



## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

### Board of Directors:

Ralph Ellis, Chairman  
Aaron Albaugh, Vice Chairman  
Chris Gallagher  
Mendy Schuster  
Kevin Stafford  
Quincy McCourt (City Alternate)  
Tom Hammond (County Alternate)

### Staff:

Manager: Vacant  
Clerk of the Board: Vacant  
Counsel: Josh Nelson  
Landfill Foreman: Gary Gillis

## LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

### BOARD OF DIRECTORS, REGULAR MEETING

– *AGENDA* –

TUESDAY

November 22, 2022 at 1:00 p.m.

707 Nevada Street, Susanville, California 96130

- ▶ Any person desiring to address the Board of Directors shall first secure permission of the presiding officer.
- ▶ The Public may address matters under the jurisdiction of the Board of Directors, and not on the Agenda, at the time provided in the Agenda under Public Comment.
- ▶ The Board of Directors will not take action on any subject that is not on the Agenda.

Next resolution in line for adoption: 2022-03

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- A. CALL TO ORDER
  - B. ROLL CALL OF BOARD OF DIRECTORS
  - C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
  - D. CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL -EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9)  
Name of case: Calkins v. LRSWMA, Lassen Superior Court, No. 63661

E. PUBLIC COMMENT

(Any person may address the Board at this time to comment on any subject not on the agenda. However, the Board may not take action other than to direct staff to place the matter on the agenda at a future meeting).

F. REPORTS AND INFORMATION

1. Unagendized Reports by Board Members
2. Auditor's Report
3. Claims of Expenses
4. Staff Reports

G. CONSENT CALENDAR

No items

H. REGULAR CALENDAR

1. *Subject:* That the Board receive update regarding privatization of all solid waste operations.

I. ADJOURNMENT

Next Scheduled Board of Directors Meeting: December 27, 2022

# Lassen Regional Solid Waste Management Authority



## *INFORMATION*

TO: LRSWMA BOARD OF DIRECTORS  
FROM: PETE HEIMBIGNER  
SUBJECT: CLAIMS OF EXPENSES  
DATE: November 22, 2022

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The Claims of Expenses for the period of October 22, 2022 to November 17, 2022, is attached. Board of Directors action is not required.

Fiscal Year 2023 As of 11/17/2022  
Fund 585 SOLID WASTE  
Budget Unit 0241 SOLID WASTE  
Cost Center NONE

<b>County of Lassen</b> <b>Budget Status</b>
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User: pheimbigner

Percent of Year Elapsed 38 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
<b>3010</b>	<b>SALARIES AND EMPLOYEE BENEFITS</b>						
3000100	SALARIES AND WAGES	\$520,852.00	\$520,852.00	\$108,634.57	\$0.00	\$412,217.43	21%
3000102	BOOT OR UNIFORM ALLOWANCE	\$750.00	\$750.00	\$0.00	\$0.00	\$750.00	0%
3000110	OVERTIME	\$20,000.00	\$20,000.00	\$4,295.78	\$0.00	\$15,704.22	21%
3000130	EXTRA HELP	\$0.00	\$0.00	\$8,347.50	\$0.00	(\$8,347.50)	0%
3000200	RETIREMENT	\$47,313.00	\$47,313.00	\$11,366.57	\$0.00	\$35,946.43	24%
3000202	MEDICARE	\$8,589.00	\$8,589.00	\$1,910.57	\$0.00	\$6,678.43	22%
3000205	PERS RETIREMENT UNFUNDED LIAB	\$76,452.00	\$76,452.00	\$19,113.07	\$0.00	\$57,338.93	25%
3000210	SOCIAL SECURITY	\$36,724.00	\$36,724.00	\$8,169.09	\$0.00	\$28,554.91	22%
3000300	GROUP INSURANCE - HEALTH	\$46,107.00	\$46,107.00	\$7,367.50	\$0.00	\$38,739.50	16%
3000310	FLEX PLAN/CAFETERIA	\$103,528.00	\$103,528.00	\$23,440.90	\$0.00	\$80,087.10	23%
3000320	GROUP INSURANCE - DENTAL	\$5,760.00	\$5,760.00	\$1,140.00	\$0.00	\$4,620.00	20%
3000330	GROUP INSURANCE- LIFE	\$1,761.00	\$1,761.00	\$411.80	\$0.00	\$1,349.20	23%
3000400	WORKERS COMPENSATION INSURANCE	\$33,120.00	\$33,120.00	\$8,279.97	\$0.00	\$24,840.03	25%
3000501	OTHER POST-EMPLOYMENT BENEFITS	\$10,018.00	\$10,018.00	\$0.00	\$0.00	\$10,018.00	0%
3000510	UNEMPLOYMENT INSURANCE	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	0%
	<b>Major Object Total</b>	<b>\$919,974.00</b>	<b>\$919,974.00</b>	<b>\$202,477.32</b>	<b>\$0.00</b>	<b>\$717,496.68</b>	<b>22 %</b>
<b>3020</b>	<b>SERVICES AND SUPPLIES</b>						
3001100	CLOTHING & PERSONAL	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0%
3001200	COMMUNICATIONS	\$12,000.00	\$12,000.00	\$4,526.77	\$0.00	\$7,473.23	38%
3001400	HOUSEHOLD EXPENSES	\$8,000.00	\$8,000.00	\$2,179.21	\$0.00	\$5,820.79	27%
3001500	INSURANCE	\$85,000.00	\$85,000.00	\$0.00	\$0.00	\$85,000.00	0%
3001700	MAINTENANCE - EQUIPMENT	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0%

Fiscal Year 2023 As of 11/17/2022  
Fund 585 SOLID WASTE  
Budget Unit 0241 SOLID WASTE  
Cost Center NONE

<h2 style="margin: 0;">County of Lassen</h2> <h3 style="margin: 0;">Budget Status</h3>
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User: pheimbigner

Percent of Year Elapsed 38 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
3001701	MAINTENANCE-COUNTY VEHICLES	\$40,000.00	\$40,000.00	\$27,178.27	\$0.00	\$12,821.73	68%
3001800	MAINT-BUILDINGS & IMPROVEMENTS	\$5,000.00	\$5,000.00	\$748.28	\$0.00	\$4,251.72	15%
3001801	MAINTENANCE-LANDFILL	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0%
3002000	MEMBERSHIPS	\$9,000.00	\$9,000.00	\$6,000.00	\$0.00	\$3,000.00	67%
3002200	OFFICE EXPENSE	\$6,000.00	\$6,000.00	\$677.87	\$0.00	\$5,322.13	11%
3002201	POSTAGE	\$1,500.00	\$1,500.00	\$219.89	\$0.00	\$1,280.11	15%
3002205	GRANT EXPENSE	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0%
3002300	PROFESSIONAL & SPECIALIZED SV	\$350,000.00	\$350,000.00	\$92,676.49	\$0.00	\$257,323.51	26%
3002312	PROFESS & SPECICAL-ACCOUNTING	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0%
3002400	PUBLICATIONS AND LEGAL NOTICES	\$1,000.00	\$1,000.00	\$39.00	\$0.00	\$961.00	4%
3002500	RENTS AND LEASES - EQUIPMENT	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0%
3002600	RENTS & LEASES - BUILDINGS	\$22,000.00	\$22,000.00	\$6,153.94	\$0.00	\$15,846.06	28%
3002700	SMALL TOOLS AND INSTRUMENTS	\$1,000.00	\$1,000.00	\$308.44	\$0.00	\$691.56	31%
3002800	SPECIAL DEPARTMENTAL EXPENSE	\$120,000.00	\$120,000.00	\$14,134.98	\$0.00	\$105,865.02	12%
3002900	TRANSPORTATION AND TRAVEL	\$90,000.00	\$90,000.00	\$48,212.36	\$0.00	\$41,787.64	54%
3002901	CONFERENCES AND TRAINING	\$1,000.00	\$1,000.00	\$599.13	\$0.00	\$400.87	60%
3003000	UTILITIES	\$5,000.00	\$5,000.00	\$2,215.78	\$0.00	\$2,784.22	44%
	<b>Major Object Total</b>	<b>\$873,500.00</b>	<b>\$873,500.00</b>	<b>\$205,870.41</b>	<b>\$0.00</b>	<b>\$667,629.59</b>	<b>24 %</b>
<b>3040</b>	<b>FIXED ASSETS</b>						
3006200	EQUIPMENT	\$0.00	\$0.00	\$7,713.95	\$0.00	(\$7,713.95)	0%
	<b>Major Object Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,713.95</b>	<b>\$0.00</b>	<b>(\$7,713.95)</b>	<b>0%</b>
	<b>Cost Center Total</b>	<b>\$1,793,474.00</b>	<b>\$1,793,474.00</b>	<b>\$416,061.68</b>	<b>\$0.00</b>	<b>\$1,377,412.32</b>	<b>23 %</b>
	<b>Budget Unit Total</b>	<b>\$1,793,474.00</b>	<b>\$1,793,474.00</b>	<b>\$416,061.68</b>	<b>\$0.00</b>	<b>\$1,377,412.32</b>	<b>23 %</b>
	<b>Fund Total</b>	<b>\$1,793,474.00</b>	<b>\$1,793,474.00</b>	<b>\$416,061.68</b>	<b>\$0.00</b>	<b>\$1,377,412.32</b>	<b>23 %</b>

## County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
10/27/22	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302521273051299-8 10/10/22	01179006	CL829238	\$620.84	
10/27/22	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302576822091389-8 10/10/22	01179006	CL829238	\$338.44	
10/27/22	585	0241		3001400		889	DS WATERS OF AMERICA,INC	6257141 100722 10/7/22	01179011	CL829245	\$230.50	
11/09/22	585	0241		3001400		16092	ODP BUSINESS SOLUTIONS,LLC	270942585001 10/27 89626219	01179314	CL829787	\$240.33	
11/09/22	585	0241		3001400		555	PORTER ENTERPRISES-NAPA SIERRA	426283 10/14/22 1213	01179312	CL829780	\$69.54	
11/09/22	585	0241		3001400		94	KAREN L. ZAPPETTINI	REIM 9/1/22 6682	01179317	CL829778	\$29.90	
10/27/22	585	0241		3001701		162	CASHMAN EQUIPMENT CO.	INPS3662404 10/07/22 100236	01179003	CL829235	\$92.30	
10/27/22	585	0241		3001701		555	PORTER ENTERPRISES-NAPA SIERRA	422753 10/06/22 1213	01179007	CL829241	\$58.54	
10/27/22	585	0241		3001701		7064	JOHN DEERE FINANCIAL F.S.B	13988988 10/12/22 1115004	01179009	CL829243	\$239.11	
11/03/22	585	0241		3001701		7064	JOHN DEERE FINANCIAL F.S.B	13996635 10/17 1115004 164.50	01179150	CL829465	\$164.50	
11/09/22	585	0241		3001701		7064	JOHN DEERE FINANCIAL F.S.B	13996647 10/20/22 1115004	01179316	CL829789	\$94.75	
11/09/22	585	0241		3001701		7064	JOHN DEERE FINANCIAL F.S.B	14001310 10/20/22	01179316	CL829789	\$259.90	
11/09/22	585	0241		3001701		7064	JOHN DEERE FINANCIAL F.S.B	14012787 10/24/22	01179316	CL829789	\$81.88	
11/09/22	585	0241		3001701		926	ED STAUB & SONS PETROLEUM, INC	8306028 10/27/22 100810	01179311	CL829777	\$4,487.99	
10/27/22	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980035315 10/13/22	01179000	CL829232	\$96.01	
10/27/22	585	0241		3002300		12933	PRICE PAIGE & CO ACCOUNTANCY	22590 9/30/22 FY2021 AUDIT	01179010	CL829244	\$3,780.00	
10/27/22	585	0241		3002300		14143	BEST BEST & KRIEGER LLP	947230 10/11/22 COUNSEL	01179001	CL829233	\$1,214.40	
10/27/22	585	0241		3002300		5900	THE CONVERSE PROF. GROUP	22-23211-01-000003 10/13/22	01179004	CL829236	\$2,100.00	
10/27/22	585	0241		3002300		6239	SYLVIA SCHMITT	108912 9/30/22 BIEBER	01179002	CL829234	\$82.50	
10/27/22	585	0241		3002300		6239	SYLVIA SCHMITT	108930 9/30/22 LITTLE VALLEY	01179002	CL829234	\$82.50	
10/27/22	585	0241		3002300		6239	SYLVIA SCHMITT	109525 9/30/22 SPAULDING	01179002	CL829234	\$82.50	
10/27/22	585	0241		3002300		6239	SYLVIA SCHMITT	109526 9/30/22 RAVENDALE	01179002	CL829234	\$82.50	
10/27/22	585	0241		3002300		6239	SYLVIA SCHMITT	109527 9/30/22 MADELINE	01179002	CL829234	\$82.50	
11/03/22	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	5980037407 10/20 111353400	01179145	CL829459	\$96.01	
11/03/22	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00872486 10/27 3836	01179146	CL829460	\$95.00	
11/09/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174610364U037 10/27	01179310	CL829768	\$2,848.35	
11/09/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174610368U037 10/27	01179310	CL829768	\$3,075.60	
11/09/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174610370U037 10/27	01179310	CL829768	\$681.92	
11/09/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174610371U037 10/27	01179310	CL829768	\$1,384.33	
11/09/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174610372U037 10/27	01179310	CL829768	\$1,693.32	
11/09/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174610373U037 10/27	01179310	CL829768	\$3,037.48	
11/09/22	585	0241		3002300		13896	PARADIGM SOFTWARE, LLC	14070 10/28/22	01179315	CL829790	\$350.00	
11/09/22	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00873352 11/1 26572	01179309	CL829767	\$189.00	
11/03/22	585	0241		3002600		14975	SIERRA DESERT PROPERTIES	NOVEMBER RENT 170 RUSSELL ST X	01179151	CL829466	\$1,522.00	
10/27/22	585	0241		3002700		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-400303 10/14/22	01179008	CL829242	\$125.06	

<h2 style="margin: 0;">County of Lassen</h2> <h3 style="margin: 0;">Expenditure Account Detail</h3>
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Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
11/09/22	585	0241		3002700		15609	LIFESTYLE SUSANVILLE, LLC	509794 10/24/22	01179362	CL829644	\$183.38	
11/03/22	585	0241		3002800		3595	CA DEPT OF TAX & FEE ADMIN	3RD QTR WW 039-000097 46.00	01179148	CL829462	\$46.00	
11/09/22	585	0241		3002800		3595	CA DEPT OF TAX & FEE ADMIN	039-000096 3RD QTR. 7/1-9/30	01179361	CL829461	\$7,830.00	
10/27/22	585	0241		3002900		14587	JOANN STERLING	14587 MILEAGE 7/1-9/19	01179012	CL829239	\$531.25	
10/27/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	46167 9/30/22 233304	01179005	CL829237	\$447.90	
10/27/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	8268315 10/18/22 KERO 100810	01179005	CL829237	\$259.39	
10/27/22	585	0241		3002900		94	KAREN L. ZAPPETTINI	94 SEPT MILEAGE 10/03/22	01179014	CL829240	\$245.00	
11/03/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	51294 10/15 233304 421.91	01179149	CL829464	\$421.91	
10/27/22	585	0241		3003000		926	ED STAUB & SONS PETROLEUM, INC	8266587 10/18/22 100810	01179005	CL829237	\$700.88	
11/09/22	585	0241		3003000		515	LMUD	20073-47976 9/20-10/20	01179313	CL829781	\$563.68	
<b>Total Budget Year Expenditures:</b>											<b>\$40,938.89</b>	
<b>Grand Total:</b>											<b>\$40,938.89</b>	

<h2 style="margin: 0;">County of Lassen</h2> <h3 style="margin: 0;">General Ledger Summary</h3>
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Fund	Account	Account Name	Opening Balance	YTD Activity	Balance	Status
385	0100000	SOLID WASTE AUTHORITY JPA	\$2,223,838.11	\$10,226.63	\$2,234,064.74	
585	0100000	LASSEN SOLID WASTE JPA	\$2,283,900.49	\$262,839.71	\$2,546,740.20	
586	0100000	SW CAPITAL IMPROVEMENT FUND	\$886,878.64	(\$73,109.40)	\$813,769.24	
			<b>\$5,394,617.24</b>	<b>\$199,956.94</b>	<b>\$5,594,574.18</b>	