



## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

### Board of Directors:

Ralph Ellis, Chairman  
Aaron Albaugh, Vice Chairman  
Chris Gallagher  
Mendy Schuster  
Kevin Stafford  
Quincy McCourt (City Alternate)  
Jason Ingram (County Alternate)  
Tom Neely (County Alternate)

### Staff:

Manager: Vacant  
Clerk of the Board: Vacant  
Counsel: Josh Nelson  
Landfill Foreman: Gary Gillis

## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

### BOARD OF DIRECTORS, REGULAR MEETING

– *AGENDA* –

TUESDAY

February 28, 2023 at 1:00 p.m.

707 Nevada Street, Susanville, California 96130

- ▶ Any person desiring to address the Board of Directors shall first secure permission of the presiding officer.
- ▶ The Public may address matters under the jurisdiction of the Board of Directors, and not on the Agenda, at the time provided in the Agenda under Public Comment.
- ▶ The Board of Directors will not take action on any subject that is not on the Agenda.

Next resolution in line for adoption: 2023-01

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- A. CALL TO ORDER
  - B. ROLL CALL OF BOARD OF DIRECTORS
  - C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
  - D. CLOSED SESSION – No item(s)

E. PUBLIC COMMENT

(Any person may address the Board at this time to comment on any subject not on the agenda. However, the Board may not take action other than to direct staff to place the matter on the agenda at a future meeting).

F. REPORTS AND INFORMATION

1. Unagendized Reports by Board Members
2. Auditor's Report
3. Claims of Expenses
4. Staff Reports

G. CONSENT CALENDAR

1. Subject: Approval of and/or Additions to and Deletions for the following meeting minutes.
  - September 27, 2022 Board of Directors Meeting Minutes.
  - October 25, 2022 Board of Directors Meeting Minutes.
  - November 22, 2022 Board of Directors Meeting Minutes.
  - January 31, 2023 Board of Directors Meeting Minutes.

Action Requested: Approve Minutes.

H. REGULAR CALENDAR

I.

1. *Subject:* Recruitment process for Authority management Staff

*Action Requested:* Receive verbal update.

J. ADJOURNMENT

Next Scheduled Board of Directors Meeting: March 28, 2023

# Lassen Regional Solid Waste Management Authority



## *INFORMATION*

TO: LRSWMA BOARD OF DIRECTORS  
FROM: PETE HEIMBIGNER  
SUBJECT: AUDITOR'S REPORT  
DATE: February 23, 2023

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The Auditor's Report, dated February 23, 2023, is attached. Board of Directors action is not required.

Fiscal Year 2023 As of 2/23/2023  
Fund 585 SOLID WASTE  
Budget Unit 0241 SOLID WASTE  
Cost Center NONE

<b>County of Lassen</b> <b>Budget Status</b>
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User: pheimbigner

Percent of Year Elapsed 65 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
<b>3010</b>	<b>SALARIES AND EMPLOYEE BENEFITS</b>						
3000100	SALARIES AND WAGES	\$520,852.00	\$520,852.00	\$224,380.19	\$0.00	\$296,471.81	43%
3000102	BOOT OR UNIFORM ALLOWANCE	\$750.00	\$750.00	\$900.00	\$0.00	(\$150.00)	120%
3000110	OVERTIME	\$20,000.00	\$20,000.00	\$14,355.28	\$0.00	\$5,644.72	72%
3000130	EXTRA HELP	\$0.00	\$0.00	\$16,232.00	\$0.00	(\$16,232.00)	0%
3000200	RETIREMENT	\$47,313.00	\$47,313.00	\$22,986.77	\$0.00	\$24,326.23	49%
3000202	MEDICARE	\$8,589.00	\$8,589.00	\$4,015.20	\$0.00	\$4,573.80	47%
3000205	PERS RETIREMENT UNFUNDED LIAB	\$76,452.00	\$76,452.00	\$38,226.14	\$0.00	\$38,225.86	50%
3000210	SOCIAL SECURITY	\$36,724.00	\$36,724.00	\$17,168.10	\$0.00	\$19,555.90	47%
3000300	GROUP INSURANCE - HEALTH	\$46,107.00	\$46,107.00	\$15,962.50	\$0.00	\$30,144.50	35%
3000310	FLEX PLAN/CAFETERIA	\$103,528.00	\$103,528.00	\$48,565.85	\$0.00	\$54,962.15	47%
3000320	GROUP INSURANCE - DENTAL	\$5,760.00	\$5,760.00	\$2,420.00	\$0.00	\$3,340.00	42%
3000330	GROUP INSURANCE- LIFE	\$1,761.00	\$1,761.00	\$875.80	\$0.00	\$885.20	50%
3000400	WORKERS COMPENSATION INSURANCE	\$33,120.00	\$33,120.00	\$16,559.94	\$0.00	\$16,560.06	50%
3000501	OTHER POST-EMPLOYMENT BENEFITS	\$10,018.00	\$10,018.00	\$5,009.00	\$0.00	\$5,009.00	50%
3000510	UNEMPLOYMENT INSURANCE	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	0%
	<b>Major Object Total</b>	<b>\$919,974.00</b>	<b>\$919,974.00</b>	<b>\$427,656.77</b>	<b>\$0.00</b>	<b>\$492,317.23</b>	<b>46 %</b>
<b>3020</b>	<b>SERVICES AND SUPPLIES</b>						
3001100	CLOTHING & PERSONAL	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0%
3001200	COMMUNICATIONS	\$12,000.00	\$12,000.00	\$8,054.81	\$0.00	\$3,945.19	67%
3001400	HOUSEHOLD EXPENSES	\$8,000.00	\$8,000.00	\$3,943.67	\$0.00	\$4,056.33	49%
3001500	INSURANCE	\$85,000.00	\$85,000.00	\$0.00	\$0.00	\$85,000.00	0%
3001700	MAINTENANCE - EQUIPMENT	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0%

Fiscal Year 2023 As of 2/23/2023  
Fund 585 SOLID WASTE  
Budget Unit 0241 SOLID WASTE  
Cost Center NONE

<h2 style="margin: 0;">County of Lassen Budget Status</h2>
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User: pheimbigner

Percent of Year Elapsed 65 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
3001701	MAINTENANCE-COUNTY VEHICLES	\$40,000.00	\$40,000.00	\$36,809.84	\$0.00	\$3,190.16	92%
3001800	MAINT-BUILDINGS & IMPROVEMENTS	\$5,000.00	\$5,000.00	\$884.61	\$0.00	\$4,115.39	18%
3001801	MAINTENANCE-LANDFILL	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0%
3002000	MEMBERSHIPS	\$9,000.00	\$9,000.00	\$12,275.00	\$0.00	(\$3,275.00)	136%
3002200	OFFICE EXPENSE	\$6,000.00	\$6,000.00	\$1,546.40	\$0.00	\$4,453.60	26%
3002201	POSTAGE	\$1,500.00	\$1,500.00	\$461.54	\$0.00	\$1,038.46	31%
3002205	GRANT EXPENSE	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0%
3002300	PROFESSIONAL & SPECIALIZED SV	\$350,000.00	\$350,000.00	\$178,267.53	\$0.00	\$171,732.47	51%
3002312	PROFESS & SPECICAL-ACCOUNTING	\$50,000.00	\$50,000.00	\$21,217.23	\$0.00	\$28,782.77	42%
3002400	PUBLICATIONS AND LEGAL NOTICES	\$1,000.00	\$1,000.00	\$39.00	\$0.00	\$961.00	4%
3002500	RENTS AND LEASES - EQUIPMENT	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0%
3002600	RENTS & LEASES - BUILDINGS	\$22,000.00	\$22,000.00	\$10,803.66	\$0.00	\$11,196.34	49%
3002700	SMALL TOOLS AND INSTRUMENTS	\$1,000.00	\$1,000.00	\$544.65	\$0.00	\$455.35	54%
3002800	SPECIAL DEPARTMENTAL EXPENSE	\$120,000.00	\$120,000.00	\$65,048.13	\$0.00	\$54,951.87	54%
3002900	TRANSPORTATION AND TRAVEL	\$90,000.00	\$90,000.00	\$74,815.86	\$0.00	\$15,184.14	83%
3002901	CONFERENCES AND TRAINING	\$1,000.00	\$1,000.00	\$599.13	\$0.00	\$400.87	60%
3003000	UTILITIES	\$5,000.00	\$5,000.00	\$4,127.73	\$0.00	\$872.27	83%
	<b>Major Object Total</b>	<b>\$873,500.00</b>	<b>\$873,500.00</b>	<b>\$419,438.79</b>	<b>\$0.00</b>	<b>\$454,061.21</b>	<b>48 %</b>
<b>3040</b>	<b>FIXED ASSETS</b>						
3006200	EQUIPMENT	\$0.00	\$0.00	\$7,713.95	\$30,650.43	(\$38,364.38)	0%
	<b>Major Object Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,713.95</b>	<b>\$30,650.43</b>	<b>(\$38,364.38)</b>	<b>0%</b>
	<b>Cost Center Total</b>	<b>\$1,793,474.00</b>	<b>\$1,793,474.00</b>	<b>\$854,809.51</b>	<b>\$30,650.43</b>	<b>\$908,014.06</b>	<b>49 %</b>
	<b>Budget Unit Total</b>	<b>\$1,793,474.00</b>	<b>\$1,793,474.00</b>	<b>\$854,809.51</b>	<b>\$30,650.43</b>	<b>\$908,014.06</b>	<b>49 %</b>
	<b>Fund Total</b>	<b>\$1,793,474.00</b>	<b>\$1,793,474.00</b>	<b>\$854,809.51</b>	<b>\$30,650.43</b>	<b>\$908,014.06</b>	<b>49 %</b>

<h2 style="margin: 0;">County of Lassen</h2> <h3 style="margin: 0;">General Ledger Summary</h3>
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Fund	Account	Account Name	Opening Balance	YTD Activity	Balance	Status
385	0100000	SOLID WASTE AUTHORITY JPA	\$2,223,838.11	\$18,588.02	\$2,242,426.13	
585	0100000	LASSEN SOLID WASTE JPA	\$2,283,900.49	\$277,097.08	\$2,560,997.57	
586	0100000	SW CAPITAL IMPROVEMENT FUND	\$886,878.64	(\$69,755.48)	\$817,123.16	
			<b>\$5,394,617.24</b>	<b>\$225,929.62</b>	<b>\$5,620,546.86</b>	

# Lassen Regional Solid Waste Management Authority



## *INFORMATION*

TO: LRSWMA BOARD OF DIRECTORS  
FROM: PETE HEIMBIGNER  
SUBJECT: CLAIMS OF EXPENSES  
DATE: November 22, 2022

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The Claims of Expenses for the period of October 23, 2022 to February 23, 2023, is attached. Board of Directors action is not required.

*Agenda Item F.3*

## County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
11/23/22	585	0241		3000100		99999	VARIOUS VENDORS	11/23/22 PAYROLL ENTRIES	00000003	PR000024	\$14,871.94	
12/05/22	585	0241		3000100		99999	VARIOUS VENDORS	12/05/22 PAYROLL ENTRIES	00000003	PR000028	\$1,540.08	
12/07/22	585	0241		3000100		99999	VARIOUS VENDORS	12/07/22 PAYROLL ENTRIES	00000003	PR000029	\$14,762.18	
12/21/22	585	0241		3000100		99999	VARIOUS VENDORS	12/21/22 PAYROLL ENTRIES	00000003	PR000033	\$13,506.59	
01/04/23	585	0241		3000100		99999	VARIOUS VENDORS	01/04/23 PAYROLL ENTRIES	00000003	PR000037	\$14,574.76	
01/18/23	585	0241		3000100		99999	VARIOUS VENDORS	01/18/23 PAYROLL ENTRIES	00000003	PR000038	\$13,563.68	
02/01/23	585	0241		3000100		99999	VARIOUS VENDORS	02/01/23 PAYROLL ENTRIES	00000003	PR000040	\$14,555.54	
12/05/22	585	0241		3000102		99999	VARIOUS VENDORS	12/05/22 PAYROLL ENTRIES	00000003	PR000028	\$900.00	
11/23/22	585	0241		3000110		99999	VARIOUS VENDORS	11/23/22 PAYROLL ENTRIES	00000003	PR000024	\$228.69	
12/07/22	585	0241		3000110		99999	VARIOUS VENDORS	12/07/22 PAYROLL ENTRIES	00000003	PR000029	\$706.98	
12/21/22	585	0241		3000110		99999	VARIOUS VENDORS	12/21/22 PAYROLL ENTRIES	00000003	PR000033	\$802.48	
01/04/23	585	0241		3000110		99999	VARIOUS VENDORS	01/04/23 PAYROLL ENTRIES	00000003	PR000037	\$2,311.88	
01/18/23	585	0241		3000110		99999	VARIOUS VENDORS	01/18/23 PAYROLL ENTRIES	00000003	PR000038	\$2,813.63	
02/01/23	585	0241		3000110		99999	VARIOUS VENDORS	02/01/23 PAYROLL ENTRIES	00000003	PR000040	\$1,130.00	
11/23/22	585	0241		3000130		99999	VARIOUS VENDORS	11/23/22 PAYROLL ENTRIES	00000003	PR000024	\$1,136.25	
12/07/22	585	0241		3000130		99999	VARIOUS VENDORS	12/07/22 PAYROLL ENTRIES	00000003	PR000029	\$825.00	
12/21/22	585	0241		3000130		99999	VARIOUS VENDORS	12/21/22 PAYROLL ENTRIES	00000003	PR000033	\$945.00	
01/04/23	585	0241		3000130		99999	VARIOUS VENDORS	01/04/23 PAYROLL ENTRIES	00000003	PR000037	\$945.50	
01/18/23	585	0241		3000130		99999	VARIOUS VENDORS	01/18/23 PAYROLL ENTRIES	00000003	PR000038	\$1,325.25	
02/01/23	585	0241		3000130		99999	VARIOUS VENDORS	02/01/23 PAYROLL ENTRIES	00000003	PR000040	\$697.50	
11/23/22	585	0241		3000200		99999	VARIOUS VENDORS	11/23/22 PAYROLL ENTRIES	00000003	PR000024	\$1,454.87	
12/05/22	585	0241		3000200		99999	VARIOUS VENDORS	12/05/22 PAYROLL ENTRIES	00000003	PR000028	\$151.27	
12/07/22	585	0241		3000200		99999	VARIOUS VENDORS	12/07/22 PAYROLL ENTRIES	00000003	PR000029	\$1,410.62	
12/21/22	585	0241		3000200		99999	VARIOUS VENDORS	12/21/22 PAYROLL ENTRIES	00000003	PR000033	\$1,413.33	
01/04/23	585	0241		3000200		99999	VARIOUS VENDORS	01/04/23 PAYROLL ENTRIES	00000003	PR000037	\$1,455.95	
01/18/23	585	0241		3000200		99999	VARIOUS VENDORS	01/18/23 PAYROLL ENTRIES	00000003	PR000038	\$1,419.15	
02/01/23	585	0241		3000200		99999	VARIOUS VENDORS	02/01/23 PAYROLL ENTRIES	00000003	PR000040	\$1,461.94	
11/23/22	585	0241		3000202		99999	VARIOUS VENDORS	11/23/22 PAYROLL ENTRIES	00000003	PR000024	\$261.97	
12/05/22	585	0241		3000202		99999	VARIOUS VENDORS	12/05/22 PAYROLL ENTRIES	00000003	PR000028	\$35.41	
12/07/22	585	0241		3000202		99999	VARIOUS VENDORS	12/07/22 PAYROLL ENTRIES	00000003	PR000029	\$254.19	
12/21/22	585	0241		3000202		99999	VARIOUS VENDORS	12/21/22 PAYROLL ENTRIES	00000003	PR000033	\$239.56	
01/04/23	585	0241		3000202		99999	VARIOUS VENDORS	01/04/23 PAYROLL ENTRIES	00000003	PR000037	\$276.94	
01/18/23	585	0241		3000202		99999	VARIOUS VENDORS	01/18/23 PAYROLL ENTRIES	00000003	PR000038	\$275.07	
02/01/23	585	0241		3000202		99999	VARIOUS VENDORS	02/01/23 PAYROLL ENTRIES	00000003	PR000040	\$255.94	
12/28/22	585	0241		3000205		0	UNASSIGNED VENDOR	22/23 2ND QTR UAL	00000001	JE001012	\$19,113.07	
11/23/22	585	0241		3000210		99999	VARIOUS VENDORS	11/23/22 PAYROLL ENTRIES	00000003	PR000024	\$1,120.14	



## County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
12/05/22	585	0241		3000210		99999	VARIOUS VENDORS	12/05/22 PAYROLL ENTRIES	00000003	PR000028	\$151.28	
12/07/22	585	0241		3000210		99999	VARIOUS VENDORS	12/07/22 PAYROLL ENTRIES	00000003	PR000029	\$1,086.89	
12/21/22	585	0241		3000210		99999	VARIOUS VENDORS	12/21/22 PAYROLL ENTRIES	00000003	PR000033	\$1,024.34	
01/04/23	585	0241		3000210		99999	VARIOUS VENDORS	01/04/23 PAYROLL ENTRIES	00000003	PR000037	\$1,184.18	
01/18/23	585	0241		3000210		99999	VARIOUS VENDORS	01/18/23 PAYROLL ENTRIES	00000003	PR000038	\$1,176.15	
02/01/23	585	0241		3000210		99999	VARIOUS VENDORS	02/01/23 PAYROLL ENTRIES	00000003	PR000040	\$1,094.32	
11/23/22	585	0241		3000300		99999	VARIOUS VENDORS	11/23/22 PAYROLL ENTRIES	00000003	PR000024	\$977.50	
12/07/22	585	0241		3000300		99999	VARIOUS VENDORS	12/07/22 PAYROLL ENTRIES	00000003	PR000029	\$1,102.50	
12/21/22	585	0241		3000300		99999	VARIOUS VENDORS	12/21/22 PAYROLL ENTRIES	00000003	PR000033	\$1,102.50	
01/04/23	585	0241		3000300		99999	VARIOUS VENDORS	01/04/23 PAYROLL ENTRIES	00000003	PR000037	\$1,102.50	
01/18/23	585	0241		3000300		99999	VARIOUS VENDORS	01/18/23 PAYROLL ENTRIES	00000003	PR000038	\$1,102.50	
02/01/23	585	0241		3000300		99999	VARIOUS VENDORS	02/01/23 PAYROLL ENTRIES	00000003	PR000040	\$1,102.50	
11/23/22	585	0241		3000310		99999	VARIOUS VENDORS	11/23/22 PAYROLL ENTRIES	00000003	PR000024	\$3,071.48	
12/07/22	585	0241		3000310		99999	VARIOUS VENDORS	12/07/22 PAYROLL ENTRIES	00000003	PR000029	\$3,154.67	
12/21/22	585	0241		3000310		99999	VARIOUS VENDORS	12/21/22 PAYROLL ENTRIES	00000003	PR000033	\$3,185.81	
01/04/23	585	0241		3000310		99999	VARIOUS VENDORS	01/04/23 PAYROLL ENTRIES	00000003	PR000037	\$3,185.81	
01/18/23	585	0241		3000310		99999	VARIOUS VENDORS	01/18/23 PAYROLL ENTRIES	00000003	PR000038	\$3,185.81	
02/01/23	585	0241		3000310		99999	VARIOUS VENDORS	02/01/23 PAYROLL ENTRIES	00000003	PR000040	\$3,185.81	
11/23/22	585	0241		3000320		99999	VARIOUS VENDORS	11/23/22 PAYROLL ENTRIES	00000003	PR000024	\$160.00	
12/07/22	585	0241		3000320		99999	VARIOUS VENDORS	12/07/22 PAYROLL ENTRIES	00000003	PR000029	\$160.00	
12/21/22	585	0241		3000320		99999	VARIOUS VENDORS	12/21/22 PAYROLL ENTRIES	00000003	PR000033	\$160.00	
01/04/23	585	0241		3000320		99999	VARIOUS VENDORS	01/04/23 PAYROLL ENTRIES	00000003	PR000037	\$160.00	
01/18/23	585	0241		3000320		99999	VARIOUS VENDORS	01/18/23 PAYROLL ENTRIES	00000003	PR000038	\$160.00	
02/01/23	585	0241		3000320		99999	VARIOUS VENDORS	02/01/23 PAYROLL ENTRIES	00000003	PR000040	\$160.00	
11/23/22	585	0241		3000330		99999	VARIOUS VENDORS	11/23/22 PAYROLL ENTRIES	00000003	PR000024	\$58.00	
12/07/22	585	0241		3000330		99999	VARIOUS VENDORS	12/07/22 PAYROLL ENTRIES	00000003	PR000029	\$58.00	
12/21/22	585	0241		3000330		99999	VARIOUS VENDORS	12/21/22 PAYROLL ENTRIES	00000003	PR000033	\$58.00	
01/04/23	585	0241		3000330		99999	VARIOUS VENDORS	01/04/23 PAYROLL ENTRIES	00000003	PR000037	\$58.00	
01/18/23	585	0241		3000330		99999	VARIOUS VENDORS	01/18/23 PAYROLL ENTRIES	00000003	PR000038	\$58.00	
02/01/23	585	0241		3000330		99999	VARIOUS VENDORS	02/01/23 PAYROLL ENTRIES	00000003	PR000040	\$58.00	
12/28/22	585	0241		3000400		0	UNASSIGNED VENDOR	22/23 WORK COMP 2ND QTR	00000001	JE001013	\$8,279.97	
12/30/22	585	0241		3000501		0	UNASSIGNED VENDOR	50% OPEB Allocation	00000001	JE001038	\$5,009.00	
11/22/22	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302521273061299-8 11/10/22	01179812	CL830199	\$613.21	
11/22/22	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302576822091389-8 11/10/22	01179812	CL830199	\$344.88	
11/22/22	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302945291063093-8 11/10/22	01179812	CL830199	\$101.35	
12/20/22	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302945291063093-8 12/05/22	01180683	CL831075	\$120.40	

## County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
12/30/22	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302521273051299-8 12/10/22	01180902	CL831452	\$689.01	
12/30/22	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302576822091389-8 12/10/22	01180902	CL831452	\$355.20	
01/26/23	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302521273061299-8 1/10/23	01000309	CL832311	\$712.66	
01/26/23	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302576822091389-8 1/10/23	01000309	CL832311	\$359.94	
01/26/23	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302945291063093-8 1/05/23	01000309	CL832311	\$109.00	
02/23/23	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302945291063093-8 2/5/23	01001155	CL833130	\$122.39	
11/22/22	585	0241		3001400		889	DS WATERS OF AMERICA,INC	6257141 110422 11/04/22	01179816	CL830220	\$196.98	
12/16/22	585	0241		3001400		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-408395 11/28/22	01180421	CL830895	\$168.61	
12/16/22	585	0241		3001400		94	KAREN L. ZAPPETTINI	94 WATER 11/30/22	01180426	CL830893	\$55.92	
12/20/22	585	0241		3001400		889	DS WATERS OF AMERICA,INC	6187180 120122 12/01/22	01180686	CL831078	\$39.69	
12/20/22	585	0241		3001400		889	DS WATERS OF AMERICA,INC	6257141 120222 12/02/22	01180686	CL831078	\$114.94	
01/13/23	585	0241		3001400		14381	JANET ACCOMANDO	14391 REIMBURSEMENT 12/18/22	01181204	CL831785	\$50.80	
01/13/23	585	0241		3001400		15609	LIFESTYLE SUSANVILLE, LLC	510401 11/10/22	01181216	CL831791	\$30.87	
01/20/23	585	0241		3001400		564	ALEX DE MARTIMPREY	A230559 12/15/22	01000160	CL832075	\$73.94	
01/20/23	585	0241		3001400		564	ALEX DE MARTIMPREY	A230848 12/22/22	01000160	CL832075	\$102.84	
01/20/23	585	0241		3001400		889	DS WATERS OF AMERICA,INC	618710 122922 OFFICE	01000163	CL832078	\$43.03	
01/20/23	585	0241		3001400		889	DS WATERS OF AMERICA,INC	6257141 123022 BASS HILL	01000163	CL832078	\$113.08	
02/09/23	585	0241		3001400		16092	ODP BUSINESS SOLUTIONS,LLC	288658678001 1/19/23	01000658	CL832635	\$462.91	
02/09/23	585	0241		3001400		564	ALEX DE MARTIMPREY	A231805 1/23/23	01000674	CL832693	\$102.84	
02/17/23	585	0241		3001400		889	DS WATERS OF AMERICA,INC	6187180 012623 1/26/23	01000915	CL832960	\$43.03	
02/17/23	585	0241		3001400		889	DS WATERS OF AMERICA,INC	6257141 012723	01000915	CL832960	\$164.98	
11/22/22	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-405761 11/11/22	01179813	CL830215	\$779.36	
11/22/22	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-405800 11/12/22	01179813	CL830215	\$355.05	
11/22/22	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-486325 11/15/22	01179813	CL830215	\$47.62	
11/22/22	585	0241		3001701		589	AIRGAS USA, LLC	9992690709 10/31/22	01179810	CL830190	\$49.10	
11/22/22	585	0241		3001701		7064	JOHN DEERE FINANCIAL F.S.B	14017389 10/27/22	01179814	CL830216	\$109.49	
12/01/22	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-394560 9/13/22	01179935	CL830430	\$116.19	
12/08/22	585	0241		3001701		7064	JOHN DEERE FINANCIAL F.S.B	14044163 11/14/22 1115004	01180151	CL830440	\$663.63	
12/16/22	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-406170 11/14/22	01180421	CL830895	(\$222.98)	
12/16/22	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-408403 11/28/22	01180421	CL830895	\$133.14	
12/16/22	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-408687 11/30/22	01180421	CL830895	\$396.61	
12/16/22	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	SC04152976 10/28/22	01180421	CL830895	\$1.16	
12/16/22	585	0241		3001701		162	CASHMAN EQUIPMENT CO.	INPS3693092 11/28/22	01180417	CL830890	\$690.39	
12/16/22	585	0241		3001701		162	CASHMAN EQUIPMENT CO.	INPS3694615 11/30/22	01180417	CL830890	\$33.91	
12/16/22	585	0241		3001701		6387	FASTENAL COMPANY	NVREN90937 11/21/22	01180419	CL830892	\$529.21	
12/20/22	585	0241		3001701		589	AIRGAS USA, LLC	9993403122 11/30/22 2137316	01180679	CL831068	\$48.00	

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Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
12/30/22	585	0241		3001701		162	CASHMAN EQUIPMENT CO.	INW01555310 12/14/22	01180901	CL831453	\$388.15	
01/13/23	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-413471 12/30/22	01181212	CL831788	\$413.47	
01/13/23	585	0241		3001701		15609	LIFESTYLE SUSANVILLE, LLC	511403 12/17/22	01181216	CL831791	\$156.50	
01/20/23	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-414101 1/3/23	01000161	CL832077	\$16.54	
01/20/23	585	0241		3001701		13587	CITIBANK,N.A.	100435638 11/30/22	01000168	CL832084	\$51.92	
01/20/23	585	0241		3001701		15609	LIFESTYLE SUSANVILLE, LLC	511871 1/4/23	01000167	CL832083	\$43.83	
01/26/23	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-415075 1/9/23	01000311	CL832313	\$169.93	
01/26/23	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-415205 1/10/23	01000311	CL832313	\$73.60	
01/26/23	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-415255 1/10/23	01000311	CL832313	(\$169.93)	
01/26/23	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-415516 1/12/23	01000311	CL832313	\$313.91	
01/26/23	585	0241		3001701		589	AIRGAS USA, LLC	9994123625 12/31/22	01000305	CL832308	\$49.10	
02/02/23	585	0241		3001701		1259	BRIAN T PHILLIPS	53253 11/22/22	01000479	CL832520	\$1,369.75	
02/09/23	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-418410 1/30/23	01000676	CL832694	\$236.87	
02/09/23	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-418446 1/30/23 CREDIT-22.	01000676	CL832694	(\$22.00)	
02/09/23	585	0241		3001701		162	CASHMAN EQUIPMENT CO.	INPS3723285 1/19/23	01000672	CL832690	\$356.46	
02/17/23	585	0241		3001701		13587	CITIBANK,N.A.	100443591 1/18/23	01000917	CL832963	\$7.88	
02/23/23	585	0241		3001701		162	CASHMAN EQUIPMENT CO.	INW01574369 2/7/23	01001153	CL833128	\$882.16	
02/23/23	585	0241		3001701		589	AIRGAS USA, LLC	9994840308 1/31/23	01001148	CL833123	\$49.10	
02/23/23	585	0241		3001701		7064	JOHN DEERE FINANCIAL F.S.B	14132999 2/4/23	01001156	CL833133	\$392.05	
02/23/23	585	0241		3001701		7064	JOHN DEERE FINANCIAL F.S.B	14204371 2/7/23	01001156	CL833133	\$365.63	
11/22/22	585	0241		3001800		15609	LIFESTYLE SUSANVILLE, LLC	510405 11/10/22	01179818	CL830221	\$32.81	
01/13/23	585	0241		3001800		14381	JANET ACCOMANDO	14391 REIMBURSEMENT 12/18/22	01181204	CL831785	\$50.00	
01/20/23	585	0241		3001800		5979	LASSEN REGIONAL SOLID WASTE	106 CONCRETE	01000159	CL832076	\$53.52	
12/16/22	585	0241		3002000		15681	SOLID WASTE ASSOC OF NORTH AME	2024-1369407 12/01/22	01180424	CL830896	\$275.00	
01/20/23	585	0241		3002000		4858	ENVIRONMENTAL SRVCS JPA	0000137-IN 7/1/21 DUES 21-22	01000158	CL831803	\$6,000.00	
12/08/22	585	0241		3002200		11481	INLAND BUSINESS SYSTEMS, INC.	IN3002379 10/11/22	01180150	CL830438	\$4.14	
12/08/22	585	0241		3002200		11481	INLAND BUSINESS SYSTEMS, INC.	IN3089749 11/21/22	01180150	CL830438	\$5.33	
12/08/22	585	0241		3002200		15794	CAPITAL ONE, N.A.	712308651201926 11/04/22	01180146	CL830443	\$65.07	
12/08/22	585	0241		3002200		99998	SAFEGUARD BUSINESS SYSTEMS	35187624 11/18/22	01180152	CL830441	\$222.24	
12/30/22	585	0241		3002200		16092	ODP BUSINESS SOLUTIONS,LLC	282958622001 12/15/22	01180903	CL831439	\$253.06	
01/11/23	585	0241		3002200		16044	CALCARD HEIMBIGNER, PETER	NOV'22 CC P.HEIMBIGNER	00000001	JE001139	\$89.00	
01/20/23	585	0241		3002200		13587	CITIBANK,N.A.	100439767 12/23/22	01000168	CL832084	\$42.19	
01/20/23	585	0241		3002200		5979	LASSEN REGIONAL SOLID WASTE	107 PRINTER INK	01000159	CL832076	\$18.30	
01/20/23	585	0241		3002200		5979	LASSEN REGIONAL SOLID WASTE	108 PRINTER INK	01000159	CL832076	\$23.48	
01/20/23	585	0241		3002200		5979	LASSEN REGIONAL SOLID WASTE	110 WALMART SUPPLIES	01000159	CL832076	\$34.62	
02/09/23	585	0241		3002200		11481	INLAND BUSINESS SYSTEMS, INC.	INS3159493 12/22/22	01000673	CL832691	\$4.55	

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Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
02/09/23	585	0241		3002200		11481	INLAND BUSINESS SYSTEMS, INC.	INS3206391 1/17/23	01000673	CL832691	\$4.62	
02/09/23	585	0241		3002200		15794	CAPITAL ONE, N.A.	554128738 12/27/22	01000671	CL832689	\$57.33	
02/09/23	585	0241		3002200		16092	ODP BUSINESS SOLUTIONS,LLC	288658678001 1/19/23	01000658	CL832635	\$44.60	
12/08/22	585	0241		3002201		10922	FRANCOTYP-POSTALIA	RI05543823 11/15/22 600013524	01180149	CL830437	\$137.81	
01/13/23	585	0241		3002201		14381	JANET ACCOMANDO	14391 REIMBURSEMENT 12/18/22	01181204	CL831785	\$30.04	
01/13/23	585	0241		3002201		14785	JEREMIAH BATTERTON	99 11/28/22	01181207	CL831786	\$16.80	
01/20/23	585	0241		3002201		5979	LASSEN REGIONAL SOLID WASTE	110 UPS PKG	01000159	CL832076	\$33.00	
01/20/23	585	0241		3002201		94	KAREN L. ZAPPETTINI	94 DECEMBER POSTAGE 12/30/22	01000169	CL832074	\$24.00	
11/21/22	585	0241		3002300		0	UNASSIGNED VENDOR	22/23 CUPA FEES SOLID WASTE	00000001	JE000798	\$1,379.00	
11/22/22	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A69760 10/31/22	01179819	CL830222	\$109.39	
11/22/22	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A69761 10/31/22	01179819	CL830222	\$109.39	
11/22/22	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A69809 10/31/22	01179819	CL830222	\$218.78	
11/22/22	585	0241		3002300		6239	SYLVIA SCHMITT	109756 10/31/22	01179811	CL830193	\$82.50	
11/22/22	585	0241		3002300		6239	SYLVIA SCHMITT	110540 10/31/22	01179811	CL830193	\$82.50	
11/22/22	585	0241		3002300		6239	SYLVIA SCHMITT	110818 10/31/22	01179811	CL830193	\$82.50	
11/22/22	585	0241		3002300		6239	SYLVIA SCHMITT	110819 10/31/22	01179811	CL830193	\$82.50	
11/22/22	585	0241		3002300		6239	SYLVIA SCHMITT	110820 10/31/22	01179811	CL830193	\$82.50	
12/08/22	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980045631 11/17/22 111353400	01180140	CL830434	\$96.01	
12/08/22	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980047691 11/24/22	01180140	CL830434	\$96.01	
12/08/22	585	0241		3002300		14143	BEST BEST & KRIEGER LLP	950933 11/16/22	01180142	CL830435	\$321.60	
12/08/22	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00881311 11/29/22	01180141	CL830433	\$139.00	
12/08/22	585	0241		3002300		99998	STEAVEN ALEXANDER	00663 DMV 12/01/22	01180139	CL830482	\$120.00	
12/16/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174659309U037 11/28/22	01180415	CL830888	\$338.67	
12/16/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174659311U037 11/28/22	01180415	CL830888	\$1,249.93	
12/16/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174659313U037 11/28/2	01180415	CL830888	\$1,518.74	
12/16/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174659313U037 11/28/22	01180415	CL830888	\$1,354.69	
12/16/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	176559314U037 11/28/22	01180415	CL830888	\$254.01	
12/16/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	17659308U037 11/28/22	01180415	CL830888	\$1,025.20	
12/16/22	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980049859 12/01/22 11353400	01180414	CL830887	\$105.60	
12/20/22	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A70024 11/30/22	01180688	CL831080	\$109.39	
12/20/22	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A70025 11/30/22	01180688	CL831080	\$109.39	
12/20/22	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A70068 11/30/22	01180688	CL831080	\$218.78	
12/20/22	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980051858 12/08/22 111353400	01180680	CL831070	\$107.16	
12/20/22	585	0241		3002300		15482	PLEXUS GLOBAL LLC	11/30/2022 Inv.15439 SW \$184.	01180517	CL831278	\$184.00	
12/20/22	585	0241		3002300		6239	SYLVIA SCHMITT	111539 11/30/22	01180681	CL831073	\$82.50	
12/20/22	585	0241		3002300		6239	SYLVIA SCHMITT	111543 11/30/22	01180681	CL831073	\$82.50	

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Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
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12/20/22	585	0241		3002300		6239	SYLVIA SCHMITT	112058 11/30/22	01180681	CL831073	\$82.50	
12/30/22	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980053929 12/15/22	01180900	CL831451	\$107.16	
12/30/22	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980055963 12/22/22	01180900	CL831451	\$107.16	
12/30/22	585	0241		3002300		917	STATE WATER RESOURCES CNTRL BD	WD-0216885 12/08/22	01180904	CL831081	\$26,552.00	
12/30/22	585	0241		3002300		917	STATE WATER RESOURCES CNTRL BD	WD-0217044 12/08/22	01180904	CL831081	\$4,424.00	
12/30/22	585	0241		3002300		917	STATE WATER RESOURCES CNTRL BD	WD-0217045 12/08/22	01180904	CL831081	\$4,424.00	
12/30/22	585	0241		3002300		917	STATE WATER RESOURCES CNTRL BD	WD-0217046 12/08/22	01180904	CL831081	\$4,424.00	
12/30/22	585	0241		3002300		917	STATE WATER RESOURCES CNTRL BD	WD-0217048 12/08/22	01180904	CL831081	\$4,424.00	
01/09/23	585	0241		3002300		0	UNASSIGNED VENDOR	22/23 CUPA FEE-SW SURCHARGE	00000001	JE001110	\$175.00	
01/13/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174733354U037 12/28/22	01181208	CL831783	\$1,064.92	
01/13/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174733356U037 12/28/22	01181208	CL831783	\$806.94	
01/13/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174733357U037 12/28/22	01181208	CL831783	\$591.10	
01/13/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174733358U037 12/28/22	01181208	CL831783	\$1,577.59	
01/13/23	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980058088 12/29/22	01181205	CL831773	\$107.16	
01/13/23	585	0241		3002300		13896	PARADIGM SOFTWARE, LLC	14186 12/20/22	01181213	CL831790	\$630.00	
01/13/23	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	I500-00890067 1/3/23	01181206	CL831772	\$145.00	
01/20/23	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980060049 1/05/23	01000155	CL832070	\$107.16	
01/20/23	585	0241		3002300		5900	THE CONVERSE PROF. GROUP	22-23211-01-0000001 8/19/22	01000156	CL831454	\$1,050.00	
01/20/23	585	0241		3002300		5900	THE CONVERSE PROF. GROUP	22-23211-01-0000002 9/8/22	01000156	CL831454	\$1,514.38	
01/20/23	585	0241		3002300		5900	THE CONVERSE PROF. GROUP	22-23211-01-0000004 12/8/22	01000156	CL831454	\$13,222.12	
01/26/23	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A70262 12/31/22	01000313	CL832314	\$109.39	
01/26/23	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A70263 12/31/23	01000313	CL832314	\$109.39	
01/26/23	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A70303 12/31/22	01000313	CL832314	\$218.78	
01/26/23	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980062538 1/12/23	01000306	CL832309	\$107.16	
01/26/23	585	0241		3002300		6239	SYLVIA SCHMITT	111995 12/31/22	01000307	CL832310	\$82.50	
01/26/23	585	0241		3002300		6239	SYLVIA SCHMITT	111999 12/31/22	01000307	CL832310	\$82.50	
01/26/23	585	0241		3002300		6239	SYLVIA SCHMITT	112446 12/31/22	01000307	CL832310	\$82.50	
01/26/23	585	0241		3002300		6239	SYLVIA SCHMITT	113042 12/31/22	01000307	CL832310	\$82.50	
01/26/23	585	0241		3002300		6239	SYLVIA SCHMITT	113046 12/31/22	01000307	CL832310	\$82.50	
01/26/23	585	0241		3002300		6239	SYLVIA SCHMITT	113047 12/31/22	01000307	CL832310	\$82.50	

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Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
02/02/23	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980064633 1/19/23	01000473	CL832517	\$107.16	
02/02/23	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00896701 1/25/23	01000474	CL832516	\$95.00	
02/17/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174789324U037 1/27/23	01000913	CL832957	\$1,576.74	
02/17/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174789325U037 1/27/23	01000913	CL832957	\$721.06	
02/17/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174789326U037 1/27/23	01000913	CL832957	\$1,104.87	
02/17/23	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174789328U037 1/27/23	01000913	CL832957	\$1,747.97	
02/17/23	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980068674 2/2/23	01000911	CL832956	\$107.16	
02/17/23	585	0241		3002300		6766	TARPOMATIC INC	5087 1/25/23	01000916	CL832962	\$1,355.11	
02/23/23	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A70457 1/31/23	01001158	CL833135	\$109.39	
02/23/23	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A70458 1/31/23	01001158	CL833135	\$109.39	
02/23/23	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A70498 1/31/23	01001158	CL833135	\$218.78	
02/23/23	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980070822 2/9/23	01001149	CL833125	\$107.16	
02/23/23	585	0241		3002300		14143	BEST BEST & KRIEGER LLP	957171 2/9/23 GEN COUNSEL	01001151	CL833126	\$482.40	
02/23/23	585	0241		3002300		6239	SYLVIA SCHMITT	113461 1/31/23 RAVENDALE	01001152	CL833127	\$82.50	
02/23/23	585	0241		3002300		6239	SYLVIA SCHMITT	113481 1/31/23 SPAULDING	01001152	CL833127	\$82.50	
02/23/23	585	0241		3002300		6239	SYLVIA SCHMITT	114354 1/31/23 MADELINE	01001152	CL833127	\$82.50	
02/23/23	585	0241		3002300		6239	SYLVIA SCHMITT	114356 1/31/23 BIEBER	01001152	CL833127	\$82.50	
02/23/23	585	0241		3002300		6239	SYLVIA SCHMITT	114357 1/31/23 LITTLE VALLEY	01001152	CL833127	\$82.50	
02/23/23	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00903236 2/15/23	01001150	CL833124	\$275.00	
02/15/23	585	0241		3002312		0	UNASSIGNED VENDOR	FY22/23 6% SALARIES DUE	00000001	JE001372	\$21,217.23	
11/22/22	585	0241		3002600		14975	SIERRA DESERT PROPERTIES	DECEMBER RENT	01179815	CL830219	\$1,522.00	
12/08/22	585	0241		3002600		3766	BUREAU OF LAND MANAGEMENT	2023008334 11/08/22	01180143	CL830480	\$10.00	
12/20/22	585	0241		3002600		14975	SIERRA DESERT PROPERTIES	JANUARY RENT	01180685	CL831077	\$1,522.00	
12/20/22	585	0241		3002600		15002	USDA FOREST SERVICE	BF050658AD074 12/06/22	01180687	CL831079	\$73.72	
01/26/23	585	0241		3002600		14975	SIERRA DESERT PROPERTIES	FEBRUARY RENT	01000312	CL832315	\$1,522.00	
12/20/22	585	0241		3002700		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-410102 12/08/22	01180684	CL831076	\$84.69	
02/17/23	585	0241		3002700		13587	CITIBANK,N.A.	200427837 1/25/23	01000917	CL832963	\$151.52	
12/16/22	585	0241		3002800		3595	CA DEPT OF TAX & FEE ADMIN	L0017717860 11/30/22	01180416	CL830889	\$39.15	
01/20/23	585	0241		3002800		5385	STATE WATER RESOURCES CNTL BD	WD-0225638 1/4/23 WESTWOOD	01000165	CL831919	\$22,226.00	
01/20/23	585	0241		3002800		5385	STATE WATER RESOURCES CNTL BD	WD-0225640 1/4/23 BASS HILL	01000165	CL831919	\$22,226.00	
02/09/23	585	0241		3002800		3595	CA DEPT OF TAX & FEE ADMIN	039-000096 4TH QTR BASS HILL	01000670	CL832521	\$6,422.00	
11/22/22	585	0241		3002900		94	KAREN L. ZAPPETTINI	OCTOBER MILEAGE 10-3/10-31	01179820	CL830214	\$306.25	
12/08/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	61517 11/15/22 2333014	01180147	CL830436	\$96.60	
12/16/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	8462849 12/02/22	01180418	CL830891	\$4,021.37	
12/16/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	8496019 12/07/22	01180418	CL830891	\$278.11	

## County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
12/16/22	585	0241		3002900		94	KAREN L. ZAPPETTINI	94 NOVEMBER MILEAGE 11/30/22	01180426	CL830893	\$245.00	
12/20/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	66459 11/30/22 23304	01180682	CL831074	\$167.15	
01/13/23	585	0241		3002900		14381	JANET ACCOMANDO	14381 MILEAGE 12/18/22	01181204	CL831785	\$1,546.95	
01/13/23	585	0241		3002900		14696	VICKY GERIG	14696 DEC MILEAGE 12/24/22	01181210	CL831792	\$38.13	
01/13/23	585	0241		3002900		15723	ASHLEY ROBERTS	15723 MILEAGE 1/5/23	01181215	CL831802	\$373.75	
01/13/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	71308 12/15/22 233304	01181209	CL831784	\$355.91	
01/20/23	585	0241		3002900		14587	JOANN STERLING	14587 MILEAGE 1/9/23	01000166	CL832073	\$478.13	
01/20/23	585	0241		3002900		16022	JEANETTE SCHROER	16022 MILEAGE 1/11/23	01000162	CL832072	\$196.88	
01/20/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	76095 12/31/22	01000157	CL832071	\$62.07	
01/20/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	8301339 10/25/22 SC	01000157	CL832071	\$6.72	
01/20/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	8565089 1/10/23	01000157	CL832071	\$271.67	
01/20/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	8611694 1/3/23	01000157	CL832071	\$5,466.55	
01/20/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	8638736 1/6/23	01000157	CL832071	\$32.78	
01/20/23	585	0241		3002900		94	KAREN L. ZAPPETTINI	94 DECEMBER MILEAGE 12/30/22	01000169	CL832074	\$295.00	
01/26/23	585	0241		3002900		15632	JOHN R HEMBREE	15632 SEPT-JAN MILE	01000310	CL832312	\$872.00	
02/02/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	80757 1/15/23	01000477	CL832518	\$780.01	
02/02/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	8694238 1/18/22	01000477	CL832518	\$261.16	
02/17/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	85499 1/31/23	01000914	CL832958	\$127.60	
02/17/23	585	0241		3002900		94	KAREN L. ZAPPETTINI	94/RMBMLG JANUARY'23 320.95	01000918	CL832959	\$320.95	
02/23/23	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	8792105 2/9/23	01001154	CL833129	\$3,319.67	
11/22/22	585	0241		3003000		14587	JOANN STERLING	14587 PROPANE	01179817	CL830213	\$320.54	
12/16/22	585	0241		3003000		515	LMUD	20073 11/26/22	01180420	CL830894	\$345.11	
01/13/23	585	0241		3003000		14381	JANET ACCOMANDO	14391 REIMBURSEMENT 12/18/22	01181204	CL831785	\$68.56	
01/13/23	585	0241		3003000		515	LMUD	20073 12/27/22	01181211	CL831787	\$455.04	
01/13/23	585	0241		3003000		736	PG&E	5719487814-6 12/22/22	01181214	CL831789	\$76.65	
02/09/23	585	0241		3003000		515	LMUD	20073 1/25/23	01000675	CL832692	\$93.80	
02/09/23	585	0241		3003000		515	LMUD	20073 1/25/23	01000675	CL832692	\$499.80	
02/09/23	585	0241		3003000		736	PG&E	5719487814-6 1/24/23	01000677	CL832695	\$52.45	
<b>Total Budget Year Expenditures:</b>											<b>\$384,066.19</b>	
<b>Grand Total:</b>											<b>\$384,066.19</b>	



## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

### Board of Directors:

Ralph Ellis, Chairman  
Aaron Albaugh, Vice Chairman  
Chris Gallagher  
Kevin Stafford  
Mendy Schuster  
Tom Hammond (County Alternate)  
Quincy McCourt (City Alternate)

### Staff:

Manager: VACANT  
Clerk of the Board: VACANT  
Counsel: Josh Nelson  
Landfill Foreman: Gary Gillis

## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

### BOARD OF DIRECTORS

– *MINUTES* –

**TUESDAY**

**August 23, 2022 at 1:00 PM**

- A. **CALL TO ORDER.** *At 1:03 p.m., Chairman Ellis called the meeting to order.*
- B. **ROLL CALL OF BOARD OF DIRECTORS.** *Directors, Ellis, Stafford, and Schuster were present. Director Albaugh, Gallagher, and Hammond were absent.*
- C. **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** Director Stafford motioned to approve the agenda as written. Director Schuster seconded. Motion was approved 3-0.
- D. **CLOSED SESSION** – None.
- E. **PUBLIC COMMENT.** Damon Shea reported on operations and activities.

Discussion was held regarding Cal Recycle and the frustration statewide with the feasibility of the programs.



## F. REPORTS AND INFORMATION

1. **Unagendized Reports by Board Members.** None.
2. **Auditor's Report.** Unavailable due to waiting for the County budget to be approved.
3. **Claims of Expenses:** Mr. Heimbigner reviewed information as presented.

Discussion was held to clarify some line items. Mr. Heimbigner said he would check on the unclear items.

4. **Staff Reports:** None.

## G. CONSENT CALENDAR:

1. **Subject: Approval of minutes.** It was agreed to postpone the minutes approval for July 26, 2022.

## H. REGULAR SESSION

1. **Subject: That the Board receive an update regarding privatization of all solid waste operations.** Mr. Shea provided an update and stated that he has met with staff, and the legal team for contract review and revisions. He estimates the contract should be ready to return to the Authority for their review by next week.

Director Ellis asked if there was anything that was cause for concern. Mr. Shea said that changes that were made were to make the contract more location specific versus using a verbatim contract copied from Tehama County. There will be more language discussed for specific site operations once the legal portion of the contract is agreed upon.

Mr. Nelson said he is looking forward to seeing the contract.

2. **Subject: That the Board review and comment on the draft budget for fiscal year July 1, 2022 – June 30, 2023.** Mr. Heimbigner reviewed information as provided in packets.

Discussion was held regarding Capital Projects and a visual presentation was provided for the well monitoring operations, repairs, and installation at the Herlong Transfer Station.

Direction was given to move forward with the budget hearing process and include the well monitoring upgrades and installation to the list of Capital Projects.

I. **ADJOURNMENT.** *At 1:49 p.m., Chairman Ellis closed the meeting.*

**LASSEN REGIONAL SOLID WASTE  
MANAGEMENT AUTHORITY**

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RALPH ELLIS,  
CHAIRMAN OF THE BOARD OF DIRECTORS

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CLERK OF THE BOARD OF DIRECTORS



## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

### **Board of Directors:**

Ralph Ellis, Chairman  
Aaron Albaugh, Vice Chairman  
Chris Gallagher  
Brian Moore  
Kevin Stafford  
Mendy Schuster (City Alternate)  
Tom Hammond (County Alternate)

### **Staff:**

Manager: VACANT  
Clerk of the Board: VACANT  
Counsel: Josh Nelson  
Landfill Foreman: Gary Gillis

## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

### BOARD OF DIRECTORS

– *MINUTES* –

**TUESDAY**

**October 25, 2022 at 1:00 PM**

- A. CALL TO ORDER.** At 1:00 p.m., Chairman Ellis called the meeting to order.
- B. ROLL CALL OF BOARD OF DIRECTORS.** Directors Ellis, Stafford, Albaugh, and Gallagher were present. Director Schuster was absent.
- C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** Director Gallagher motioned to approve the agenda. Director Stafford seconded. Motion was approved 4-0.
- D. CLOSED SESSION –** None.
- E. PUBLIC COMMENT.**  
Damon Shea commented on various areas of activities and operations.  
  
Discussion was held regarding the possibility of obtaining a surplus grinder.

## F. REPORTS AND INFORMATION

1. **Unagendized Reports by Board Members.** None.
2. **Auditor's Report.** Mr. Heimbigner reviewed information as provided in packets.

Discussion was held to clarify a few line items.

Discussion was held regarding the need for Class A license holders on employment roster and the cost involved to get staff licensed.

3. **Staff Reports.** None.

## G. CONSENT CALENDAR: None.

## H. REGULAR SESSION

1. **Subject: That the Board receive an update regarding privatization of all solid waste operations.** Mr. Heimbigner provided an update on the draft agreement and said the next step is to get all the red line questions answered.

Discussion was held regarding third-party review.

Discussion was held regarding how much money has been invested in the privatization negotiation process.

2. **Subject: Annual Adjustment to Franchise Rates – Petition by C&S Waste Solutions to Waive 5% Cap.** Mr. Heimbigner reviewed information as provided in the packet.

Mr. Shea elaborated on where information is gathered to justify the cap percentage.

Discussion was held to clarify the spreadsheet, and timeframes for fee increase notification.

It was agreed to continue discussion for action at the next meeting.

I. **ADJOURNMENT.** *At 1:50 p.m., Chairman Ellis closed the meeting.*

**LASSEN REGIONAL SOLID WASTE  
MANAGEMENT AUTHORITY**

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RALPH ELLIS,  
CHAIRMAN OF THE BOARD OF DIRECTORS

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CLERK OF THE BOARD OF DIRECTORS



## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

### Board of Directors:

Ralph Ellis, Chairman  
Aaron Albaugh, Vice Chairman  
Chris Gallagher  
Brian Moore  
Kevin Stafford  
Mendy Schuster (City Alternate)  
Tom Hammond (County Alternate)

### Staff:

Manager: VACANT  
Clerk of the Board: VACANT  
Counsel: Josh Nelson  
Landfill Foreman: Gary Gillis

## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

### BOARD OF DIRECTORS

– *MINUTES* –

TUESDAY

November 22, 2022 at 1:00 PM

- A. CALL TO ORDER.** At 1:01 p.m., Vice Chairman Albaugh called the meeting to order.
- B. ROLL CALL OF BOARD OF DIRECTORS.** Directors, Stafford, Albaugh, Schuster, and Gallagher were present. Director Ellis was absent.
- C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** Director Gallagher motioned to approve the agenda. Director Stafford seconded. Motion was approved 4-0.
- D. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** (Paragraph (1) of subdivision (d) of Section 54956.9). Name of case: Calkins v. LRSWMA, Lassen Superior Court, No. 63661.
- No reportable action.
- E. PUBLIC COMMENT.**  
Damon Shea commented on various areas of activities and operations to include upcoming parade participation and the holiday schedule.

## F. REPORTS AND INFORMATION

1. **Unagendized Reports by Board Members.** Mr. Gallagher mentioned a hydrogen plant project proposal for the Herlong area. Mr. Heimbigner provided handouts and commented that he has more information for later in the meeting on the topic.
2. **Auditor's Report.** Mr. Heimbigner reviewed information as provided in packets. Discussion was held for clarity and Mr. Heimbigner stated he would confirm accuracy of line items in question.
3. **Staff Reports.** Mr. Heimbigner expressed continuing concern for gatehouse staffing and said current staff is spread very thin and effort continues to hire extra help.

Mr. Albaugh asked for elaboration on the proposed Herlong area waste hydrogen plant and specifically how much the waste cooks down. Mr. Heimbigner referred to the handout and stated it was minimal.

Discussion was held regarding potential benefits and feasibility based on local waste tonnage or the need to work with neighboring counties.

G. **CONSENT CALENDAR:** None.

## H. REGULAR SESSION

1. **Subject: That the Board receive an update regarding privatization of all solid waste operations.** Mr. Gallagher synopsisized the meeting for the Ad Hoc Committee, stating conversation was very general to the fact of whether to move forward with contract negotiation, or go another direction. Mr. Heimbigner said the big concern is still with budgeting for increased service fee proposals.

Mr. Shea stated that he reviewed C&S Waste's 2021 spreadsheet to compare with the current Waste Connection's proposal. He commented that prices are trending higher than previously calculated based on various changes over the year. He said that it's expected to have a more solid budget proposal in the next few weeks.

Mr. Albaugh commented on his investigation into Waste Connection's company website, and expressed concern over how big they are and how that might not be best for relationships with rural counties.

Discussion was held regarding region division, other rural area acquisitions, timeframes for getting the agreement in place, and the

need for LRSWMA to keep control of any future changes in the contract.

Mr. Heimbigner stated that he is stretched thin between staffing and regulatory issues and is working hard to be mindful of repercussion timelines to avoid regulatory fines.

Mr. Nelson (by phone) wanted to make sure there was transparency in any pass through fee increases.

2. **Subject: Continuation of discussion from October 25, 2022, meeting concerning Annual Adjustment to Franchise Rates - Petition by C&S Waste Solutions to exceed the 5% cap rate increase operations.** Mr. Heimbigner reviewed information as provided in the packet.

Discussion was held to clarify that the cap was 10%.

Director Gallagher motioned to approve the petition by C&S Waste Solutions to exceed the 5% cap rate increase for calendar years 2023, for a total 10% cap.

**Next Scheduled Board of Directors Meeting:** December 27, 2022. It was proposed to have a Special Meeting on December 20, 2022, if a December meeting is deemed necessary.

- I. **ADJOURNMENT.** *At 1:51 p.m., Vice Chairman Albaugh closed the meeting.*

**LASSEN REGIONAL SOLID WASTE  
MANAGEMENT AUTHORITY**

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AARON ALBAUGH,  
VICE CHAIRMAN OF THE BOARD OF DIRECTORS

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CLERK OF THE BOARD OF DIRECTORS