ravendale Closed Landfills
 - *Action Requested:* That the Board discuss project and provide direction
2. *Subject:* Additional open day for Westwood Transfer Station on trial basis
 - *Action Requested:* That the Board receive verbal report, discuss and provide direction.
3. *Subject:* Volvo compactor status
 - *Action Requested:* That the Board receive verbal report, discuss and provide direction.

I. ADJOURNMENT

Next Scheduled Board of Directors Meeting: February 25, 2025



LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

Board of Directors:

Ralph Ellis, At Large, Chairman
Aaron Albaugh, County, Vice Chairman
Chris Gallagher, County
Russ Brown, City
Patrick Parrish, City
Mendy Schuster, City Alternate
Jason Ingram, County Alternate
Tom Neely, County Alternate

Staff:

Manager: Pete Heimbigner
Clerk of the Board: Christine del Llano
Counsel: Josh Nelson
Landfill Foreman: Gary Gillis

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS

– *MINUTES* –

TUESDAY

December 10, 2024 at 1:00 PM

- A. CALL TO ORDER:** At 1:04 p.m., Chairman Ellis called the meeting to order.
- B. ROLL CALL OF BOARD OF DIRECTORS:** Directors Ellis, Brown, and Albaugh were present. Director Gallagher and Parrish were absent.
- C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS:** Director Albaugh motioned to approve the agenda as written. Director Brown seconded the motion. The motion was approved.
- D. CLOSED SESSION:**
Mr. Heimbigner announced the following closed session items:
Conference with Legal Counsel ~ Anticipated Litigation.
Significant exposure to litigation pursuant to paragraph (2) of Government Code subdivision (d) of Section 54956.9: one (1) case.

Present: Directors Albaugh, Brown, and Ellis. Also present: LRSWMA Counsel Josh Nelson (by phone), Counsel Anya Kwan (by phone), County Counsel Amanda Urhammer, Pete Heimbigner,

Assistant Director Michelle Godman, and Clerk of the Board Christine del Llano.

The Lassen Regional Solid Waste Management Authority discussed in closed session with legal counsel regarding significant exposure to litigation pursuant to paragraph (2) of Government Code subdivision (d) of Section 54956.9.

There was no reportable action.

Closed Session was held from 1:06 p.m. to 2:02 p.m.

E. PUBLIC COMMENT: None

F. REPORTS AND INFORMATION:

- 1. Unagendized Reports by Board Members.** Mr. Albaugh asked Michelle Godman if she was attending the ESJPA meetings and asked her to speak to that team and other agencies in attendance regarding the issue we have been discussing in closed session. She said she would attend and see about gathering more information

Mr. Ellis asked about the status of the compactor. Pete Heimbigner reported that the compactor is now on its way back to Sacramento for further inspection and repair. From the time the compactor had arrived, the Volvo crews have made multiple visits for repairs. With every visit, more repairs have been discovered. The Sacramento dealership is great and Pete believes they were buffaloed by the dealership in San Diego. Sacramento had asked for half of the payment since we have been holding the check for that purchase. However, since the additional repairs had been discovered, they have changed their mind and are not asking for half of the payment.

- 2. Staff Reports:** Mr. Heimbigner reported that Gary Gillis, the landfill foreman had retired and that position should be recruited next week.

Michelle Godman introduced Tina Bernhardt, our new Program Manager for Solid Waste. Mr. Heimbigner reported on her experience with Solid Waste at the prison. Director Ellis asked Tina if she was the supervisor out at R.A.S.P. (stands for Recycle and Salvage Plant), Tina responded, yes. The Board welcomed Tina to the department.

G. CONSENT CALENDAR:

- 1. Subject: Approval of and/or Additions to and Deletions for the following meeting minutes.**
 - October 10, 2024 Board of Directors Meeting Minutes.

Director Albaugh motioned to approve the October 10, 2024 Board of Directors Minutes, Director Ellis seconded the motion. They were unanimously approved.

H. REGULAR CALENDAR:

1. Subject: Review of 2025 annual rate adjustment calculation for C&S Waste Solutions.

Pete Heimbigner reported that there is no action requested for this item and that it is informational only. He explained the review for the yearly CPI Rate adjustment for C&S. Amanda Garrett of Waste Solutions put the request in early November and the results are in the packet. He reviewed the informational packet that was distributed and explained the bottom line is better this year than the last couple of years. The increase is 1.19%.

Sue Vandalinder introduced herself to the Board and gave a brief overview of her responsibilities alongside Ms. Garrett of Waste Solutions. She explained the change in CPI this year which is due to the reduction of fuel costs. Director Albaugh asked why C&S Waste uses the urban CPI index since we are rural. Ms. Vandalinder agreed with Director Albaugh but explained that the CPI was chosen by Tom Valentino and made a part of the franchise agreement. Ms. Vandalinder stated there is a Trash and Refuse CPI index that she would use, however change between the indexes are very small and once you start using one particular index, you are only looking at the change from year to year which is the same across all indexes. If a CPI index change is recommended by the Board, the franchise agreement could be amended.

Ms. Vandalinder explained the CPI calculation. She stated that they use 90% of the urban index and 10% of the fuel index for their calculations. She stated if we chose to use the Trash and Refuse index, we would use 100% of that index because fuel is included. It is fairly close to what we use to calculate now. She also stated that the CPI increase adequately and accurately represents what we are seeing in inflation. Mr. Albaugh asked if C&S is wanting the 1.9% increase. Ms. Vandalinder reported yes. Mr. Heimbigner stated that the franchise agreement allows increases up to 5% without approval. Mr. Albaugh asked if Ms. Vandalinder believed the CPI will increase next year. Ms. Vandalinder reported yes. She stated that fuel is the wild card and she could not make that estimation.

Michelle Godman asked Ms. Vandalinder what the rollover is. Ms. Vandalinder explained that if their CPI increase exceeded the 5%, the excess would be rolled over to the following year.

I. ADJOURNMENT.

The next scheduled meeting is scheduled for January 28, 2025 at 1:00 p.m.

At 2:22 p.m., Vice Chairman Albaugh closed the meeting.

**LASSEN REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY**

RALPH ELLIS,
CHAIRMAN OF THE BOARD OF DIRECTORS

CHRISTINE DEL LLANO,
CLERK OF THE BOARD OF DIRECTORS

Lassen Regional Solid Waste Management Authority



STAFF LETTER

Item H1

January 23, 2025

TO: Lassen Regional Solid Waste Management Authority
Agenda Date: January 28, 2025

FROM: Pete Heimbigner, Manager

SUBJECT: Project to Install Ground Water Monitoring Wells at Herlong, Madeline and Ravendale Closed Landfills

RECOMMENDATION: That the Board discuss project and provide direction

DISCUSSION: Staff is currently working on project plans, specifications and estimates (Bid Package) for installation of ground water (GW) monitoring wells at the Herlong, Madeline and Ravendale closed landfills. It is expected that a bid package will be completed in the next several weeks and ready to be released for public bidding. A total of eight (8) GW monitoring wells are required to be installed by Lahotan Regional Water Quality Board. Madeline and Ravendale landfills are each required to have three (3) new GW monitoring wells and Herlong requires two (2) new wells to replace existing wells that are currently dry.

The Bid Package will be structured so that award for construction can be made for one, two or all three landfills to provide flexibility in evaluating best value in relation to available budget.

FINANCIAL IMPACT: Potential impact unknown until bids are received

OTHER AGENCY INVOLVEMENT: Lahotan Regional Water Quality Board