



LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

Board of Directors:

Ralph Ellis – At Large, Chairman
Aaron Albaugh – County, Vice Chairman
Chris Gallagher - County
Russ Brown – City
Patrick Parish - City
Mendy Schuster – City Alternate
Jason Ingram - County Alternate
Tom Neely - County Alternate

Staff:

Manager: Pete Heimbigner
Clerk of the Board: Christine del Llano
Counsel: Josh Nelson
Landfill Foreman: Gary Gillis

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS, SPECIAL MEETING

– *AGENDA* –

TUESDAY

July 9, 2024 at 1:00 p.m.

707 Nevada Street, Susanville, California 96130

- ▶ Any person desiring to address the Board of Directors shall first secure permission of the presiding officer.
- ▶ The Public may address matters under the jurisdiction of the Board of Directors, and not on the Agenda, at the time provided in the Agenda under Public Comment.
- ▶ The Board of Directors will not take action on any subject that is not on the Agenda.

Next resolution in line for adoption: 2024-02

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- A. CALL TO ORDER
 - B. ROLL CALL OF BOARD OF DIRECTORS
 - C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
 - D. CLOSED SESSION - No items (s) for consideration.

E. PUBLIC COMMENT

(Any person may address the Board at this time to comment on any subject not on the agenda. However, the Board may not take action other than to direct staff to place the matter on the agenda at a future meeting).

F. REPORTS AND INFORMATION

1. Unagendized Reports by Board Members
2. Auditor's Report
3. Claims of Expenses
4. Staff Reports

G. CONSENT CALENDAR

1. Subject: Approval of and/or Additions to and Deletions for the following meeting minutes.
 - January 23, 2024 Board of Directors Meeting Minutes.
 - April 23, 2024 Board of Directors Meeting Minutes.

H. REGULAR CALENDAR

1. *Subject:* Resolution Approving the Pledge of Revenue Agreement Establishing Financial Assurance for Corrective Actions for Bieber, Ravendale, Herlong and Madeline landfills.

Action Requested: 1) Approve Resolution.

2. *Subject:* Agreement with CalRecycle for Pledge of Revenue Agreement Establishing Financial Assurance for Corrective Actions for Bieber, Ravendale, Herlong and Madeline landfills.

Action Requested: 1) Approve Agreement; 2) Authorize Lassen County Director of Public Works to Sign Agreement as LRSWMA Manager.

3. *Subject:* Approve entering into an agreement with Converse Consultants for a not to exceed amount of \$50,000 for solid waste environmental services to conduct landfill groundwater monitoring of multiple landfills and other related services as requested.

Action Requested: 1) Approve Agreement; 2) Authorize Lassen County Director of Public Works to Sign Agreement as LRSWMA Manager.

4. Approve entering into an agreement with CB Equipment Repair, LLC for a not to exceed amount of \$25,000 for heavy equipment repair services for landfill equipment.

Action Requested: 1) Approve Agreement; 2) Authorize Lassen County Director of Public Works to Sign Agreement as LRSWMA Manager.

5. Resolution 2024-04 authorizing purchase of used landfill refuse compactor.

Action Requested: Adopt resolution 2024-04.

6. Update on effort to achieve compliance with Bass Hill landfill gas violation.

Action Requested: Receive update.

I. ADJOURNMENT

Next Scheduled Board of Directors Meeting: July 23, 2024

Fiscal Year 2024 As of 6/21/2024
Fund 585 SOLID WASTE
Budget Unit 0241 SOLID WASTE
Cost Center NONE

County of Lassen Budget Status

User: pheimbigner

Percent of Year Elapsed 98 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
3010	SALARIES AND EMPLOYEE BENEFITS						
3000100	SALARIES AND WAGES	\$525,826.00	\$525,826.00	\$445,854.66	\$0.00	\$79,971.34	85%
3000102	BOOT OR UNIFORM ALLOWANCE	\$1,000.00	\$1,000.00	\$750.00	\$0.00	\$250.00	75%
3000105	CELL PHONE ALLOWANCE	\$0.00	\$0.00	\$484.68	\$0.00	(\$484.68)	0%
3000110	OVERTIME	\$20,000.00	\$20,000.00	\$18,231.01	\$0.00	\$1,768.99	91%
3000130	EXTRA HELP	\$30,000.00	\$30,000.00	\$59,250.93	\$0.00	(\$29,250.93)	198%
3000200	RETIREMENT	\$45,475.00	\$45,475.00	\$42,280.30	\$0.00	\$3,194.70	93%
3000202	MEDICARE	\$8,661.00	\$8,661.00	\$7,953.49	\$0.00	\$707.51	92%
3000205	PERS RETIREMENT UNFUNDED LIAB	\$66,419.00	\$66,419.00	\$66,419.46	\$0.00	(\$0.46)	100%
3000210	SOCIAL SECURITY	\$37,032.00	\$37,032.00	\$34,007.38	\$0.00	\$3,024.62	92%
3000300	GROUP INSURANCE - HEALTH	\$39,285.00	\$39,285.00	\$18,821.25	\$0.00	\$20,463.75	48%
3000310	FLEX PLAN/CAFETERIA	\$91,608.00	\$91,608.00	\$61,713.24	\$0.00	\$29,894.76	67%
3000320	GROUP INSURANCE - DENTAL	\$4,800.00	\$4,800.00	\$2,490.00	\$0.00	\$2,310.00	52%
3000330	GROUP INSURANCE- LIFE	\$1,531.00	\$1,531.00	\$1,284.70	\$0.00	\$246.30	84%
3000400	WORKERS COMPENSATION INSURANCE	\$30,446.00	\$30,446.00	\$30,446.20	\$0.00	(\$0.20)	100%
3000501	OTHER POST-EMPLOYMENT BENEFITS	\$23,312.00	\$23,312.00	\$23,312.00	\$0.00	\$0.00	100%
3000510	UNEMPLOYMENT INSURANCE	\$9,000.00	\$9,000.00	\$221.00	\$0.00	\$8,779.00	2%
3000750	YEAR END SALARIES AND BENEFITS	\$0.00	\$0.00	(\$33,132.88)	\$0.00	\$33,132.88	0%
	Major Object Total	\$934,395.00	\$934,395.00	\$780,387.42	\$0.00	\$154,007.58	84 %
3020	SERVICES AND SUPPLIES						
3001100	CLOTHING & PERSONAL	\$2,000.00	\$2,000.00	\$512.34	\$0.00	\$1,487.66	26%
3001200	COMMUNICATIONS	\$12,000.00	\$12,000.00	\$13,598.85	\$0.00	(\$1,598.85)	113%
3001400	HOUSEHOLD EXPENSES	\$8,000.00	\$8,000.00	\$2,290.39	\$0.00	\$5,709.61	29%

Fiscal Year 2024 As of 6/21/2024
Fund 585 SOLID WASTE
Budget Unit 0241 SOLID WASTE
Cost Center NONE

<h2 style="margin: 0;">County of Lassen</h2> <h3 style="margin: 0;">Budget Status</h3>
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User: pheimbigner

Percent of Year Elapsed 98 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
3001500	INSURANCE	\$50,000.00	\$50,000.00	\$83,738.02	\$0.00	(\$33,738.02)	167%
3001700	MAINTENANCE - EQUIPMENT	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0%
3001701	MAINTENANCE-COUNTY VEHICLES	\$80,000.00	\$80,000.00	\$62,452.75	\$7,695.00	\$9,852.25	88%
3001800	MAINT-BUILDINGS & IMPROVEMENTS	\$5,000.00	\$5,000.00	\$21,169.31	\$4,678.80	(\$20,848.11)	517%
3001801	MAINTENANCE-LANDFILL	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0%
3002000	MEMBERSHIPS	\$9,000.00	\$9,000.00	\$6,775.00	\$0.00	\$2,225.00	75%
3002200	OFFICE EXPENSE	\$6,000.00	\$6,000.00	\$16,650.42	\$0.00	(\$10,650.42)	278%
3002201	POSTAGE	\$1,500.00	\$1,500.00	\$1,412.31	\$0.00	\$87.69	94%
3002205	GRANT EXPENSE	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0%
3002300	PROFESSIONAL & SPECIALIZED SV	\$350,000.00	\$350,000.00	\$272,888.70	\$4,865.00	\$72,246.30	79%
3002312	PROFESS & SPECICAL-ACCOUNTING	\$50,000.00	\$50,000.00	\$25,894.35	\$0.00	\$24,105.65	52%
3002400	PUBLICATIONS AND LEGAL NOTICES	\$1,000.00	\$1,000.00	\$630.26	\$0.00	\$369.74	63%
3002500	RENTS AND LEASES - EQUIPMENT	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0%
3002600	RENTS & LEASES - BUILDINGS	\$22,000.00	\$22,000.00	\$23,458.00	\$0.00	(\$1,458.00)	107%
3002700	SMALL TOOLS AND INSTRUMENTS	\$1,000.00	\$1,000.00	\$727.24	\$0.00	\$272.76	73%
3002800	SPECIAL DEPARTMENTAL EXPENSE	\$120,000.00	\$120,000.00	\$92,069.34	\$0.00	\$27,930.66	77%
3002900	TRANSPORTATION AND TRAVEL	\$90,000.00	\$90,000.00	\$88,159.46	\$0.00	\$1,840.54	98%
3002901	CONFERENCES AND TRAINING	\$1,000.00	\$1,000.00	\$357.92	\$0.00	\$642.08	36%
3003000	UTILITIES	\$6,000.00	\$6,000.00	\$6,201.93	\$0.00	(\$201.93)	103%
	Major Object Total	\$879,500.00	\$879,500.00	\$718,986.59	\$17,238.80	\$143,274.61	84 %
3040	FIXED ASSETS						
3006100	BUILDING & IMPROVEMENTS	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$60,000.00	0%
	Major Object Total	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$60,000.00	0 %

Fiscal Year 2024 As of 5/23/2024

Fund 585 SOLID WASTE

Budget Unit 0241 SOLID WASTE

Cost Center

County of Lassen Budget Status

User: pheimbigner

Percent of Year Elapsed %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
	Cost Center Total	\$1,873,895.00	\$1,873,895.00	\$1,319,469.01	\$9,543.80	\$544,882.19	71 %
	Budget Unit Total	\$1,873,895.00	\$1,873,895.00	\$1,319,469.01	\$9,543.80	\$544,882.19	71 %
	Fund Total	\$1,873,895.00	\$1,873,895.00	\$1,319,469.01	\$9,543.80	\$544,882.19	71 %

County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
06/05/24	585	0241		3000100		99999	VARIOUS VENDORS	06/05/24 PAYROLL ENTRIES	00000003	PR000051	\$18,202.91	
06/19/24	585	0241		3000100		99999	VARIOUS VENDORS	06/19/24 PAYROLL ENTRIES	00000003	PR000053	\$21,620.56	
06/05/24	585	0241		3000105		99999	VARIOUS VENDORS	06/05/24 PAYROLL ENTRIES	00000003	PR000051	\$46.16	
06/19/24	585	0241		3000105		99999	VARIOUS VENDORS	06/19/24 PAYROLL ENTRIES	00000003	PR000053	\$46.16	
06/05/24	585	0241		3000110		99999	VARIOUS VENDORS	06/05/24 PAYROLL ENTRIES	00000003	PR000051	\$267.83	
06/19/24	585	0241		3000110		99999	VARIOUS VENDORS	06/19/24 PAYROLL ENTRIES	00000003	PR000053	\$530.18	
06/05/24	585	0241		3000130		99999	VARIOUS VENDORS	06/05/24 PAYROLL ENTRIES	00000003	PR000051	\$1,568.00	
06/19/24	585	0241		3000130		99999	VARIOUS VENDORS	06/19/24 PAYROLL ENTRIES	00000003	PR000053	\$2,748.68	
06/05/24	585	0241		3000200		99999	VARIOUS VENDORS	06/05/24 PAYROLL ENTRIES	00000003	PR000051	\$1,736.40	
06/19/24	585	0241		3000200		99999	VARIOUS VENDORS	06/19/24 PAYROLL ENTRIES	00000003	PR000053	\$2,024.48	
06/05/24	585	0241		3000202		99999	VARIOUS VENDORS	06/05/24 PAYROLL ENTRIES	00000003	PR000051	\$306.93	
06/19/24	585	0241		3000202		99999	VARIOUS VENDORS	06/19/24 PAYROLL ENTRIES	00000003	PR000053	\$377.42	
06/10/24	585	0241		3000205		0	UNASSIGNED VENDOR	23/24 UAL 4TH QTR	00000001	JE002447	\$16,604.85	
06/05/24	585	0241		3000210		99999	VARIOUS VENDORS	06/05/24 PAYROLL ENTRIES	00000003	PR000051	\$1,312.41	
06/19/24	585	0241		3000210		99999	VARIOUS VENDORS	06/19/24 PAYROLL ENTRIES	00000003	PR000053	\$1,613.77	
06/05/24	585	0241		3000300		99999	VARIOUS VENDORS	06/05/24 PAYROLL ENTRIES	00000003	PR000051	\$645.75	
06/19/24	585	0241		3000300		99999	VARIOUS VENDORS	06/19/24 PAYROLL ENTRIES	00000003	PR000053	\$645.75	
06/05/24	585	0241		3000310		99999	VARIOUS VENDORS	06/05/24 PAYROLL ENTRIES	00000003	PR000051	\$2,586.92	
06/19/24	585	0241		3000310		99999	VARIOUS VENDORS	06/19/24 PAYROLL ENTRIES	00000003	PR000053	\$2,586.92	
06/05/24	585	0241		3000320		99999	VARIOUS VENDORS	06/05/24 PAYROLL ENTRIES	00000003	PR000051	\$102.00	
06/19/24	585	0241		3000320		99999	VARIOUS VENDORS	06/19/24 PAYROLL ENTRIES	00000003	PR000053	\$102.00	
06/05/24	585	0241		3000330		99999	VARIOUS VENDORS	06/05/24 PAYROLL ENTRIES	00000003	PR000051	\$58.58	
06/19/24	585	0241		3000330		99999	VARIOUS VENDORS	06/19/24 PAYROLL ENTRIES	00000003	PR000053	\$58.58	
06/10/24	585	0241		3000400		0	UNASSIGNED VENDOR	23/24 WORKCOMP PREM 4TH QTR	00000001	JE002445	\$7,611.55	
06/10/24	585	0241		3000501		0	UNASSIGNED VENDOR	23/24 OPEB 4TH QTR	00000001	JE002444	\$5,828.00	
05/29/24	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302521273051299-8 5/10/24	01014449	CL858383	\$104.40	
05/29/24	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302576822091389-8 5/10/24	01014449	CL858383	\$398.20	
06/17/24	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302945291063093-8 050524	01014916	CL858890	\$124.31	
06/20/24	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302521273051299-8 061024	01015187	CL859130	\$216.06	
06/20/24	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302576822091389-8 061024	01015187	CL859130	\$398.20	
06/17/24	585	0241		3001400		889	DS WATERS OF AMERICA,INC	6257141 051724	01014937	CL858892	\$191.34	
06/12/24	585	0241		3001500		4284	SPECIAL DIST RISK MGMT AUTH	75380 6/5/24 INSURANCE	01014886	CL858877	\$34,737.53	
05/29/24	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-103506 5/8/24	01014452	CL858384	\$214.89	
05/29/24	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-103609 5/8/24	01014452	CL858384	\$8.11	
05/29/24	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INPS4022954 5/9/24	01014448	CL858382	\$48.63	
05/29/24	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INPS4022955 5/9/24	01014448	CL858382	\$556.05	

County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
05/29/24	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INWO1703189 4/30/24	01014448	CL858382	\$696.19	
06/17/24	585	0241		3001701		4965	W W GRAINGER, INC.	9146450706 AC#809004633 061024	01014919	CL858979	\$333.13	
06/17/24	585	0241		3001701		589	AIRGAS USA, LLC	5507894873 043024	01014902	CL858873	\$60.75	
06/17/24	585	0241		3001701		926	ED STAUB & SONS PETROLEUM, INC	10852305 AC#100810 052824	01014915	CL858889	\$72.07	
06/17/24	585	0241		3001701		926	ED STAUB & SONS PETROLEUM, INC	10867509 AC#100810 053024	01014915	CL858889	\$4,855.32	
06/20/24	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-110275 061224	01015191	CL859131	\$151.00	
06/20/24	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-110283 061224	01015191	CL859131	\$192.66	
06/20/24	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INPS4040875 060724	01015183	CL859129	\$284.19	
06/20/24	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INPS4040876 060724	01015183	CL859129	\$57.79	
06/20/24	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INPS4040877 060724	01015183	CL859129	\$53.11	
06/20/24	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INPS4040878 060724	01015183	CL859129	\$1,623.40	
06/20/24	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INPS4041305 060824	01015183	CL859129	\$70.10	
06/20/24	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INPS4042039 061024	01015183	CL859129	\$452.56	
06/20/24	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INPS4044727 061324	01015183	CL859129	\$175.87	
06/20/24	585	0241		3001701		16419	CLAUDIO BUSATAMANTE	120 061324	01015184	CL859128	\$450.00	
06/20/24	585	0241		3001701		16419	CLAUDIO BUSATAMANTE	121 061324	01015184	CL859128	\$1,350.00	
06/20/24	585	0241		3001701		16419	CLAUDIO BUSATAMANTE	122 061324	01015184	CL859128	\$1,050.00	
06/20/24	585	0241		3001701		589	AIRGAS USA, LLC	5508601721 AC#2137316 053124	01015177	CL859118	\$62.17	
05/29/24	585	0241		3001800		15609	LIFESTYLE SUSANVILLE, LLC	525267 5/8/24	01014459	CL858388	\$24.03	
05/31/24	585	0241		3002200		16044	CALCARD HEIMBIGNER, PETER	4/24 CC PH/ AMAZON	00000001	JE002322	\$22.53	
05/31/24	585	0241		3002200		16044	CALCARD HEIMBIGNER, PETER	4/24 CC PH/ FASTCOMET.COM	00000001	JE002322	\$225.35	
05/29/24	585	0241		3002201		559	LASSEN CO PUBLIC WORKS DEPT	292 1/19/24	01014450	CL858371	\$4.62	
05/29/24	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175872413U037 4/26/24	01014447	CL858381	\$1,571.80	
05/29/24	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175872415U037 4/26/24	01014447	CL858381	\$2,230.12	
05/29/24	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175872416U037 4/26/24	01014447	CL858381	\$694.42	
05/29/24	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175872417U037 4/26/24	01014447	CL858381	\$3,203.59	
05/29/24	585	0241		3002300		12837	VESTIS GROUP, INC.	5980197848 5/9/24	01014464	CL858389	\$183.45	
05/29/24	585	0241		3002300		12837	VESTIS GROUP, INC.	5980199848 5/16/24	01014464	CL858389	\$183.45	
05/29/24	585	0241		3002300		12933	PRICE PAIGE & CO ACCOUNTANCY	33408 4/30/24	01014455	CL858385	\$500.00	
05/29/24	585	0241		3002300		14143	BEST BEST & KRIEGER LLP	CO INV#995107 5/8/24	01014499	CL858488	\$496.80	
05/29/24	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	I500-01069079 5/15/24	01014446	CL858380	\$280.00	
06/17/24	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	175583 AC#LASSENREGS 042824	01014950	CL858894	\$219.86	
06/17/24	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	175577 AC#LASSENREGS 042824	01014950	CL858894	\$109.39	
06/17/24	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	175578 AC#LASSENREGS 042824	01014950	CL858894	\$109.39	
06/17/24	585	0241		3002300		12837	VESTIS GROUP, INC.	5980201721 AC#111353400 052324	01014948	CL858977	\$183.45	
06/17/24	585	0241		3002300		12837	VESTIS GROUP, INC.	5980203576 AC#111353400 060624	01014948	CL858893	\$183.45	

County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
06/17/24	585	0241		3002300		12837	VESTIS GROUP, INC.	5980205405 AC#111353400 060624	01014948	CL858893	\$183.45	
06/17/24	585	0241		3002300		16745	TERRACYCLE REGULATED WASTE LLC	47768 AC#CRW35004 052424	01014944	CL858975	\$3,499.60	
06/17/24	585	0241		3002300		6239	SYLVIA SCHMITT	132373 043024	01014908	CL858888	\$82.50	
06/17/24	585	0241		3002300		6239	SYLVIA SCHMITT	132375 043024	01014908	CL858888	\$82.50	
06/17/24	585	0241		3002300		6239	SYLVIA SCHMITT	132527 043024	01014908	CL858888	\$82.50	
06/17/24	585	0241		3002300		6239	SYLVIA SCHMITT	132712 043024	01014908	CL858888	\$82.50	
06/17/24	585	0241		3002300		6239	SYLVIA SCHMITT	132787 043024	01014908	CL858888	\$82.50	
06/17/24	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-01079378 AC#26572 060824	01014905	CL858902	\$240.00	
06/17/24	585	0241		3002300		8549	EMPLOYEE RELATIONS, INC	97264 5/20/24 SW \$48.57	01015000	CL859074	\$48.57	
06/17/24	585	0241		3002300		8549	EMPLOYEE RELATIONS, INC	97264 5/24/24 SW \$54.07	01015000	CL859074	\$54.07	
06/20/24	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	175965 052624	01015197	CL859133	\$109.39	
06/20/24	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	175966 052624	01015197	CL859133	\$109.39	
06/20/24	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	175967 052624	01015197	CL859133	\$218.78	
06/20/24	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175958456U037 052924	01015180	CL859127	\$2,899.02	
06/20/24	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175958461U037 052924	01015180	CL859127	\$2,276.40	
06/20/24	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175958463U037 052924	01015180	CL859127	\$1,854.71	
06/20/24	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175958464U037 052924	01015180	CL859127	\$1,007.76	
06/20/24	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175958465U037 052924	01015180	CL859127	\$3,573.94	
06/20/24	585	0241		3002300		12837	VESTIS GROUP, INC.	5980207294 061324	01015194	CL859132	\$183.45	
06/20/24	585	0241		3002300		6239	SYLVIA SCHMITT	133901 053124	01015179	CL859121	\$82.50	
06/20/24	585	0241		3002300		6239	SYLVIA SCHMITT	133903 053124	01015179	CL859121	\$82.50	
06/20/24	585	0241		3002300		6239	SYLVIA SCHMITT	134154 053124	01015179	CL859121	\$82.50	
06/20/24	585	0241		3002300		6239	SYLVIA SCHMITT	134836 053124	01015179	CL859121	\$82.50	
06/20/24	585	0241		3002300		6239	SYLVIA SCHMITT	134837 053124	01015179	CL859121	\$82.50	
06/17/24	585	0241		3002600		15686	UTOPIA MANAGEMENT,INC	15686-JUNE RENT 060124	01014946	CL858995	\$1,674.00	
06/17/24	585	0241		3002600		15686	UTOPIA MANAGEMENT,INC	15686-MAY RENT 050124	01014946	CL858995	\$1,674.00	
06/20/24	585	0241		3002600		0	UNASSIGNED VENDOR	SPACE RENT JULY'23-JUNE'24	00000001	JE002545	\$3,360.00	
06/20/24	585	0241		3002800		3595	CA DEPT OF TAX & FEE ADMIN	039-000096 1/1/24-3/31/24	01015198	CL859234	\$6,440.94	
05/29/24	585	0241		3002900		16022	JEANETTE SCHROER	16022 MILEAGE 4/8-4/30/24	01014456	CL858386	\$80.40	
05/29/24	585	0241		3002900		16397	JAMES STEVENSON	16397 MILEAGE 3/18-5/13/24	01014458	CL858387	\$203.68	
05/29/24	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	252719 051524 AC#233304	01014437	CL858410	\$216.07	
05/31/24	585	0241		3002900		0	UNASSIGNED VENDOR	CANC WT 1008521 STALE DATE	00000001	JE002326	(\$206.33)	
06/11/24	585	0241		3002900		16022	JEANETTE SCHROER	MILEAGE 12/11-02/02	01014822	CL858726	\$201.60	
06/17/24	585	0241		3002900		14696	VICKY GERIG	14696 MILEAGE 051824	01014917	CL858978	\$40.87	
06/17/24	585	0241		3002900		16022	JEANETTE SCHROER	16022 MILEAGE 060124	01014935	CL858974	\$110.55	

Fiscal Year 2024 As of 6/21/2024

Fund 585 SOLID WASTE

Budget Unit 0241 SOLID WASTE

Cost Center

County of Lassen Budget Status

User: pheimbigner

Percent of Year Elapsed %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
	Cost Center Total	\$1,873,895.00	\$1,873,895.00	\$1,499,374.01	\$17,238.80	\$357,282.19	81 %
	Budget Unit Total	\$1,873,895.00	\$1,873,895.00	\$1,499,374.01	\$17,238.80	\$357,282.19	81 %
	Fund Total	\$1,873,895.00	\$1,873,895.00	\$1,499,374.01	\$17,238.80	\$357,282.19	81 %

<h2 style="margin: 0;">County of Lassen</h2> <h3 style="margin: 0;">Expenditure Account Detail</h3>

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
06/17/24	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	257804 AC#233304 053124	01014915	CL858913	\$47.16	
06/17/24	585	0241		3003000		515	LMUD	47976 052524 4/20-5/20	01014923	CL858891	\$332.01	
Total Budget Year Expenditures:											\$179,905.00	
Grand Total:											\$179,905.00	

<h2 style="margin: 0;">County of Lassen</h2> <h3 style="margin: 0;">General Ledger Summary</h3>

Fund	Account	Account Name	Opening Balance	YTD Activity	Balance	Status
385	0100000	SOLID WASTE AUTHORITY JPA	\$2,258,749.98	\$28,995.25	\$2,287,745.23	
585	0100000	LASSEN SOLID WASTE JPA	\$2,656,255.37	\$465,408.22	\$3,121,663.59	
586	0100000	SW CAPITAL IMPROVEMENT FUND	\$826,209.50	(\$57,564.03)	\$768,645.47	
			\$5,741,214.85	\$436,839.44	\$6,178,054.29	



LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

Board of Directors:

Ralph Ellis, Chairman
Aaron Albaugh, Vice Chairman
Chris Gallagher
Kevin Stafford
Mendy Schuster
Tom Hammond (County Alternate)
Quincy McCourt (City Alternate)

Staff:

Manager: VACANT
Clerk of the Board: VACANT
Counsel: Josh Nelson
Landfill Foreman: Gary Gillis

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS

– *MINUTES* –

TUESDAY

January 23, 2024 at 1:00 PM

- A. CALL TO ORDER.** At 1:01 p.m., Chairman Ellis called the meeting to order.
- B. ROLL CALL OF BOARD OF DIRECTORS.** Directors, Ellis, Albaugh, and Stafford were present. Directors Gallagher and Shuster were absent.
- C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** Director Albaugh motioned to approve the agenda as written. Director Stafford seconded. Motion was approved 3-0.
- D. CLOSED SESSION – None.**
- E. PUBLIC COMMENT.** C&S Waste, Damon Shea reported on operations, staffing, and activities of C&S Waste. C&S reported their office manager is no longer there and a new outreach coordinator has been hired. Reminders were sent out to the communities asking for feedback, compliments or complaints were requested. Mr. Shea reported drivers and staff are looking good and training is in process. He also reported that the towing issues have been resolved and drivers are working around the weather and holiday schedules for pick up. Mr. Shea would like to notify customers of schedule

changes. Michelle asked if there was an efficient way to communicate to their customers in a similar way as the school district, by texting. Mr. Shea stated he would be looking into a system that would work.

F. REPORTS AND INFORMATION

1. **Un-Agendized Reports by Board Members.** Mr. Albaugh asked if LRSWMA could get Cal-Recycle representatives to speak on recycling facilities. Pete Heimbigner asked that the discussion could circle around.
2. **Auditor's Report.** Pete Heimbigner reviewed the financial information and reported the department was currently sitting at 55% of the budget year. He outlined some of the budget line items and brought attention to Salaries and Benefits, Service and Supplies. Mr. Heimbigner reported on the line item titled Maintenance and Improvements and stated the account is currently showing 510% expended for the year. This is due to Road Base, Road improvements; roads would have not been passable if not completed. Some line items in the budget were over-expended however the bottom line shows under-expended at 47% for the year.
3. **Claims of Expenses:** Mr. Heimbigner reviewed information on the Expense Detail Report as provided in packets.

Mr. Albaugh asked about the line items under the account special department expense. Mr. Heimbigner explained special department expenses include fees for the department.

Mr. Ellis asked about the line items showing up at "unassigned vendor". Mr. Heimbigner explained the use of that description by our Auditor's office for Salary and Benefit allocations as well as journal entry corrections for claims.

Mr. Albaugh asked about the expense for UC Regents. Mr. Heimbigner stated that was an error and corrections have been made.

4. **Staff Reports:** Mr. Heimbigner introduced new staff for the department:
 - a. Michelle Godman, Assistant Director
 - b. Stephan Logie, Program Manager

Mr. Heimbigner also stated that staff tours, housekeeping and training are currently in the works.

G. CONSENT CALENDAR:

1. Subject: Approval of and/or Additions to and Deletions for the following meeting minutes.

Director Stafford motioned to approve the November 28, 2023, Regular Meeting Minutes. Director Albaugh seconded. Motion passed 3-0.

H. REGULAR CALENDAR:

1. Subject: Update on Status of Bass Hill Landfill Buffer Easement Project.

Pete Heimbigner opened the discussion regarding the Bass Hill Landfill Easement Project by reporting that the landfill is in need of a 600' buffer easement. The readings of methane gas is over the acceptable limits as outlined by Cal-Recycle and Environmental Health. This has been going on since 2016/2017. An agreement was almost executed with Fish and Wildlife but the State Parks purchased Bass Hill for the wildlife area. Last year Fish and Wildlife contacted Lassen County with discussions regarding our need to increase the buffer easement. Fish and Wildlife needed a comparable trade for the easement they were giving up on Bass Hill.

The new proposed plan would allow Fish and Wildlife to receive contributed funds from Lassen County in the amount of appraised value of the 600' buffer easement area in order for them to purchase parcels adjacent to the Hallelujah Wildlife Management Area. The downside of this proposal is that the Lassen County tax rolls would be affected negatively in the amount of \$2,423.98. The total acreage for the buffer easement is 62.6 acres.

Discussions were held back and forth regarding CA state regulations. Mr. Albaugh asked the department to make sure we have enough space to grow and in order to satisfy the state regulators. He also stated that we are unable to project future regulations from the state.

Michelle Godman asked if there was land to expand to accommodate future regulations. Mr. Ellis and Mr. Heimbigner explained that it is the Bass Hill Wildlife area and any more space would require another deal with Fish and Wildlife.

Mr. Heimbigner then introduced Doug Ames to the discussions.

Doug Ames has been in the county since 1977 and worked as Local Enforcement and the Director for Environmental Health in Lassen County. Mr. Heimbigner asked Mr. Ames what drives the 600' that is required by the state. Mr. Ames explained the reason why the buffer is needed is because the wells at Bass Hill currently emit gases in excess of 50% by volume. The state's maximum readings should be 5%. Concerns were raised and have been raised for a while.

Mr. Heimbigner stated that Cal-Recycle has accepted the plan to expand the buffer easement. Mr. Albaugh has questioned the easement line versus the property line. According to Mr. Ames, the state is requiring the county to mark the new boundary line.

Sara Chandler joined the conversation reporting that this issue has been an ongoing violation and that their agency has extended the compliance plan year after year. Ms. Chandler stated the enforcement agency and the operating agency are in agreement with this plan. Mr. Ames also stated that this plan is by far the least expensive way to solve the problem. Mr. Heimbigner stated that the alternative method would cost the county millions of dollars.

Mr. Albaugh reported that he is not in support of this proposal but also stated he is just one vote.

Mr. Heimbigner stated that this discussion can be added to future meetings and more data can be distributed to refresh the board on the past discussions. Mr. Heimbigner also stated that Cal-Recycle is navigating into a more enforcement oriented posture which is one reason why a lot of staff is being moved around in the organization. At that time, Mr. Heimbigner requested the feedback from Josh Nelson, LRSWMA Counsel. Mr. Nelson indicated that at some point Cal-Recycle will come knocking on the door. Mr. Heimbigner once again stated that this discussion could be added to the next agenda. He also stated that the plan should be presented to the County Board of Supervisors due to the tax roll issue; he also indicated he will be presented next month.

Mr. Heimbigner also indicated that Fish and Wildlife did not ask the county to provide a resolution but he believes this plan does require a vote. Mr. Albaugh stated that Fish and Wildlife has nothing to lose from the 600' buffer easement and that the county Board of Supervisors would have no problem issuing a resolution to accept a gift of a 600' easement from them to keep our operations going. At that time, Mr. Albaugh asked for the debate from Counsel, Mr. Nelson. Mr. Nelson stated Fish and Wildlife would lose control of the property and would not be able to do anything more with it. He also stated Fish and Wildlife's normal operations would not touch a plan like this, however they are willing to make this very special exception. Mr. Albaugh asked Mr. Nelson to go back to Fish and Wildlife and ask for the property outright; stating the worst they can do is say no. Mr. Heimbigner stated it wasn't a Fish and Wildlife issue, it was an issue with state lands and its financial function.

Again, Mr. Heimbigner stated he could gather more information and Mr. Albaugh asked to add this on the next meeting agenda.

I. **ADJOURNMENT.** *At 2:18p.m., Chairman Ellis closed the meeting.*

**LASSEN REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY**

RALPH ELLIS ,
CHAIRMAN OF THE BOARD OF DIRECTORS

CLERK OF THE BOARD OF DIRECTORS



LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

Board of Directors:

Ralph Ellis, Chairman
Aaron Albaugh, Vice Chairman
Chris Gallagher
Kevin Stafford
Mendy Schuster
Tom Hammond (County Alternate)
Quincy McCourt (City Alternate)

Staff:

Manager: Pete Heimbigner
Assistant Director: Michelle Godman
Program Manager of Solid Waste: Stefan Logic
Clerk of the Board: Christine del Llano
Counsel: Josh Nelson
Landfill Foreman: Gary Gillis

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS

– *MINUTES* –

TUESDAY

April 23, 2024 at 1:00 PM

- A. CALL TO ORDER:** At 1:00 p.m., Chairman Ellis called the meeting to order.
- B. ROLL CALL OF BOARD OF DIRECTORS:** Directors Ellis, Albaugh, Gallagher, and Schuster were present. Director Stafford was absent.
- C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS:** Director Gallagher motioned to approve the agenda as written. Director Schuster seconded. Motion was approved 4-0.
- D. CLOSED SESSION:** None.
- E. PUBLIC COMMENT:** Damon Shea of C&S Waste reported they purchased a new truck. He also reported a new application has been delayed due to legal setbacks. C&S also has new drivers; all in all a good report and they are ready for summer.
- F. REPORTS AND INFORMATION:**
- 1. Unagendized Reports by Board Members.** None.

2. **Auditor's Report:** Michelle Godman reviewed the budget status report and stated the department's overall budget looked good. She stated there are no over/under in the major object totals.
3. **Claims of Expenses:** Mr. Albaugh asked about the office expenses. Mr. Gallagher asked about the building and maintenance expenses. Mr. Heimbigner explained each line item question. Mr. Ellis asked about the line item for Empire Southwest. He also asked about the unassigned vendor costs in the amount of \$6,600. Mr. Heimbigner explained that Empire Southwest is for the new CAT, maintenance and parts and the unassigned vendor was a journal entry transfer from the auditor's office to allocate salaries and benefits.
4. **Staff Reports: Update of Status of Bass Hill Landfill Buffer Easement Project:** Mr. Heimbigner discussed the buffer easement and the fact that this issue goes back to 2012. He also indicated he is working on a detailed timeline to bring back to LRSWMA and to the board of directors. He stated he is also working on the acquisition of the property by Fish and Wildlife by using the appraised value and receipt of funds from the county for that easement. There are concerns regarding all parties, but a timeline will help for better understanding.

Mr. Albaugh states this issue all falls back onto the state agencies. Mr. Heimbigner states we now have a great working relationship with Fish and Wildlife. He also states that this plan is the most cost effective and easiest way to proceed. Mr. Heimbigner reported that his plans are to come back to this board and to the County Board to clarify the process. This information was also communicated to Cal-Recycle.

Mr. Albaugh asked why LRSWMA could not get Cal-Recycle to come give a presentation. Mr. Heimbigner explained this is an LRSWMA project and since this is state property to acquire, this is the plan that is set.

G. **CONSENT CALENDAR:** None

H. **REGULAR CALENDAR:**

1. **Subject: Resolution Approving the Pledge of Revenue Agreement Establishing Financial Assurance for Corrective Action for Bass Hill and Westwood Landfills:** Mr. Heimbigner referred to Michelle Godman for review.

Ms. Godman reported on the five year permit review for submission to Doug Ames. She also presented the resolution for approving the pledge of revenue agreement to establish financial assurance. Mr. Albaugh asked when the last resolution was. Mr. Heimbigner answered, 1994. Ms. Godman stated the county was responsible for 30

years of site maintenance, The pledge amount would be 5MM and the resolution states the county is responsible for the pledge.

Doug Ames of Environmental Health stated the purpose of the permit review is to make sure what is in the permit is accurate for all facilities. A portion of the review is to update corrective actions, another portion would be determining the dollars necessary to maintain the sites. All processes are necessary every 5 years and submitted to Environmental Health.

Mendy Schuster asked if we are also required to maintain the landfill at the college area if we are responsible to maintain sites for 30 years. Mr. Ames responded and stated grant funds were received to cover the old landfills. He also stated all old landfills are still in his purview.

Ms. Shuster also asked if 5MM would be sufficient in covering these costs. Ms. Godman proceeded to breakdown the costs for closure, post closure and corrective action for the Westwood and Bass Hill facilities. For Westwood, estimates are 2.5MM for closure, 34,000 per year for 30 years for post-closure, and 1.7MM for corrective action. For Bass Hill, estimates are 9MM for closure, 42,000 per year for 30 years for post-closure, and 7.5MM for corrective action. Mr. Ellis stated that's a lot of revenue we do not have. Ms. Godman stated the revenue received from the landfills should be sufficient to cover.

Mr. Albaugh asked what would happen if the resolution did not pass. Sara Chandler from Environmental Health responded and stated if the permit is not issued the sites will have to be shut down. Mr. Heimbigner explained that we are projecting funds to be received and allocating those funds on an annual basis for the closure fund. The deposits are transferred quarterly into the closure fund.

Ms. Godman reported the closure date expected for Bass Hill would be October 2034 and the closure date for Westwood would extend hundreds of years. She also reported that all refuse could be transported to Westwood for 13 years in case of an emergency.

Mr. Ellis asked about possible costs increases. Mr. Heimbigner stated the county may consider increasing the fees. He also stated that LRSWMA could keep Bass Hill open to avoid closure fees by opening another facility or taking refuse elsewhere. Mr. Ames commented that a good alternative for LRSWMA would be to expand the footprint at Bass Hill that includes a liner. He also stated a transfer station is not a solid option. Mr. Albaugh commented and asked Mr. Heimbigner if the county would allow other counties to bring their refuse to our facilities as a revenue option. Mr. Heimbigner stated that the county is not a "for profit" organization and that option could take away the use of the facility for Lassen residents for future generations.

Director Gallagher motioned to approve the Resolution of the Pledge of Revenue Agreement Establishing Financial Assurance for Corrective Action for Bass Hill and Westwood Landfills. Director Ellis seconds the motion. The motion was approved 4-1. Mr. Albaugh did not approve.

2. Subject: Agreement with Cal Recycle for Pledge of Revenue Agreement Establishing Financial Assurance for Corrective Actions For Bass Hill Landfill and Westwood Landfill:

Director Gallagher motioned to approve the Agreement and allow the Director of Public Works to Sign Agreement as LRSWMA Manager. Director Shuster seconded the motion. The motion was approved 4-1. Mr. Albaugh did not approve the motion.

I. ADJOURNMENT. *At 1:51 p.m., Chairman Ellis closed the meeting.*

**LASSEN REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY**

RALPH ELLIS ,
CHAIRMAN OF THE BOARD OF DIRECTORS

CLERK OF THE BOARD OF DIRECTORS

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

RESOLUTION NO. 2024-02

RESOLUTION APPROVING THE PLEDGE OF REVENUE AGREEMENT ESTABLISHING FINANCIAL ASSURANCE FOR POSTCLOSURE MAINTENANCE AND CORRECTIVE ACTION FOR BIEBER, RAVENDALE, HERLONG, AND MADELINE SOLID WASTE FACILITIES

WHEREAS, Public Resources Code sections 43500 through 43610.1 and Title 27 of the California Code of Regulations (Regulations), Division 2, Subdivision 1, Chapter 6, require operators of solid waste landfills to demonstrate the availability of financial resources to conduct corrective action activities and postclosure maintenance; and

WHEREAS, sections 22228 and 22245 of the Regulations specify a Pledge of Revenue as an acceptable mechanism to demonstrate financial responsibility for financing corrective action costs and postclosure maintenance of a solid waste landfill.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY that:

1. The Lassen Regional Solid Waste Management Authority (Authority) operates Bieber, Ravendale, Herlong and Madeline landfills in conformance with the findings, conditions, prohibitions and requirements contained in Solid Waste Facilities Permit Nos. 18-AA-0003, 18-AA-0005, 18-AA-0011 and 18-AA-0004 respectively, issued by Lassen County Health Department, serving as Local Enforcement Agency (LEA) for CalRecycle.
2. The Authority shall establish a Pledge of Revenue to demonstrate financial responsibility for corrective action and postclosure maintenance of Bieber, Ravendale, Herlong and Madeline landfills in accordance with sections 22228 and 22245 of the Regulations.
3. Disbursement of funds for corrective action shall be in accordance with the final corrective action plans, as approved by CalRecycle.
4. In the event CalRecycle determines that the Authority has failed, or is failing, to perform corrective action as required by law, CalRecycle may direct the Chairman of the Authority's Board of Directors to make such expenditures from the pledged revenues as are necessary to ensure sufficient corrective action and postclosure maintenance. The Authority shall then be obligated to use such funds for corrective action or postclosure maintenance in accordance with the directives of CalRecycle.

5. The Authority is directed to produce an Annual Certification Report (CalRecycle Form 114), as required by section 22234(b)(4)(B) of the Regulations, to demonstrate that the pledge of revenue continues to be available when needed and will cover the cost estimates identified in the updated Annual Inflation Report required by section 22236 of the Regulations. It is understood that copies of the Resolution and Pledge of Revenue Agreement are not required annually, unless amended.

ADOPTED at a meeting of the Board of Directors of the Lassen Regional Solid Waste Management Authority, State of California, on the 9th day of July, 2024 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

I, Christine del Llano, Clerk of the Board of Directors of the Lassen Regional Solid Waste Management Authority, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Board of Directors at a regular meeting held on July 9, 2024 and duly entered in the minutes of said Authority.

Christine del Llano
Clerk of the Board of Directors

**PLEDGE OF REVENUE AGREEMENT
ESTABLISHING FINANCIAL ASSURANCE FOR CORRECTIVE ACTIONS
AND POSTCLOSURE MAINTENANCE FOR BIEBER, RAVENDALE,
HERLONG, AND MADELINE LANDFILLS**

This agreement establishes a Pledge of Revenue to assure that adequate funds are available to carry out the Corrective Actions and Postclosure Maintenance Activities for Bieber, Ravendale, Herlong, and Madeline Landfills.

This Agreement shall become effective immediately and is made and entered into by and between the Lassen Regional Solid Waste Management Authority (Authority) and the California Department of Resources Recycling and Recovery (CalRecycle).

WHEREAS, on August 22, 2000 the Authority and CalRecycle entered into an agreement establishing the Authority's financial responsibility for corrective action and postclosure maintenance for Bieber, Ravendale, Herlong, and Madeline landfills, which remains in effect; and

WHEREAS, Public Resources Code, sections 43500 through 43610.1 and Title 27 of the California Code of Regulations (Regulations), Division 2, Subdivision 1, Chapter 6 require operators of solid waste landfills to demonstrate the availability of financial resources to conduct closure, post-closure maintenance, and corrective action activities; and

WHEREAS, sections 22228 and 22245 of the Regulations specify a Pledge of Revenue as an acceptable mechanism to demonstrate financial responsibility for corrective action and postclosure maintenance of a solid waste landfill; and

WHEREAS, the Authority operates Bieber, Ravendale, Herlong, and Madeline landfills in conformance with the findings, conditions, prohibitions and requirements contained in Solid Waste Facilities Permit Nos. 18-AA-0003, 18-AA-0005, 18-AA-0011, and 18-AA-0004 respectively, issued by Lassen County Health Department, serving as Local Enforcement Agency (LEA) for CalRecycle; and

WHEREAS, the Authority operates the solid waste landfills identified above, in conformance with the findings, conditions, prohibitions and requirements contained in Waste Discharge Requirements issued by the Regional Water Quality Control Board (RWQCB); and

WHEREAS, the Authority is pledging revenues from refuse disposal fees of Bieber, Ravendale, Herlong, and Madeline Transfer Stations and Bass Hill and Westwood landfills, deposited in Solid Waste General Fund 585; and

WHEREAS, The Authority has determined that the projected net revenues from refuse disposal fees to perform corrective actions and postclosure maintenance are greater than the corrective action and postclosure maintenance costs contained in the most recent cost estimates submitted to CalRecycle in accordance with sections 22100 to 22103 of the Regulations.

NOW THEREFORE, the Authority and CalRecycle do agree as follows:

1. The Authority hereby establishes a pledge of revenue in addition to demonstrates financial responsibility for corrective action and postclosure maintenance of Bieber, Ravendale, Herlong and Madeline landfills in accordance with sections 22228 and 22245 of the Regulations.
2. The Authority agrees to pledge revenues from the refuse disposal fees as described herein.
3. The amount of the pledged revenue shall be up to the CalRecycle-approved cost estimates for corrective actions and postclosure maintenance at Bieber, Ravendale, Herlong and Madeline landfills. It is agreed that the amount of this pledge may increase or decrease to match any adjustment to the identified cost estimates which are mutually agreed to by the Authority and CalRecycle
4. The Authority is directed to produce an Annual Certification Report (CalRecycle Form 114), as required by section 22234(b)(4)(B) of the Regulations, to demonstrate that the pledged revenue continues to be available when needed and will cover the cost estimates identified in the updated Annual Inflation Report required by section 22236 of the Regulations. It is understood that copies of the Resolution and Pledge of Revenue Agreement are not required annually, unless amended.
5. If the Authority ceases at any time to retain control of its ability to allocate the pledged revenue as identified herein to pay for corrective action and postclosure maintenance costs as specified in this Agreement, the Authority shall notify CalRecycle and the LEA and shall obtain alternate coverage within sixty (60) days after the control of revenues ceases, pursuant to section 22245 of the Regulations.
6. In the event CalRecycle, RWQCB or LEA staff determine that the Authority has failed, or is failing, to perform corrective action and postclosure maintenance as required by law, CalRecycle, RWQCB and/or LEA staff shall confer with the Authority and attempt to resolve the alleged violation. If no agreement is reached, the matter shall be presented to CalRecycle, which shall give reasonable notice, hold a public hearing, and consider the testimony and documentation submitted by CalRecycle and/or LEA staff, the Authority, and any interested parties, prior to making a determination on the matter. In the event that CalRecycle determines that the Authority has failed, or is failing, to perform corrective action or postclosure maintenance as specified in this Agreement and as required by law, CalRecycle may direct the Authority to make such expenditures from the pledged revenues as are necessary to ensure sufficient corrective action or postclosure maintenance, as determined by CalRecycle. The Authority shall then be obligated to use such funds for corrective action or postclosure maintenance in accordance with the directives of CalRecycle.

In the event that a participating member of the Authority withdraws from the Authority, the withdrawing member shall continue to be financially responsible for corrective action and postclosure maintenance of Bieber, Ravendale, Herlong,

and Madeline landfills when such liability was incurred prior to the withdrawal date. All members of the Authority further agree that corrective action and postclosure maintenance activities shall not be delayed in order to determine such proportionate share of the withdrawing member's liability.

7. In the event the Authority is dissolved, all members of the Authority agree to make financial assurances prior to dissolution that will ensure continued payment of each members' respective share of any outstanding indebtedness for corrective action and postclosure maintenance for Bieber, Ravendale, Herlong, and Madeline landfills. All members of the Authority agree that corrective action and postclosure maintenance activities shall not be delayed in order to determine the members' proportionate shares of such indebtedness.
8. All members of the Authority hereby agree to accept joint and several liability for corrective actions and postclosure maintenance of Bieber, Ravendale, Herlong, and Madeline landfills if withdrawal, dissolution, or any other event results in the inability of the Authority to finance corrective actions or postclosure maintenance, as determined by CalRecycle after a noticed public hearing.
9. IN WITNESS HEREOF, the parties have executed this agreement on the date as set forth below.

By Authority this 9th day of July, 2024

By CalRecycle this _____ day of _____, 2024

STATE OF CALIFORNIA

LASSEN REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY

California Department of
Resources Recycling and Recovery

By _____
Authorized Officer of CalRecycle

By _____
LRSWMA Manager

APPROVED AS TO FORM
AND PROCEDURE

ATTEST

By _____
Authorized Counsel of CalRecycle

By _____
Christine del Llano
Clerk of the Board

APPROVED AS TO FORM

By _____
Joshua Nelson
Authority Counsel

Lassen Regional Solid Waste Management Authority



STAFF REPORT

TO: LRSWMA BOARD OF DIRECTORS
FROM: PETE HEIMBIGNER
SUBJECT: ADOPTION OF RECOMMENDED BUDGET FOR FISCAL YEAR 2024
-2025
DATE: July 9, 2024

ACTION REQUESTED: Adoption of Resolution for Recommended budget for Fiscal Year 2024/2025.

DISCUSSION: The attached resolution will set by formal action the recommended budget to include 2023/2024 adopted final budget. This action will allow for solid waste operations to continue at last year's FY23/24 funding appropriations until a final budget for FY 24/25 is presented to the Board for consideration and adoption.

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

RESOLUTION NO. 2024-03

RESOLUTION ADOPTING A RECOMMENDED BUDGET FOR FISCAL YEAR 2024/2024

Be it Hereby Resolved by the Board of Directors of the Lassen Regional Solid Waste Management Authority, adopts a recommended budget for FY 24/25 that allows for continued solid waste operations at funding appropriations set by FY 23/24 budget, until such time that the Board adopts a final budget for FY 24/25.

Adopted at a meeting of the Board of Directors of the Lassen Regional Solid Waste Management Authority, State of California, on the 9th day of July 2024, by the following vote:

AYES: _____

NOES _____

ABSTAIN: _____

ABSENT: _____

**LASSEN REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY**

CHAIR OF THE BOARD OF DIRECTORS

ATTEST:

CLERK OF THE BOARD OF DIRECTORS

Lassen Regional Solid Waste Management Authority



INFORMATION

TO: LRSWMA Board of Directors
FROM: Pete Heimbigner
SUBJECT: Amendment to agreement with Converse Consultants for solid waste environmental services to conduct groundwater and landfill monitoring of multiple landfills.
DATE: July 9, 2024

On 6/28/22 the Board approved entering into an agreement with Converse Consultants, for groundwater and landfill monitoring, to replace the previous consultant that was retiring. On 6/27/23 the Board authorized a first amendment to agreement to add an additional \$50,000 to the agreement for a not exceed amount of \$100,000.

The current service agreement with Converse Consultants is set to expire on 6/30/24. A new agreement for one year is being recommended for a not exceed amount of \$50,000.

The agreement would be approved as to form by the Authority's counsel prior to execution.

RESOLUTION NO. 2024-04

RESOLUTION OF THE LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY APPROVING THE PURCHASE OF A USED TRASH COMPACTOR

WHEREAS, the Lassen Regional Solid Waste Management Authority's (Authority) Caterpillar Refuse Compactor 826G was damaged by a fire and has been declared a total loss by the Authority's insurance carrier, Small District Risk Management Authority; and

WHEREAS, there is an urgent need to replace the refuse compactor; and

WHEREAS, a used Volvo LC450H, an equivalent to the CAT 826G, is available for purchase through the Volvo certified used program which includes a 12 month or 2000 hour warranty; and

WHEREAS, the Authority's purchasing policy is not clear as to procuring used equipment and this resolution states that the purchase of a used refuse compactor is appropriate, meets the needs of Authority, and in the best interest of the public;

NOW, THEREFORE, BE IT RESOLVED that the Authority's Board of Directors authorizes:

- 1) The Manager to procure a used Volvo LC450H in an amount not to exceed \$400,000, including sales tax.
- 2) Appropriation for purchase will be from capital improvement fund 586-0241.

ADOPTED at a meeting of the Board of Directors of the Lassen Regional Solid Waste Management Authority, State of California, on the 9th day on July, 2024 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

I, Christine del Llano, Clerk of the Board of Directors of the Lassen Regional Solid Waste Management Authority, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Board of Directors at a regular meeting held on July 9, 2024 and duly entered in the minutes of said Authority.

Christine del Llano
Clerk of the Board of Directors