



## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

### Board of Directors:

Ralph Ellis, Chairman  
Aaron Albaugh, Vice Chairman  
Chris Gallagher  
Mendy Schuster  
Kevin Stafford  
Quincy McCourt (City Alternate)  
Jason Ingram (County Alternate)  
Tom Neely (County Alternate)

### Staff:

Manager: Vacant  
Clerk of the Board: Vacant  
Counsel: Josh Nelson  
Landfill Foreman: Gary Gillis

## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

### BOARD OF DIRECTORS, REGULAR MEETING

– *AGENDA* –

TUESDAY

September 26, 2023 at 1:00 p.m.

707 Nevada Street, Susanville, California 96130

- ▶ Any person desiring to address the Board of Directors shall first secure permission of the presiding officer.
- ▶ The Public may address matters under the jurisdiction of the Board of Directors, and not on the Agenda, at the time provided in the Agenda under Public Comment.
- ▶ The Board of Directors will not take action on any subject that is not on the Agenda.

Next resolution in line for adoption: 2023-01

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- A. CALL TO ORDER
  - B. ROLL CALL OF BOARD OF DIRECTORS
  - C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
  - D. CLOSED SESSION - No items (s) for consideration.

E. PUBLIC COMMENT

(Any person may address the Board at this time to comment on any subject not on the agenda. However, the Board may not take action other than to direct staff to place the matter on the agenda at a future meeting).

F. REPORTS AND INFORMATION

1. Unagendized Reports by Board Members
2. Auditor's Report - No report
3. Claims of Expenses
4. Staff Reports

G. CONSENT CALENDAR

1. Subject: Approval of and/or Additions to and Deletions for the following meeting minutes.
  - August 22, 2023 Board of Directors Meeting Minutes.

Action Requested: Approve Minutes.

H. PUBLIC HEARING (1:15 PM)

(Public Hearings are scheduled at the time stated and will be heard by the Board of Directors as close to the stated time as possible).

1. **Subject:** Consideration of Resolution No. 2023-01, Approval of Final Fiscal Year 2023/2024 Budget for the LRSWMA.

**Action Requested:** Review and Discuss Fiscal Year 2023/2024 Budget. Approve Resolution No. 2023-01.

I. REGULAR CALENDAR

No items (s) for consideration.

J. ADJOURNMENT

Next Scheduled Board of Directors Meeting: October 24, 2023 at 1:00 PM.

# Lassen Regional Solid Waste Management Authority



## *INFORMATION*

TO: LRSWMA BOARD OF DIRECTORS  
FROM: PETE HEIMBIGNER  
SUBJECT: CLAIMS OF EXPENSES  
DATE: September 26, 2023

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The Claims of Expenses for the period of July 1, 2023 to September 21, 2023, is attached. Board of Directors action is not required.

*Agenda Item F.3*

## County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
07/05/23	585	0241		3000100		99999	VARIOUS VENDORS	07/05/23 PAYROLL ENTRIES	00000003	PR000002	\$12,119.42	
07/19/23	585	0241		3000100		99999	VARIOUS VENDORS	07/19/23 PAYROLL ENTRIES	00000003	PR000004	\$12,216.12	
08/02/23	585	0241		3000100		99999	VARIOUS VENDORS	08/02/23 PAYROLL ENTRIES	00000003	PR000007	(\$807.11)	
08/02/23	585	0241		3000100		99999	VARIOUS VENDORS	08/02/23 PAYROLL ENTRIES	00000003	PR000007	\$13,673.10	
08/16/23	585	0241		3000100		99999	VARIOUS VENDORS	08/16/23 PAYROLL ENTRIES	00000003	PR000009	\$13,022.85	
07/05/23	585	0241		3000110		99999	VARIOUS VENDORS	07/05/23 PAYROLL ENTRIES	00000003	PR000002	\$1,471.02	
07/19/23	585	0241		3000110		99999	VARIOUS VENDORS	07/19/23 PAYROLL ENTRIES	00000003	PR000004	\$2,202.68	
08/02/23	585	0241		3000110		99999	VARIOUS VENDORS	08/02/23 PAYROLL ENTRIES	00000003	PR000007	\$263.02	
08/16/23	585	0241		3000110		99999	VARIOUS VENDORS	08/16/23 PAYROLL ENTRIES	00000003	PR000009	\$356.42	
07/05/23	585	0241		3000130		99999	VARIOUS VENDORS	07/05/23 PAYROLL ENTRIES	00000003	PR000002	\$2,495.50	
07/19/23	585	0241		3000130		99999	VARIOUS VENDORS	07/19/23 PAYROLL ENTRIES	00000003	PR000004	\$2,666.00	
08/02/23	585	0241		3000130		99999	VARIOUS VENDORS	08/02/23 PAYROLL ENTRIES	00000003	PR000007	\$2,774.50	
08/16/23	585	0241		3000130		99999	VARIOUS VENDORS	08/16/23 PAYROLL ENTRIES	00000003	PR000009	\$2,464.50	
07/05/23	585	0241		3000200		99999	VARIOUS VENDORS	07/05/23 PAYROLL ENTRIES	00000003	PR000002	(\$183.00)	
07/05/23	585	0241		3000200		99999	VARIOUS VENDORS	07/05/23 PAYROLL ENTRIES	00000003	PR000002	\$1,289.88	
07/19/23	585	0241		3000200		99999	VARIOUS VENDORS	07/19/23 PAYROLL ENTRIES	00000003	PR000004	(\$183.00)	
07/19/23	585	0241		3000200		99999	VARIOUS VENDORS	07/19/23 PAYROLL ENTRIES	00000003	PR000004	\$1,365.86	
08/02/23	585	0241		3000200		99999	VARIOUS VENDORS	08/02/23 PAYROLL ENTRIES	00000003	PR000007	(\$183.00)	
08/02/23	585	0241		3000200		99999	VARIOUS VENDORS	08/02/23 PAYROLL ENTRIES	00000003	PR000007	\$1,427.53	
08/16/23	585	0241		3000200		99999	VARIOUS VENDORS	08/16/23 PAYROLL ENTRIES	00000003	PR000009	(\$183.00)	
08/16/23	585	0241		3000200		99999	VARIOUS VENDORS	08/16/23 PAYROLL ENTRIES	00000003	PR000009	\$1,430.64	
07/05/23	585	0241		3000202		99999	VARIOUS VENDORS	07/05/23 PAYROLL ENTRIES	00000003	PR000002	\$246.10	
07/19/23	585	0241		3000202		99999	VARIOUS VENDORS	07/19/23 PAYROLL ENTRIES	00000003	PR000004	\$260.57	
08/02/23	585	0241		3000202		99999	VARIOUS VENDORS	08/02/23 PAYROLL ENTRIES	00000003	PR000007	(\$14.96)	
08/02/23	585	0241		3000202		99999	VARIOUS VENDORS	08/02/23 PAYROLL ENTRIES	00000003	PR000007	\$258.40	
08/16/23	585	0241		3000202		99999	VARIOUS VENDORS	08/16/23 PAYROLL ENTRIES	00000003	PR000009	\$242.57	
07/05/23	585	0241		3000210		99999	VARIOUS VENDORS	07/05/23 PAYROLL ENTRIES	00000003	PR000002	\$1,052.23	
07/19/23	585	0241		3000210		99999	VARIOUS VENDORS	07/19/23 PAYROLL ENTRIES	00000003	PR000004	\$1,114.16	
08/02/23	585	0241		3000210		99999	VARIOUS VENDORS	08/02/23 PAYROLL ENTRIES	00000003	PR000007	(\$63.97)	
08/02/23	585	0241		3000210		99999	VARIOUS VENDORS	08/02/23 PAYROLL ENTRIES	00000003	PR000007	\$1,104.88	
08/16/23	585	0241		3000210		99999	VARIOUS VENDORS	08/16/23 PAYROLL ENTRIES	00000003	PR000009	\$1,037.20	
07/05/23	585	0241		3000300		99999	VARIOUS VENDORS	07/05/23 PAYROLL ENTRIES	00000003	PR000002	\$787.50	
07/19/23	585	0241		3000300		99999	VARIOUS VENDORS	07/19/23 PAYROLL ENTRIES	00000003	PR000004	\$787.50	
08/02/23	585	0241		3000300		99999	VARIOUS VENDORS	08/02/23 PAYROLL ENTRIES	00000003	PR000007	\$787.50	
08/16/23	585	0241		3000300		99999	VARIOUS VENDORS	08/16/23 PAYROLL ENTRIES	00000003	PR000009	\$787.50	
07/05/23	585	0241		3000310		99999	VARIOUS VENDORS	07/05/23 PAYROLL ENTRIES	00000003	PR000002	\$2,224.59	

## County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
07/19/23	585	0241		3000310		99999	VARIOUS VENDORS	07/19/23 PAYROLL ENTRIES	00000003	PR000004	\$2,224.59	
08/02/23	585	0241		3000310		99999	VARIOUS VENDORS	08/02/23 PAYROLL ENTRIES	00000003	PR000007	(\$224.65)	
08/02/23	585	0241		3000310		99999	VARIOUS VENDORS	08/02/23 PAYROLL ENTRIES	00000003	PR000007	\$2,449.24	
08/16/23	585	0241		3000310		99999	VARIOUS VENDORS	08/16/23 PAYROLL ENTRIES	00000003	PR000009	\$2,224.59	
07/05/23	585	0241		3000320		99999	VARIOUS VENDORS	07/05/23 PAYROLL ENTRIES	00000003	PR000002	\$100.00	
07/19/23	585	0241		3000320		99999	VARIOUS VENDORS	07/19/23 PAYROLL ENTRIES	00000003	PR000004	\$100.00	
08/02/23	585	0241		3000320		99999	VARIOUS VENDORS	08/02/23 PAYROLL ENTRIES	00000003	PR000007	\$100.00	
08/16/23	585	0241		3000320		99999	VARIOUS VENDORS	08/16/23 PAYROLL ENTRIES	00000003	PR000009	\$100.00	
07/05/23	585	0241		3000330		99999	VARIOUS VENDORS	07/05/23 PAYROLL ENTRIES	00000003	PR000002	\$40.60	
07/19/23	585	0241		3000330		99999	VARIOUS VENDORS	07/19/23 PAYROLL ENTRIES	00000003	PR000004	\$40.60	
08/02/23	585	0241		3000330		99999	VARIOUS VENDORS	08/02/23 PAYROLL ENTRIES	00000003	PR000007	\$46.40	
08/16/23	585	0241		3000330		99999	VARIOUS VENDORS	08/16/23 PAYROLL ENTRIES	00000003	PR000009	\$46.40	
07/13/23	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302521273051299-8 6/10/23	01005174	CL848120	\$673.79	
07/13/23	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302576822091389-8 6/10/23	01005174	CL848120	\$346.03	
07/26/23	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302521273051299-8 7/10/23	01005616	CL848649	\$688.37	
07/26/23	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302576822091389-8 7/10/23	01005616	CL848649	\$346.26	
08/03/23	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302945291063093-8 7/5/23	01005882	CL848849	\$118.73	
08/31/23	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302521273051299-8 8/10/23	01006612	CL849773	\$674.26	
08/31/23	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302576822091389-8 8/10/23	01006612	CL849773	\$346.26	
08/31/23	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302945291063093-8 8/5/23	01006612	CL849773	\$118.89	
09/15/23	585	0241		3001200		734	SACRAMENTO VALLEY LMTD PARTNER	9941651827 8/10/23	01006967	CL850184	\$6.05	
08/10/23	585	0241		3001400		94	KAREN L. ZAPPETTINI	94-SUPPLIES 7/31/23	01006084	CL849160	\$86.98	
08/31/23	585	0241		3001400		889	DS WATERS OF AMERICA,INC	6187180 081023 8/10/23	01006624	CL849777	\$18.05	
08/10/23	585	0241		3001500		8553	FLANIGAN-LEAVITT INSURANCE INC	353287 7/12/23	01006075	CL849159	\$49,000.49	
07/13/23	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-445310 6/21/23	01005177	CL848126	\$67.09	
07/20/23	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-443778 6/14/23	01005370	CL848379	\$134.51	
07/20/23	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-445308 6/21/23	01005370	CL848379	\$142.87	
07/20/23	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INPS3576502 5/25/23	01005354	CL848376	\$27.84	
07/20/23	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INWO1593793 4/11/23	01005354	CL848376	\$980.28	
07/26/23	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-449096 7/10/23	01005625	CL848651	\$253.13	
07/26/23	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-449715 7/13/23	01005625	CL848651	(\$22.00)	
07/26/23	585	0241		3001701		14813	CUNNINGHAM AUTO GROUP, INC.	643581 6/5/23	01005636	CL848652	\$349.90	
07/26/23	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INPS3830261 7/11/23	01005610	CL848647	\$961.69	
07/26/23	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INWO1621949 7/6/23	01005610	CL848647	\$1,188.76	
07/26/23	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INWO1623222 7/14/23 PO235127	01005610	CL848655	\$13,887.77	

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Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
07/26/23	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	SVCG00049901 6/30/23	01005610	CL848647	\$14.50	
07/26/23	585	0241		3001701		589	AIRGAS USA, LLC	5500662777 6/30/23	01005602	CL848644	\$52.80	
07/28/23	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INWO1613243 6/15/23	01005718	CL848913	\$3,179.63	
08/03/23	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INPS3834612 7/18/23	01005879	CL848845	\$52.63	
08/03/23	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INPS3834613 7/18/23	01005879	CL848845	\$3.54	
08/03/23	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INPS3835339 7/19/23	01005879	CL848845	\$566.67	
08/10/23	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-452845 7/28/23	01006079	CL849163	\$177.51	
08/10/23	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INPS3844922 8/3/23	01006073	CL849157	\$251.16	
08/10/23	585	0241		3001701		4965	W W GRAINGER, INC.	9788504273 7/31/23	01006076	CL849166	\$989.94	
08/10/23	585	0241		3001701		853	LES SCHWAB TIRE CENTERS OF CA	60400392474 5/18/23	01006077	CL849162	\$632.07	
08/17/23	585	0241		3001701		589	AIRGAS USA, LLC	5501371355 7/31/23	01006267	CL849421	\$59.38	
08/31/23	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-454845 8/7/23	01006619	CL849774	\$191.98	
08/31/23	585	0241		3001701		250	DIAMOND SAW SHOP	19685 8/1/23	01006610	CL849772	\$23.71	
09/07/23	585	0241		3001701		15609	LIFESTYLE SUSANVILLE, LLC	517904 7/28/23	01006790	CL850028	\$42.85	
09/07/23	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INPS3859740 8/28/23	01006767	CL850022	\$35.00	
09/07/23	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INPS3859741 8/28/23	01006767	CL850022	\$1,498.69	
09/07/23	585	0241		3001701		16374	EMPIRE SOUTHWEST, LLC	INWO1635735 8/28/23	01006767	CL850022	\$292.59	
09/15/23	585	0241		3001701		564	ALEX DE MARTIMPREY	A240686 8/2/23 ACCT LCSW	01006974	CL850242	\$5.14	
09/15/23	585	0241		3001701		853	LES SCHWAB TIRE CENTERS OF CA	60400403432 8/29/23	01006975	CL850243	\$1,614.40	
07/20/23	585	0241		3002000		4858	ENVIRONMENTAL SRVCS JPA	0000194-IN 7/1/23	01005357	CL848377	\$6,000.00	
07/13/23	585	0241		3002200		564	ALEX DE MARTIMPREY	A237867 6/14/23	01005175	CL848125	\$53.61	
07/13/23	585	0241		3002200		9659	OFFICE DEPOT	316803082001 6/8/23	01005178	CL848127	\$425.50	
07/20/23	585	0241		3002200		16092	ODP BUSINESS SOLUTIONS,LLC	318988848001 6/20/23	01005372	CL848380	\$107.10	
07/20/23	585	0241		3002200		564	ALEX DE MARTIMPREY	A236757 5/26/23	01005364	CL848315	\$1.57	
08/10/23	585	0241		3002200		6701	WAL-MART COMMUNITY/SYNCB	609142987 7/13/22	01006083	CL849167	\$67.31	
08/10/23	585	0241		3002200		6701	WAL-MART COMMUNITY/SYNCB	609153753 7/13/23	01006083	CL849167	\$56.25	
08/17/23	585	0241		3002200		16092	ODP BUSINESS SOLUTIONS,LLC	318190471001 7/24/23	01006256	CL849341	\$111.02	
08/25/23	585	0241		3002200		16092	ODP BUSINESS SOLUTIONS,LLC	323713883001 7/28/23	01006429	CL849636	\$84.98	
08/31/23	585	0241		3002200		16092	ODP BUSINESS SOLUTIONS,LLC	319305687001 8/4/23	01006620	CL849780	\$49.78	
08/31/23	585	0241		3002200		16092	ODP BUSINESS SOLUTIONS,LLC	325125515001 8/4/23	01006620	CL849780	\$137.02	
08/31/23	585	0241		3002200		16092	ODP BUSINESS SOLUTIONS,LLC	325128633001 8/7/23	01006620	CL849780	\$14.60	
08/31/23	585	0241		3002200		16092	ODP BUSINESS SOLUTIONS,LLC	325466190001 8/4/23	01006620	CL849780	\$114.45	
09/15/23	585	0241		3002200		15609	LIFESTYLE SUSANVILLE, LLC	518711 8/25/23	01006976	CL850244	\$54.54	
07/13/23	585	0241		3002201		14785	JEREMIAH BATTERTON	14785 POSTAGE 6/30/23	01005169	CL848123	\$17.40	
08/03/23	585	0241		3002201		16092	ODP BUSINESS SOLUTIONS,LLC	320307435001 7/10/23	01005869	CL848778	\$60.00	
09/07/23	585	0241		3002201		10922	FRANCOTYP-POSTALIA	RII05879793 8/14/23	01006771	CL850024	\$165.38	

## County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
07/13/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175103298U037 6/28/23	01005171	CL848117	\$3,187.48	
07/13/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175103299U037 6/28/23	01005171	CL848117	\$358.11	
07/13/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175103300U037 6/28/23	01005171	CL848117	\$656.53	
07/13/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175103301U037 6/28/23	01005171	CL848117	\$2,900.54	
07/13/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175103302U037 6/28/23	01005171	CL848117	\$1,180.70	
07/13/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175103303U037 6/28/23	01005171	CL848117	\$3,532.98	
07/13/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175103304U037 6/28/23	01005171	CL848117	\$268.59	
07/13/23	585	0241		3002300		6239	SYLVIA SCHMITT	118750 5/31/23 BIEBER	01005170	CL848116	\$82.50	
07/13/23	585	0241		3002300		6239	SYLVIA SCHMITT	118755 5/31/23 LITTLE VALLEY	01005170	CL848116	\$82.50	
07/13/23	585	0241		3002300		6239	SYLVIA SCHMITT	119513 5/31/23 RAVENDALE	01005170	CL848116	\$82.50	
07/13/23	585	0241		3002300		6239	SYLVIA SCHMITT	119514 5/31/23 MADELINE	01005170	CL848116	\$82.50	
07/13/23	585	0241		3002300		6239	SYLVIA SCHMITT	FINANCE CHARGE 5/31 STATMENT	01005170	CL848116	\$10.08	
07/13/23	585	0241		3002300		889	DS WATERS OF AMERICA,INC	6187180 061523 OFFICE	01005183	CL848130	\$19.05	
07/13/23	585	0241		3002300		889	DS WATERS OF AMERICA,INC	6257141 061623 BASS HILL	01005183	CL848130	\$167.53	
07/20/23	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980107146 6/15/23	01005347	CL848369	\$125.85	
07/20/23	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980109101 6/22/23	01005347	CL848369	\$125.85	
07/20/23	585	0241		3002300		14143	BEST BEST & KRIEGER LLP	969062 7/5/23	01005349	CL848372	\$134.00	
07/20/23	585	0241		3002300		8549	EMPLOYEE RELATIONS, INC	95361 6/30/23 SW \$46.67	01005538	CL848604	\$46.67	
07/20/23	585	0241		3002300		951	BRIAN T PHILLIPS	76129 7/5/23	01005381	CL848382	\$500.00	
07/26/23	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A71820 6/30/23	01005639	CL848654	\$109.39	
07/26/23	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A71821 6/30/23	01005639	CL848654	\$109.39	
07/26/23	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A71876 6/30/23	01005639	CL848654	\$218.78	
07/26/23	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980115009 7/13/23	01005605	CL848643	\$128.35	
07/26/23	585	0241		3002300		6239	SYLVIA SCHMITT	114772 2/28/23	01005607	CL848662	\$82.50	
07/26/23	585	0241		3002300		6239	SYLVIA SCHMITT	114773 2/28/23	01005607	CL848662	\$82.50	
07/26/23	585	0241		3002300		6239	SYLVIA SCHMITT	115382 2/28/23	01005607	CL848662	\$82.50	
07/26/23	585	0241		3002300		6239	SYLVIA SCHMITT	115386 2/28/23	01005607	CL848662	\$82.50	
07/26/23	585	0241		3002300		6239	SYLVIA SCHMITT	119189 5/31/23	01005607	CL848662	\$82.50	
07/26/23	585	0241		3002300		6239	SYLVIA SCHMITT	119624 6/30/23	01005607	CL848645	\$82.50	
07/26/23	585	0241		3002300		6239	SYLVIA SCHMITT	119625 6/30/23	01005607	CL848645	\$82.50	
07/26/23	585	0241		3002300		6239	SYLVIA SCHMITT	120229 6/30/23	01005607	CL848645	\$82.50	
07/26/23	585	0241		3002300		6239	SYLVIA SCHMITT	120235 6/30/23	01005607	CL848645	\$82.50	
07/26/23	585	0241		3002300		6239	SYLVIA SCHMITT	120598 6/30/23	01005607	CL848645	\$82.50	
07/31/23	585	0241		3002300		0	UNASSIGNED VENDOR	APR-JUN'23 RMB BILLINGS	00000001	JE000081	\$15,345.10	
08/03/23	585	0241		3002300		889	DS WATERS OF AMERICA,INC	617180 071323 7/13/23	01005883	CL848851	\$19.05	
08/03/23	585	0241		3002300		889	DS WATERS OF AMERICA,INC	6257141 071423 7/14/23	01005883	CL848851	\$114.57	

## County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
08/10/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175159004U037 7/27/23	01006071	CL849156	\$1,380.49	
08/10/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175159008U037 7/27/23	01006071	CL849156	\$1,626.00	
08/10/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175159010U037 7/27/23	01006071	CL849156	\$721.06	
08/10/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175159011U037 7/27/23	01006071	CL849156	\$2,291.92	
08/10/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175159012U037 7/27/23	01006071	CL849156	\$1,543.58	
08/10/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175159013U037 7/27/23	01006071	CL849156	\$2,730.03	
08/10/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175159014U037 7/27/23	01006071	CL849156	\$268.59	
08/10/23	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980118915 7/27/23	01006069	CL849155	\$125.85	
08/10/23	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980120856 8/3/23	01006069	CL849155	\$125.85	
08/10/23	585	0241		3002300		13896	PARADIGM SOFTWARE, LLC	14673 7/28/23	01006080	CL849165	\$1,937.88	
08/10/23	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00950567 7/31/23	01006070	CL849154	\$100.00	
08/10/23	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-09419002 7/10/23	01006070	CL849154	\$210.00	
08/31/23	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A72211 7/31/23	01006626	CL849779	\$109.39	
08/31/23	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A72212 7/31/23	01006626	CL849779	\$109.39	
08/31/23	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A72269 7/31/23	01006626	CL849779	\$218.78	
08/31/23	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980111078 6/29/23	01006604	CL849769	\$125.85	
08/31/23	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980113041 7/6/23	01006604	CL849769	\$125.85	
08/31/23	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980116962 7/20/23	01006604	CL849769	\$125.85	
08/31/23	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980122830 8/10/23	01006604	CL849769	\$125.85	
08/31/23	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980124668 8/17/23	01006604	CL849769	\$125.85	
08/31/23	585	0241		3002300		6239	SYLVIA SCHMITT	120941 7/31/23	01006606	CL849771	\$82.50	
08/31/23	585	0241		3002300		6239	SYLVIA SCHMITT	120942 7/31/23	01006606	CL849771	\$82.50	
08/31/23	585	0241		3002300		6239	SYLVIA SCHMITT	121341 7/31/23	01006606	CL849771	\$82.50	
08/31/23	585	0241		3002300		6239	SYLVIA SCHMITT	121353 7/31/23	01006606	CL849771	\$82.50	
08/31/23	585	0241		3002300		6239	SYLVIA SCHMITT	121992 7/31/23	01006606	CL849771	\$82.50	
08/31/23	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00941902 7/10/23	01006605	CL849770	\$210.00	
08/31/23	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00944748 7/12/23	01006605	CL849770	\$5.00	
08/31/23	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00952397 8/3/23	01006605	CL849770	\$195.00	
08/31/23	585	0241		3002300		889	DS WATERS OF AMERICA,INC	6257141 081123 8/11/23	01006624	CL849777	\$204.72	
09/07/23	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980126721 8/24/23	01006761	CL850020	\$125.85	
09/07/23	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00963655 8/30/23	01006762	CL850021	\$100.00	
09/15/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175288514U037 8/29/23	01006971	CL850233	\$2,645.78	



## County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
09/15/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175288515U037 8/29/23	01006971	CL850233	\$358.11	
09/15/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175288516U037 8/29/23	01006971	CL850233	\$721.06	
09/15/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175288517U037 8/29/23	01006971	CL850233	\$1,927.08	
09/15/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175288518U037 8/29/23	01006971	CL850233	\$1,706.41	
09/15/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	175288519U037 8/29/23	01006971	CL850233	\$3,193.32	
09/15/23	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980128620 8/31/23	01006969	CL850232	\$130.85	
09/15/23	585	0241		3002300		5980	CAL FIRE	1533690 9/7/23	01006972	CL850236	\$454.16	
09/15/23	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00965383 9/1/23	01006970	CL850231	\$5.00	
09/15/23	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00966920 9/7/23	01006970	CL850231	\$320.00	
07/20/23	585	0241		3002400		5235	MODOC COUNTY RECORD	77100 6/7/23 SW \$182.76	01005540	CL848598	\$182.76	
07/20/23	585	0241		3002400		5235	MODOC COUNTY RECORD	77101 6/7/23 SW \$280.50	01005540	CL848598	\$280.50	
07/13/23	585	0241		3002600		14975	SIERRA DESERT PROPERTIES	14975 JULY RENT 170 RUSSELL	01005182	CL848129	\$1,674.00	
08/10/23	585	0241		3002600		14975	SIERRA DESERT PROPERTIES	AUGUST RENT RUSSELL AVE STE X	01006082	CL849362	\$1,674.00	
08/31/23	585	0241		3002600		14975	SIERRA DESERT PROPERTIES	14975-SEPT RENT 170 RUSSELL	01006623	CL849776	\$1,674.00	
07/26/23	585	0241		3002700		4965	W W GRAINGER, INC.	9775628093 7/19/23	01005617	CL848653	\$99.00	
09/13/23	585	0241		3002700		16044	CALCARD HEIMBIGNER, PETER	8/23 CC PH ULINE	00000001	JE000318	\$266.25	
07/31/23	585	0241		3002800		0	UNASSIGNED VENDOR	2023 Q2 SALES TAX 8.25%	00000001	JE000079	\$617.00	
08/03/23	585	0241		3002800		3595	CA DEPT OF TAX & FEE ADMIN	039-000096 6/30/23	01005878	CL848843	\$8,800.00	
07/13/23	585	0241		3002900		16022	JEANETTE SCHROER	16022 MILEAGE 4/26-6/16	01005181	CL848122	\$206.33	
07/13/23	585	0241		3002900		16397	JAMES STEVENSON	16397 MILEAGE 6/5 - 6/26	01005184	CL848121	\$199.12	
07/13/23	585	0241		3002900		16450	FRANK CURRY	16450 JUNE MILEAGE 6/11-6/24	01005172	CL848119	\$172.92	
07/13/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	104444 3/31/23 233304 \$336.88	01005173	CL848147	\$336.88	
07/13/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	124406 5/31/23 233304 \$377.50	01005173	CL848147	\$377.50	
07/13/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	19311 5/15/23 233304 \$61.15	01005173	CL848147	\$61.15	
07/13/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	9136722 4/25/23 FC 233304	01005173	CL848147	\$5.05	
07/13/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	9254157 5/25/23 FC 233304	01005173	CL848147	\$5.05	
07/20/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	9347068 6/23/23	01005356	CL848375	\$3,292.90	
07/26/23	585	0241		3002900		15632	JOHN R HEMBREE	15632 APR-JULY MILEAGE	01005618	CL848650	\$742.51	
07/26/23	585	0241		3002900		16450	FRANK CURRY	16450 JUN-JULY MILEAGE	01005611	CL848648	\$172.27	
07/26/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	149822 7/15/23	01005614	CL848646	\$427.21	
07/26/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	9407310 7/11/23	01005614	CL848646	\$2,091.65	
07/26/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	9445480 7/17/23	01005614	CL848646	\$196.65	
08/03/23	585	0241		3002900		16450	FRANK CURRY	16450 JULY MILEAGE 7/9-7/16	01005880	CL848848	\$115.28	
08/03/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	139752 7/15/23	01005881	CL848847	\$463.97	
08/10/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	129576 6/15/23	01006074	CL849158	\$297.03	

## County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
08/10/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	154885 7/31/23	01006074	CL849158	\$125.54	
08/10/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	9366005 6/28/23	01006074	CL849158	\$3,219.74	
08/10/23	585	0241		3002900		94	KAREN L. ZAPPETTINI	94-JULY MILEAGE 7/3-7/31/23	01006084	CL849160	\$320.95	
08/10/23	585	0241		3002900		94	KAREN L. ZAPPETTINI	94-JUNE MILEAGE 6/5-6/26/23	01006084	CL849160	\$256.76	
08/17/23	585	0241		3002900		16022	JEANETTE SCHROER	16022 MILEAGE 6/19-8/7	01006268	CL849423	\$206.33	
08/17/23	585	0241		3002900		16397	JAMES STEVENSON	16397 MILEAGE 7/3-7/31	01006269	CL849422	\$248.90	
08/25/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	159992 98/15/23	01006416	CL849627	\$778.67	
09/07/23	585	0241		3002900		14696	VICKY GERIG	14696 AUG MILEAGE 8/19/22	01006773	CL850029	\$39.30	
09/07/23	585	0241		3002900		16397	JAMES STEVENSON	16397 AUG MILEAGE	01006789	CL850025	\$199.12	
09/07/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	9581705 8/22/23	01006769	CL850023	\$4,588.65	
09/07/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	9614716 8/28/23	01006769	CL850023	\$2,238.59	
09/15/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	165101 8/31/23	01006973	CL850238	\$174.61	
09/15/23	585	0241		3002900		94	KAREN L. ZAPPETTINI	94-AUGUST MILEAGE 8/7-8/26/23	01006977	CL850239	\$309.16	
07/13/23	585	0241		3003000		515	LMUD	GROUP 20073-ACCT47976/434340	01005176	CL848124	\$290.92	
07/13/23	585	0241		3003000		736	PG&E	5719487814-6 6/23/23	01005179	CL848128	\$10.52	
08/10/23	585	0241		3003000		515	LMUD	47976 7/25/23	01006078	CL849161	\$367.29	
08/10/23	585	0241		3003000		736	PG&E	5719487814-6 7/25/23	01006081	CL849164	\$11.32	
09/07/23	585	0241		3003000		515	LMUD	20073 8/25/23	01006781	CL850026	\$390.49	
09/07/23	585	0241		3003000		736	PG&E	5719487814-6 8/23/23	01006786	CL850027	\$10.25	
<b>Total Budget Year Expenditures:</b>											<b>\$270,634.75</b>	
<b>Grand Total:</b>											<b>\$270,634.75</b>	

<h2 style="margin: 0;">County of Lassen</h2> <h3 style="margin: 0;">General Ledger Summary</h3>
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Fund	Account	Account Name	Opening Balance	YTD Activity	Balance	Status
385	0100000	SOLID WASTE AUTHORITY JPA	\$2,258,749.98	\$4,298.38	\$2,263,048.36	
585	0100000	LASSEN SOLID WASTE JPA	\$2,656,255.37	(\$34,021.23)	\$2,622,234.14	
586	0100000	SW CAPITAL IMPROVEMENT FUND	\$826,209.50	\$0.00	\$826,209.50	
			<b>\$5,741,214.85</b>	<b>(\$29,722.85)</b>	<b>\$5,711,492.00</b>	



## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

### **Board of Directors:**

Ralph Ellis, Chairman  
Aaron Albaugh, Vice Chairman  
Chris Gallagher  
Mendy Schuster  
Kevin Stafford  
Quincy McCourt (City Alternate)  
Tom Neely (County Alternate)  
Jason Ingram (County Alternate)

### **Staff:**

Manager: VACANT  
Clerk of the Board: VACANT  
Counsel: Josh Nelson  
Landfill Foreman: Gary Gillis

## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

### BOARD OF DIRECTORS

– *MINUTES* –

**TUESDAY**

**August 22, 2023 at 1:00 PM**

- A. CALL TO ORDER.** At 1:03 p.m., Chairman Ellis called the meeting to order.
- B. ROLL CALL OF BOARD OF DIRECTORS.** Directors, Ellis, Albaugh, Gallagher, and McCourt were present. Director Schuster, and Stafford were absent.
- C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** Director Gallagher motioned to approve the agenda. Director Albaugh seconded. Motion was approved 4-0.
- D. CLOSED SESSION – None.**
- E. PUBLIC COMMENT.**  
Damon Shea commented on various areas of activities and operations to include staffing challenges.

Director McCourt praised the staff for their professionalism.

Sara Chandler with Lassen County Environmental Health, reported on CalRecycle's visit. She said both sides are now on the same page with efforts to continue to work on compliance issues and the land swap with Department

of Fish and Wildlife. She offered compliments to all the supporting departments and staff for the hard work.

Director Albaugh asked if CalRecycle was going to talk with the Department of Fish and Wildlife regarding their role in the land swap delay. Ms. Chandler said that topic was discussed and that CalRecycle now has a better understanding that County Departments are not the hold up. Mr. Heimbigner added that there has been conversation with Fish and Wildlife regarding how best to handle the land swap.

Discussion was held regarding the existing well and that a new one should not need to be drilled once the land swap is complete.

## **F. REPORTS AND INFORMATION**

- 1. Unagendized Reports by Board Members.** Director Albaugh confirmed with Mr. Heimbigner and Mr. Shea that the September 8<sup>th</sup> date still works for green waste day.

Director Albaugh asked if there might be any staff member that can attend the ESJPA meetings. Mr. Heimbigner said he listens in occasionally and also receives their follow-up information.

Discussion was held regarding the recent fires at the Bass Hill Dump, and the need for clarity about trash separation.

- 2. Auditor's Report.** Mr. Heimbigner stated that the report was not complete due to draft budgets still in review with the County.
- 3. Claims of Expenses.** Mr. Heimbigner stated that the report was not complete due to draft budgets still under review with the County.
- 4. Staff Reports.** Mr. Heimbigner stated that he is waiting for the new Assistant Director of Public Works to start before interviewing for any solid waste positions.

## **G. CONSENT CALENDAR:**

- 1. Subject: Approval of and/or Additions to and Deletions from the June 27, 2023 Board of Director Regular Meeting Minutes.**

Director Gallagher motioned to approve the June 27, 2023, Regular Meeting Minutes. Director Albaugh seconded. Motion passed 4-0

## **H. REGULAR SESSION**

**1. Subject: Review of needed Solid Waste employee positions and possible salary reclassification of some positions.**

Mr. Heimbigner reviewed information as provided in packets.

Discussion was held regarding why positions are budgeted or not budgeted and for clarity of “open” or “closed” positions.

**I. ADJOURNMENT.** *At 1:39 p.m., Chairman Ellis closed the meeting.*

**LASSEN REGIONAL SOLID WASTE  
MANAGEMENT AUTHORITY**

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RALPH ELLIS,  
CHAIRMAN OF THE BOARD OF DIRECTORS

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CLERK OF THE BOARD OF DIRECTORS

# Lassen Regional Solid Waste Management Authority



## *STAFF REPORT*

TO: LRSWMA BOARD OF DIRECTORS  
FROM: PETE HEIMBIGNER  
SUBJECT: ADOPTION OF RECOMMENDED BUDGET FOR FISCAL YEAR 2023  
-2024  
DATE: September 26, 2023

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**ACTION REQUESTED:** Adopt recommended budget for Fiscal Year 2023/2024.

**DISCUSSION:** A draft budget has been prepared that is essentially status quo from last year's budget. The budget includes two capital projects. One project is a carry-over from prior budget to replace water wells and install gas monitoring wells at the Herlong Landfill. The second new project is to replace 12 litter fence panels at Bass Hill Landfill. Both projects total \$135,000 together.

**FISCAL YEAR 2023/2024 ESTIMATED  
Summary**

**Fund:** 585  
**Department :** SOLID WASTE  
**Budget Unit Name:** SOLID WASTE  
**Budget Unit Number:** 0241

Account Name	FY 2022/23 Budgeted	FY 2023/24 Preliminary	Expansion/ (Reduction)
<b>Total FTE Employees</b>	<b>14.05</b>	<b>12.40</b>	<b>-1.65</b>
<b>Salaries &amp; Benefits</b>	\$ 919,974	\$ 942,530	22,556
<b>Services &amp; Supplies</b>	\$ 873,500	\$ 879,500	6,000
<b>Other Charges</b>	\$ -	\$ -	0
<b>Capital Outlay</b>	\$ -	\$ 135,000	135,000
<b>Appropriation for Contingencies</b>	\$ -	\$ -	
<b>TOTAL BUDGET REQUEST</b>	\$ 1,793,474	\$ 1,957,030	163,556
<b>Revenues Available</b>	\$ 1,850,000	\$ 2,240,000	\$ 390,000
<b>Fund Balance (if applicable)</b>			\$ -
<b>TOTAL REVENUES AVAILABLE</b>	\$ 1,850,000	\$ 2,240,000	\$ 390,000
<b>NET GENERAL FUND REQUIRED</b>	\$ (56,526)	\$ (282,970)	\$ (226,444)

Department Head Signature

Date: \_\_\_\_\_



		ACCOUNT-NAME	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 FINAL BUDGET	FY 2023/24 REQUESTED
FUND	585	SOLID WASTE/JPA				
BUDGET-UNIT	0241	SOLID WASTE				
COST-CENTER						
ACCOUNT						
		3000100 SALARIES & WAGES	390,076	369,147	520,852	525,826
		3000102 UNIFORM ALLOWANCE	750	900	750	1,000
		3000110 OVERTIME	6,377	10,795	20,000	20,000
		3000130 EXTRA HELP	42,702	25,732		30,000
		3000160 FURLOUGH SAVINGS				
		3000161 VACANCY SAVINGS				
		3000200 RETIREMENT	38,459	37,829	47,313	45,475
		3000202 MEDICARE	6,529	6,385	8,589	8,661
		3000205 PERS UNFUNDED RETIREMENT LIABILITY	55,225	66,790	76,452	75,000
		3000210 SOCIAL SECURITY	27,916	27,299	36,724	37,032
		3000300 GROUP INSURANCE - HEALTH	20,558	25,418	46,107	39,285
		3000310 FLEX PLAN / CAFETERIA PLAN	56,020	77,680	103,528	91,608
		3000320 GROUP INSURANCE - DENTAL	3,580	4,168	5,760	4,800
		3000330 GROUP INSURANCE - LIFE	1,488	1,537	1,761	1,531
		3000340 GROUP INSURANCE - VISION				
		3000400 WORKERS COMPENSATION INSURANCE	73,045	39,989	33,120	30,000
		3000401 WORKERS COM EXPERIENCE LOSS				
		3000501 OTHER POST EMPLOYMENT BENEFITS	10,325	9,162	10,018	23,312
		3000510 UNEMPLOYMENT INSURANCE	9,716	256	9,000	9,000
		3000750 YE SALARIES AND EMPLOYEE BENEFITS		1,777		
		3000760 CHANGE IN COMPENSATED ABSENCES	(22,387)			
		<b>SALARIES AND EMPLOYEE BENEFITS</b>	<b>720,379</b>	<b>704,864</b>	<b>919,974</b>	<b>942,530</b>
		3001100 CLOTHING AND PERSONAL	6,837	1,044	2,000	2,000
		3001200 COMMUNICATIONS	11,752	12,306	12,000	12,000
		3001400 HOUSEHOLD EXPENSE	956	8,039	8,000	8,000
		3001500 INSURANCE	51,652	85,840	85,000	50,000
		3001700 MAINTENANCE - EQUIPMENT	22,648	0	35,000	35,000
		3001701 MAINTENANCE - COUNTY VEHICLES	2,589	43,165	40,000	80,000
		3001800 MAINTENANCE - BUILDING & IMPROVEMENTS	2,220	3,770	5,000	5,000
		3001801 MAINTENANCE - LANDFILL	12,867	0	15,000	15,000
		3002000 MEMBERSHIP	8,731	6,005	9,000	9,000
		3002200 OFFICE EXPENSE	7,469	5,065	6,000	6,000
		3002201 POSTAGE	1,172	1,380	1,500	1,500
		3002205 OIL GRANT EXPENSE	8,168	3,340	5,000	5,000
		3002300 PROFESSIONAL AND SPECIALIZED SERVICES	329,009	322,675	350,000	350,000
		3002312 PROFESSIONAL & SPECIALIZED - ACCOUNTING	43,405	42,292	50,000	50,000
		3002354 DOC GRANT EXPENSE				
		3002400 PUBLICATIONS AND LEGAL NOTICES	844	0	1,000	1,000
		3002500 RENTS AND LEASES -EQUIPMENT		615	10,000	10,000
		3002600 RENTS AND LEASES - BUILDING	18,264	19,865	22,000	22,000
		3002700 SMALL TOOLS AND INSTRUMENTS	1,729	190	1,000	1,000
		3002800 SPECIAL DEPARTMENTAL EXPENSE	117,177	125,144	120,000	120,000
		3002801 SPECIAL DEPARTMENTAL EXPENSE-A87				
		3002817 HHW GRANT EXPENSE				
		3002818 GRANT REIMBURSABLE EXPENSES		0		
		3002900 TRANSPORTATION AND TRAVEL	69,024	97,943	90,000	90,000
		3002901 CONFERENCES AND TRAINING		0	1,000	1,000
		3003000 UTILITIES	4,545	4,817	5,000	6,000
		3003010 UTILITIES - LIGHTS				
		<b>SERVICES AND SUPPLIES</b>	<b>721,058</b>	<b>783,495</b>	<b>873,500</b>	<b>879,500</b>
	3004900	DEPRECIATION	122,767	137,420		
		<b>OTHER CHARGES</b>	<b>122,767</b>	<b>137,420</b>	<b>0</b>	<b>0</b>
		3006160 BUILDING & IMPROVEMENTS NON-CAPITAL				
		3006100 BUILDING & IMPROVEMENTS				135,000
		3006200 EQUIPMENT				
		3006203 EQUIPMENT- GRANT FUNDED				
		3006260 EQUIPMENT NON-CAPITALIZED				
		<b>FIXED ASSETS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>135,000</b>
	3006500	SOLID WASTE CLOSURE/POST CLOSURE				
		<b>CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	3007000	OPERATING TRANSFER OUT				
		<b>OPERATING TRANSFER OUT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	3010000	APPROPRIATION FOR CONTINGENCIES				
		<b>APPROPRIATION FOR CONTINGENCIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>SOLID WASTE</b>	<b>1,564,204</b>	<b>1,625,779</b>	<b>1,793,474</b>	<b>1,957,030</b>
		<b>FTEs</b>	<b>14.25</b>	<b>14.05</b>	<b>14.05</b>	<b>12.40</b>

**REVENUES**

**Budget Unit: SOLID WASTE**  
**Fund: 585**  
**Budget Unit # 0241**

Account	Account Name	Description	FY 2020/21 ACTUAL	FY 2021/22 ACTUAL	FY 2022/23 FINAL BUDGET	FY 2023/24 REQUEST
2001500	FRANCHISE FEE		242,324	242,574	200,000	240,000
2003000	INTEREST		27,517	17,182		
2003900	FAIR MKT VLU/INT REV ADJ					
2006200	STATE - OTHER ( <b>USED OIL GRANT</b> )					
2006220	STATE GRANT REIMB ( <b>HHW AND TIRES</b> )					
2007400	OTHER-GOVT AGENCIES ( <b>DOC GRANT</b> )					
2010001	SOLID WASTE/LANDFILL FEES		1,739,597	1,531,949	1,650,000	2,000,000
2010600	OTHER-CHARGES FOR CURRENT SVCS					
2010700	INTERFUND REVENUE					
2011100	OTHER SALES ( <b>SCRAP METAL</b> )		52,399	26,282		
2011200	MISCELLANEOUS		26,280	32,683		
2011210	PRIOR YEAR REVENUE					
2012400	OTHER-TRUST TRANSFER					
<b>TOTAL</b>			<b>\$2,088,117</b>	<b>\$1,850,670</b>	<b>\$1,850,000</b>	<b>\$2,240,000</b>

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY  
DRAFT FISCAL YEAR 2011/2012 BUDGET  
SALARY AND BENEFITS SCHEDULE

POS NO.	NAME	POSITION TITLE	Review Date	BU	RG	CODE	STEP	MO	NEW STEP	MO	COST OF NEW STEP	LGV	FTE	1st MON SAL	2nd MON SAL	YRLY SAL 3000100	RETIRE-MENT 3000200	PERS PLAN NO.	SOC SEC 3000210	MEDI-CARE 3000202	INSURANCE				OPEB-Health 3000501	OTHER	TOTAL S&B	
																					HLTH 3000300	FLEX 3000310	DNTL 3000320	LIFE 3000330				
585 241		SOLID WASTE SOLID WASTE																										
New	VACANT	Asst. PW Director for SW		MM	34	MM		6			930	0.000	0.40	7,972	8,359	39,194	3,492	5	2,430	568	4	1,512	3,331	192	56	752	51,527	
9262	VACANT	Deputy Director of PW		MM	26	MM		6			629	0.000	0.40	5,468	5,730	26,875	2,395	5	1,666	390	4	1,512	3,331	192	56	752	37,168	
9606	Gillis, Gary	Landfill Foreman		MM	20	MM20		0			0	0.100	1.00	5,439	5,439	71,788	6,396	1	4,451	1,041	4	3,780	8,328	480	139	1,880	98,283	
New	VACANT	Administrative Asst.		MM	20	MM	A	6	B	6	0	0.100	0.00	4,137	4,333	0	0	1	0	0	5	0	0	0	0	0	0	
2036	VACANT	Account Tech II		UPEC	17	UPEC17	A	6	B	6	0	0.000	0.00	3,849	4,030	0	0	5	0	0	1	0	0	0	0	0	0	
9605	Silveria, Anthony	Sr. Landfill Operator		UPEC	16	UPEC16	G	12	G	0	0	0.100	1.00	4,825	4,825	63,692	5,675	1	3,949	924	1	3,780	8,328	480	139	1,880	88,847	
9604	Alexander, Steven	Landfill Equip Operator		UPEC	14	UPEC14	A	6	B	6	936	0.000	1.00	3,358	3,514	41,229	3,673	5	2,556	598	1	3,780	8,328	480	139	1,880	62,664	
New	VACANT	Sr. Account Clerk		UPEC	11	UPEC11	A	6	D	6	891	0.000	1.00	3,209	3,358	39,402	3,511	5	2,443	571	1	3,780	8,328	480	139	1,880	60,534	
2200	Schroer, Dillion	Landfill Spotter		UPEC	12	UPEC12	A	6	B	6	0	0.100	1.00	4,016	4,016	53,010	4,723	1	3,287	769	2	4,680	8,328	480	139	1,880	77,295	
2201	VACANT	Landfill Spotter		UPEC	12	UPEC12	A	6	B	6	509	0.000	0.60	3,068	3,209	22,597	2,013	5	1,401	328	1	2,268	4,997	288	84	1,128	35,104	
9620	VACANT	Landfill Maintenance		UPEC	11	UPEC11	C	6	D	6	891	0.000	1.00	3,209	3,358	39,402	3,511	5	2,443	571	1	3,780	8,328	480	139	1,880	60,534	
9618	VACANT	Gatekeeper		UPEC	11	UPEC11	A	6	B	6	525	0.000	0.65	2,933	3,068	23,403	2,085	5	1,451	339	1	2,457	5,413	312	90	1,222	36,774	
9619		Gatekeeper		UPEC	11	UPEC11	F	9	F	9	1,423	0.000	1.00	3,514	3,672	43,588	0	0	2,702	632	0	0	8,328	0	139	1,880	57,269	
9621		Gatekeeper		UPEC	11	UPEC11	E	0	E	0	0	0.000	0.65	3,358	3,514	26,191	2,334	5	1,624	380	1	2,457	5,413	312	90	1,222	40,022	
9622	Zappettini, Karen	Gatekeeper		UPEC	11	UPEC11	G	0	G	0	0	0.100	0.65	3,837	3,837	32,922	2,933	1	2,041	477	2	3,042	5,413	312	90	1,222	48,454	
9623		Gatekeeper		UPEC	11	UPEC11	G	12	G	0	0	0.025	0.65	3,837	3,837	30,677	2,733	1	1,902	445	1	2,457	5,413	312	90	1,222	45,252	
	<b>EXTRA HELP</b>																											0
	Accumando, Janet	Gatekeeper		UPEC	8	UPEC8	A	12	A	0	0	0.000	0.25	2,566	2,566	7,699	0	0	477	112	0	0	0	0	0	470	8,757	
	Bruce, Virginia	Gatekeeper		UPEC	8	UPEC8	A	12	A	0	0	0.000	0.05	2,566	2,566	1,540	0	0	95	22	0	0	0	0	0	94	1,751	
	Gerig, Vicky	Gatekeeper		UPEC	8	UPEC8	A	12	A	0	0	0.000	0.05	2,566	2,566	1,540	0	0	95	22	0	0	0	0	0	94	1,751	
		Gatekeeper		UPEC	8	UPEC8	A	12	A	0	0	0.000	0.25	2,566	2,566	7,699	0	0	477	112	0	0	0	0	0	470	8,757	
		Gatekeeper		UPEC	8	UPEC8	A	12	A	0	0	0.000	0.25	2,566	2,566	7,699	0	0	477	112	0	0	0	0	0	470	8,757	
	Batterton, Jeremiah	Gatekeeper		UPEC	8	UPEC8	A	12	A	0	0	0.000	0.20	2,566	2,566	6,159	0	0	382	89	0	0	0	0	0	376	7,006	
	Sterling, JoAnn	Gatekeeper		UPEC	8	UPEC8	A	12	A	0	0	0.000	0.10	2,566	2,566	3,079	0	0	191	45	0	0	0	0	0	188	3,503	
		Gatekeeper		UPEC	8	UPEC8	A	12	A	0	0	0.000	0.10	2,566	2,566	3,079	0	0	191	45	0	0	0	0	0	188	3,503	
		Gatekeeper		UPEC	9	UPEC9	A	12	A	0	0	0.000	0.15	2,683	2,683	4,829	0	0	299	70	0	0	0	0	0	282	5,480	
<b>TOTALS</b>													<b>12.40</b>	<b>93,778</b>	<b>96,063</b>	<b>597,292</b>	<b>45,475</b>	<b>0</b>	<b>37,032</b>	<b>8,661</b>	<b>39,285</b>	<b>91,608</b>	<b>4,800</b>	<b>1,531</b>	<b>23,312</b>	<b>0</b>	<b>760,299</b>	

# LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

## RESOLUTION NO. 2023-01

### RESOLUTION ADOPTING A FINAL BUDGET FOR FISCAL YEAR 2023/2024

**Be it Hereby Resolved by the Board of Directors of the Lassen Regional Solid Waste Management Authority** that the Board, having held a public hearing on the adoption of a proposed budget and having published notice as required by law, herein adopts the final budget for fiscal year 2023/2024, attached hereto.

**Adopted** at a meeting of the Board of Directors of the Lassen Regional Solid Waste Management Authority, State of California, on the 26<sup>th</sup> day of September 2023, by the following vote:

AYES: \_\_\_\_\_

NOES \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**LASSEN REGIONAL SOLID WASTE  
MANAGEMENT AUTHORITY**

\_\_\_\_\_  
CHAIR OF THE BOARD OF DIRECTORS

ATTEST:

\_\_\_\_\_  
CLERK OF THE BOARD OF DIRECTORS