



LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

Board of Directors:

Ralph Ellis, Chairman
Aaron Albaugh, Vice Chairman
Chris Gallagher
Brian Moore
Kevin Stafford
Mendy Schuster (City Alternate)
Tom Hammond (County Alternate)

Staff:

Manager: Vacant
Clerk of the Board: Vacant
Counsel: Josh Nelson
Landfill Foreman: Gary Gillis

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS, REGULAR MEETING

– AGENDA –

Tuesday
June 28, 2022 at 1:00 p.m.
707 Nevada Street, Susanville, California 96130

- ▶ Any person desiring to address the Board of Directors shall first secure permission of the presiding officer.
- ▶ The Public may address matters under the jurisdiction of the Board of Directors, and not on the Agenda, at the time provided in the Agenda under Public Comment.
- ▶ The Board of Directors will not take action on any subject that is not on the Agenda.

Next resolution in line for adoption: 2022-02

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- A. CALL TO ORDER
 - B. ROLL CALL OF BOARD OF DIRECTORS
 - C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS
 - D. CLOSED SESSION - No items (s) for consideration.
 - E. PUBLIC COMMENT

(Any person may address the Board at this time to comment on any subject not on the agenda. However, the Board may not take action other than to direct staff to place the matter on the agenda at a future meeting).

F. REPORTS AND INFORMATION

1. Unagendized Reports by Board Members
2. Auditor's Report
3. Claims of Expenses
4. Staff Reports

G. CONSENT CALENDAR

1. Subject: Approval of and/or Additions to and Deletions for the following meeting minutes.
 - May 24, 2022 Board of Directors Meeting Minutes.

Action Requested: Approve Minutes.

(Consent calendar items are routine and usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to comment on any consent item.

H. REGULAR CALENDAR

1. *Subject:* That the Board receive an update regarding privatization of all solid waste operations.
2. *Subject:* Approve entering into an agreement with Converse Consultants in a not exceed amount of \$50,000 for solid waste environmental services to conduct groundwater and landfill gas monitoring of multiple landfills and authorize the acting manager to sign the agreement.

I. ADJOURNMENT

Next Regularly Scheduled Board of Directors Meeting: July 26, 2022

Lassen Regional Solid Waste Management Authority



INFORMATION

TO: LRSWMA BOARD OF DIRECTORS
FROM: PETE HEIMBIGNER
SUBJECT: AUDITOR'S REPORT
DATE: June 28, 2022

The Auditor's Report, dated June 24, 2022, is attached. Board of Directors action is not required.

Fiscal Year 2022 As of 6/24/2022
Fund 585 SOLID WASTE
Budget Unit 0241 SOLID WASTE
Cost Center NONE

County of Lassen Budget Status

User: pheimbigner

Percent of Year Elapsed 98 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
3010	SALARIES AND EMPLOYEE BENEFITS						
3000100	SALARIES AND WAGES	\$496,145.00	\$496,145.00	\$369,147.16	\$0.00	\$126,997.84	74%
3000102	BOOT OR UNIFORM ALLOWANCE	\$750.00	\$750.00	\$900.00	\$0.00	(\$150.00)	120%
3000110	OVERTIME	\$20,000.00	\$20,000.00	\$10,794.72	\$0.00	\$9,205.28	54%
3000130	EXTRA HELP	\$0.00	\$0.00	\$25,732.02	\$0.00	(\$25,732.02)	0%
3000200	RETIREMENT	\$45,296.00	\$45,296.00	\$37,828.99	\$0.00	\$7,467.01	84%
3000202	MEDICARE	\$8,230.00	\$8,230.00	\$6,384.53	\$0.00	\$1,845.47	78%
3000205	PERS RETIREMENT UNFUNDED LIAB	\$66,790.00	\$66,790.00	\$66,790.18	\$0.00	(\$0.18)	100%
3000210	SOCIAL SECURITY	\$35,192.00	\$35,192.00	\$27,298.93	\$0.00	\$7,893.07	78%
3000300	GROUP INSURANCE - HEALTH	\$43,742.00	\$43,742.00	\$25,417.50	\$0.00	\$18,324.50	58%
3000310	FLEX PLAN/CAFETERIA	\$99,733.00	\$99,733.00	\$77,680.46	\$0.00	\$22,052.54	78%
3000320	GROUP INSURANCE - DENTAL	\$5,760.00	\$5,760.00	\$4,168.00	\$0.00	\$1,592.00	72%
3000330	GROUP INSURANCE- LIFE	\$1,761.00	\$1,761.00	\$1,537.00	\$0.00	\$224.00	87%
3000400	WORKERS COMPENSATION INSURANCE	\$67,279.00	\$67,279.00	\$39,989.37	\$0.00	\$27,289.63	59%
3000501	OTHER POST-EMPLOYMENT BENEFITS	\$9,162.00	\$9,162.00	\$9,162.00	\$0.00	\$0.00	100%
3000510	UNEMPLOYMENT INSURANCE	\$0.00	\$0.00	\$256.02	\$0.00	(\$256.02)	0%
3000750	YEAR END SALARIES AND BENEFITS	\$0.00	\$0.00	(\$19,020.69)	\$0.00	\$19,020.69	0%
	Major Object Total	\$899,840.00	\$899,840.00	\$684,066.19	\$0.00	\$215,773.81	76 %
3020	SERVICES AND SUPPLIES						
3001100	CLOTHING & PERSONAL	\$7,500.00	\$7,500.00	\$1,043.71	\$0.00	\$6,456.29	14%
3001200	COMMUNICATIONS	\$11,000.00	\$11,000.00	\$11,713.80	\$0.00	(\$713.80)	106%
3001400	HOUSEHOLD EXPENSES	\$0.00	\$0.00	\$8,039.28	\$0.00	(\$8,039.28)	0%
3001500	INSURANCE	\$67,000.00	\$67,000.00	\$85,840.02	\$0.00	(\$18,840.02)	128%

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Fund 585 SOLID WASTE
Budget Unit 0241 SOLID WASTE
Cost Center NONE

County of Lassen Budget Status

User: pheimbigner

Percent of Year Elapsed 98 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
3001700	MAINTENANCE - EQUIPMENT	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0%
3001701	MAINTENANCE-COUNTY VEHICLES	\$20,000.00	\$20,000.00	\$41,324.85	\$0.00	(\$21,324.85)	207%
3001800	MAINT-BUILDINGS & IMPROVEMENTS	\$7,000.00	\$7,000.00	\$3,769.96	\$0.00	\$3,230.04	54%
3001801	MAINTENANCE-LANDFILL	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0%
3002000	MEMBERSHIPS	\$9,000.00	\$9,000.00	\$6,005.00	\$0.00	\$2,995.00	67%
3002200	OFFICE EXPENSE	\$9,000.00	\$9,000.00	\$5,065.19	\$0.00	\$3,934.81	56%
3002201	POSTAGE	\$1,000.00	\$1,000.00	\$1,379.55	\$0.00	(\$379.55)	138%
3002205	GRANT EXPENSE	\$8,700.00	\$8,700.00	\$3,339.88	\$0.00	\$5,360.12	38%
3002300	PROFESSIONAL & SPECIALIZED SV	\$340,000.00	\$340,000.00	\$250,757.88	\$0.00	\$89,242.12	74%
3002312	PROFESS & SPECICAL-ACCOUNTING	\$50,000.00	\$50,000.00	\$24,424.20	\$0.00	\$25,575.80	49%
3002400	PUBLICATIONS AND LEGAL NOTICES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0%
3002500	RENTS AND LEASES - EQUIPMENT	\$10,000.00	\$10,000.00	\$614.67	\$0.00	\$9,385.33	6%
3002600	RENTS & LEASES - BUILDINGS	\$21,000.00	\$21,000.00	\$19,864.58	\$0.00	\$1,135.42	95%
3002700	SMALL TOOLS AND INSTRUMENTS	\$2,000.00	\$2,000.00	\$189.87	\$0.00	\$1,810.13	9%
3002800	SPECIAL DEPARTMENTAL EXPENSE	\$120,000.00	\$120,000.00	\$118,934.43	\$0.00	\$1,065.57	99%
3002818	GRANT REIMBURSABLE EXPENSES	\$36,000.00	\$36,000.00	\$0.00	\$0.00	\$36,000.00	0%
3002900	TRANSPORTATION AND TRAVEL	\$75,000.00	\$75,000.00	\$86,456.80	\$0.00	(\$11,456.80)	115%
3002901	CONFERENCES AND TRAINING	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0%
3003000	UTILITIES	\$6,000.00	\$6,000.00	\$4,817.17	\$0.00	\$1,182.83	80%
	Major Object Total	\$853,200.00	\$853,200.00	\$673,580.84	\$0.00	\$179,619.16	79 %
3040	FIXED ASSETS						
3006200	EQUIPMENT	\$0.00	\$0.00	\$0.00	\$8,896.99	(\$8,896.99)	0%
	Major Object Total	\$0.00	\$0.00	\$0.00	\$8,896.99	(\$8,896.99)	0%

Fiscal Year 2022 As of 6/24/2022

Fund 585 SOLID WASTE

Budget Unit 0241 SOLID WASTE

Cost Center

County of Lassen Budget Status

User: pheimbigner

Percent of Year Elapsed %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
	Cost Center Total	\$1,753,040.00	\$1,753,040.00	\$1,357,647.03	\$8,896.99	\$386,495.98	78 %
	Budget Unit Total	\$1,753,040.00	\$1,753,040.00	\$1,357,647.03	\$8,896.99	\$386,495.98	78 %
	Fund Total	\$1,753,040.00	\$1,753,040.00	\$1,357,647.03	\$8,896.99	\$386,495.98	78 %

Lassen Regional Solid Waste Management Authority



INFORMATION

TO: LRSWMA BOARD OF DIRECTORS
FROM: PETE HEIMBIGNER
SUBJECT: CLAIMS OF EXPENSES
DATE: June 28, 2022

The Claims of Expenses for the period of May 18, 2022 to June 24, 2022 is attached.

Board of Directors action is not required.

County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
04/27/22	585	0241		3000100		99999	VARIOUS VENDORS	04/27/22 PAYROLL ENTRIES	00000003	PR000056	\$13,481.48	
05/11/22	585	0241		3000100		99999	VARIOUS VENDORS	05/11/22 PAYROLL ENTRIES	00000003	PR000058	\$13,094.55	
05/25/22	585	0241		3000100		99999	VARIOUS VENDORS	05/25/22 PAYROLL ENTRIES	00000003	PR000063	\$13,274.67	
06/08/22	585	0241		3000100		99999	VARIOUS VENDORS	06/08/22 PAYROLL ENTRIES	00000003	PR000065	\$13,469.64	
06/22/22	585	0241		3000100		99999	VARIOUS VENDORS	06/22/22 PAYROLL ENTRIES	00000003	PR000067	\$13,553.51	
04/27/22	585	0241		3000110		99999	VARIOUS VENDORS	04/27/22 PAYROLL ENTRIES	00000003	PR000056	\$421.75	
05/11/22	585	0241		3000110		99999	VARIOUS VENDORS	05/11/22 PAYROLL ENTRIES	00000003	PR000058	\$408.75	
05/25/22	585	0241		3000110		99999	VARIOUS VENDORS	05/25/22 PAYROLL ENTRIES	00000003	PR000063	\$130.22	
06/08/22	585	0241		3000110		99999	VARIOUS VENDORS	06/08/22 PAYROLL ENTRIES	00000003	PR000065	\$114.45	
06/22/22	585	0241		3000110		99999	VARIOUS VENDORS	06/22/22 PAYROLL ENTRIES	00000003	PR000067	\$339.99	
04/27/22	585	0241		3000130		99999	VARIOUS VENDORS	04/27/22 PAYROLL ENTRIES	00000003	PR000056	\$960.00	
05/11/22	585	0241		3000130		99999	VARIOUS VENDORS	05/11/22 PAYROLL ENTRIES	00000003	PR000058	\$1,172.29	
05/25/22	585	0241		3000130		99999	VARIOUS VENDORS	05/25/22 PAYROLL ENTRIES	00000003	PR000063	\$1,711.80	
06/08/22	585	0241		3000130		99999	VARIOUS VENDORS	06/08/22 PAYROLL ENTRIES	00000003	PR000065	\$1,372.14	
06/22/22	585	0241		3000130		99999	VARIOUS VENDORS	06/22/22 PAYROLL ENTRIES	00000003	PR000067	\$1,065.00	
04/27/22	585	0241		3000200		99999	VARIOUS VENDORS	04/27/22 PAYROLL ENTRIES	00000003	PR000056	\$1,405.59	
05/11/22	585	0241		3000200		99999	VARIOUS VENDORS	05/11/22 PAYROLL ENTRIES	00000003	PR000058	\$1,371.11	
05/25/22	585	0241		3000200		99999	VARIOUS VENDORS	05/25/22 PAYROLL ENTRIES	00000003	PR000063	\$1,387.16	
06/08/22	585	0241		3000200		99999	VARIOUS VENDORS	06/08/22 PAYROLL ENTRIES	00000003	PR000065	\$1,404.52	
06/22/22	585	0241		3000200		99999	VARIOUS VENDORS	06/22/22 PAYROLL ENTRIES	00000003	PR000067	\$1,411.99	
04/27/22	585	0241		3000202		99999	VARIOUS VENDORS	04/27/22 PAYROLL ENTRIES	00000003	PR000056	\$233.37	
05/11/22	585	0241		3000202		99999	VARIOUS VENDORS	05/11/22 PAYROLL ENTRIES	00000003	PR000058	\$230.65	
05/25/22	585	0241		3000202		99999	VARIOUS VENDORS	05/25/22 PAYROLL ENTRIES	00000003	PR000063	\$237.03	
06/08/22	585	0241		3000202		99999	VARIOUS VENDORS	06/08/22 PAYROLL ENTRIES	00000003	PR000065	\$237.34	
06/22/22	585	0241		3000202		99999	VARIOUS VENDORS	06/22/22 PAYROLL ENTRIES	00000003	PR000067	\$237.38	
05/25/22	585	0241		3000205		0	UNASSIGNED VENDOR	21/22 PERS RTRMNT UNFND LIAB	00000001	JE002501	\$16,697.55	
04/27/22	585	0241		3000210		99999	VARIOUS VENDORS	04/27/22 PAYROLL ENTRIES	00000003	PR000056	\$997.80	
05/11/22	585	0241		3000210		99999	VARIOUS VENDORS	05/11/22 PAYROLL ENTRIES	00000003	PR000058	\$986.15	
05/25/22	585	0241		3000210		99999	VARIOUS VENDORS	05/25/22 PAYROLL ENTRIES	00000003	PR000063	\$1,013.51	
06/08/22	585	0241		3000210		99999	VARIOUS VENDORS	06/08/22 PAYROLL ENTRIES	00000003	PR000065	\$1,014.78	
06/22/22	585	0241		3000210		99999	VARIOUS VENDORS	06/22/22 PAYROLL ENTRIES	00000003	PR000067	\$1,014.90	
04/27/22	585	0241		3000300		99999	VARIOUS VENDORS	04/27/22 PAYROLL ENTRIES	00000003	PR000056	\$1,052.50	
05/11/22	585	0241		3000300		99999	VARIOUS VENDORS	05/11/22 PAYROLL ENTRIES	00000003	PR000058	\$1,052.50	
05/25/22	585	0241		3000300		99999	VARIOUS VENDORS	05/25/22 PAYROLL ENTRIES	00000003	PR000063	\$1,052.50	
06/08/22	585	0241		3000300		99999	VARIOUS VENDORS	06/08/22 PAYROLL ENTRIES	00000003	PR000065	\$1,052.50	
06/22/22	585	0241		3000300		99999	VARIOUS VENDORS	06/22/22 PAYROLL ENTRIES	00000003	PR000067	\$1,052.50	

County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
04/27/22	585	0241		3000310		99999	VARIOUS VENDORS	04/27/22 PAYROLL ENTRIES	00000003	PR000056	\$3,077.77	
05/11/22	585	0241		3000310		99999	VARIOUS VENDORS	05/11/22 PAYROLL ENTRIES	00000003	PR000058	\$3,077.77	
05/25/22	585	0241		3000310		99999	VARIOUS VENDORS	05/25/22 PAYROLL ENTRIES	00000003	PR000063	\$3,077.77	
06/08/22	585	0241		3000310		99999	VARIOUS VENDORS	06/08/22 PAYROLL ENTRIES	00000003	PR000065	\$3,264.08	
06/22/22	585	0241		3000310		99999	VARIOUS VENDORS	06/22/22 PAYROLL ENTRIES	00000003	PR000067	\$3,264.08	
04/27/22	585	0241		3000320		99999	VARIOUS VENDORS	04/27/22 PAYROLL ENTRIES	00000003	PR000056	\$160.00	
05/11/22	585	0241		3000320		99999	VARIOUS VENDORS	05/11/22 PAYROLL ENTRIES	00000003	PR000058	\$160.00	
05/25/22	585	0241		3000320		99999	VARIOUS VENDORS	05/25/22 PAYROLL ENTRIES	00000003	PR000063	\$160.00	
06/08/22	585	0241		3000320		99999	VARIOUS VENDORS	06/08/22 PAYROLL ENTRIES	00000003	PR000065	\$180.00	
06/22/22	585	0241		3000320		99999	VARIOUS VENDORS	06/22/22 PAYROLL ENTRIES	00000003	PR000067	\$180.00	
04/27/22	585	0241		3000330		99999	VARIOUS VENDORS	04/27/22 PAYROLL ENTRIES	00000003	PR000056	\$58.00	
05/11/22	585	0241		3000330		99999	VARIOUS VENDORS	05/11/22 PAYROLL ENTRIES	00000003	PR000058	\$58.00	
05/25/22	585	0241		3000330		99999	VARIOUS VENDORS	05/25/22 PAYROLL ENTRIES	00000003	PR000063	\$58.00	
06/08/22	585	0241		3000330		99999	VARIOUS VENDORS	06/08/22 PAYROLL ENTRIES	00000003	PR000065	\$63.80	
06/22/22	585	0241		3000330		99999	VARIOUS VENDORS	06/22/22 PAYROLL ENTRIES	00000003	PR000067	\$63.80	
05/25/22	585	0241		3000400		0	UNASSIGNED VENDOR	21/22 WC INS PREM-FINAL	00000001	JE002502	\$3,174.94	
05/25/22	585	0241		3000501		0	UNASSIGNED VENDOR	OPEB 21/22 FNL ALLOC 5/31/22	00000001	JE002500	\$2,581.25	
05/13/22	585	0241		3000750		0	UNASSIGNED VENDOR	rev 6/26/21 PAYROLL ENTRIES	00000001	JE002403	(\$19,020.69)	
05/20/22	585	0241		3001100		564	ALEX DE MARTIMPREY	A218733 4/13/22	01174309	CL813165	\$25.72	
05/26/22	585	0241		3001100		14116	NCG SAFETY, INC.	548877 4/21/22	01174496	CL813449	\$429.84	
04/28/22	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302521273051299-8 4/10/22	01173593	CL812423	\$592.87	
04/28/22	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302576822091389-8 4/10/22	01173593	CL812423	\$329.12	
04/28/22	585	0241		3001200		734	SACRAMENTO VALLEY LMTD PARTNER	9903796243 4/10/22	01173600	CL812430	\$5.10	
05/20/22	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302945291063093-8 5/5/22	01174307	CL813160	\$92.09	
05/26/22	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302521273051299-8 5/10/22	01174494	CL813447	\$592.87	
05/26/22	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302576822091389-8 5/10/22	01174494	CL813447	\$329.12	
06/23/22	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302945291063093-8 6/5/22	01175328	CL814576	\$101.22	
05/20/22	585	0241		3001400		15609	LIFESTYLE SUSANVILLE, LLC	503198 4/21/22	01174314	CL813176	\$26.76	
05/20/22	585	0241		3001400		889	DS WATERS OF AMERICA,INC	6187180 042122 OFFICE	01174313	CL813175	\$16.05	
05/20/22	585	0241		3001400		889	DS WATERS OF AMERICA,INC	6257141 042222 BH	01174313	CL813175	\$143.77	
06/02/22	585	0241		3001400		12837	ARAMARK UNIFORM & CAREER	2591029109 5/19/22	01174660	CL813726	\$92.13	
06/09/22	585	0241		3001400		12837	ARAMARK UNIFORM & CAREER	2591032065 5/26/22 115.16	01174826	CL813912	\$115.16	
06/09/22	585	0241		3001400		889	DS WATERS OF AMERICA,INC	6187180 051922 RUSSELL	01174836	CL813919	\$39.49	
06/09/22	585	0241		3001400		889	DS WATERS OF AMERICA,INC	6257141 052022 BASS HILL	01174836	CL813919	\$131.28	
06/16/22	585	0241		3001400		15609	LIFESTYLE SUSANVILLE, LLC	503594 5/2/22	01175046	CL814264	\$10.22	
06/16/22	585	0241		3001400		94	KAREN L. ZAPPETTINI	94-5/7/22	01175049	CL814244	\$48.72	

County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
06/23/22	585	0241		3001400		12837	ARAMARK UNIFORM & CAREER	2591037932 6/9/22	01175325	CL814573	\$88.83	
06/23/22	585	0241		3001500		8553	FLANIGAN-LEAVITT INSURANCE INC	340107 POLICY 7/1/22-7/1/23	01175327	CL814575	\$40,872.11	
04/28/22	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-365312 4/5/22	01173595	CL812425	\$9.20	
04/28/22	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-367114 4/15/22	01173595	CL812425	\$320.60	
04/28/22	585	0241		3001701		12182	GUY RENTS INC	W3554-5 4/19/22	01173598	CL812429	\$1,325.23	
04/28/22	585	0241		3001701		162	CASHMAN EQUIPMENT CO.	INPS3550318 4/14/22	01173590	CL812421	\$280.37	
04/28/22	585	0241		3001701		162	CASHMAN EQUIPMENT CO.	INWO1478933 4/8/22	01173590	CL812421	\$360.00	
04/28/22	585	0241		3001701		7064	FPC FINANCIAL F.S.B.	13467995 4/12/22	01173592	CL812427	\$126.42	
04/28/22	585	0241		3001701		7064	FPC FINANCIAL F.S.B.	13468010 4/14/22	01173592	CL812427	\$262.46	
05/05/22	585	0241		3001701		15609	LIFESTYLE SUSANVILLE, LLC	503105 4/19/22	01173711	CL812592	\$37.90	
05/20/22	585	0241		3001701		162	CASHMAN EQUIPMENT CO.	3552171 4/18/22 CO	01174303	CL813157	\$111.97	
05/20/22	585	0241		3001701		219	DALE JOSEPH	0021972 4/1/22	01174305	CL813158	\$12.23	
05/20/22	585	0241		3001701		589	AIRGAS USA, LLC	9987663457 4/30/22	01174295	CL813126	\$44.13	
05/20/22	585	0241		3001701		589	AIRGAS USA, LLC	9988378237 4/30/22	01174295	CL813126	\$43.13	
05/26/22	585	0241		3001701		14813	CUNNINGHAM AUTO GROUP, INC.	5009956 5/3/22	01174498	CL813451	\$60.72	
05/26/22	585	0241		3001701		250	DIAMOND SAW SHOP	19167 5/13/21	01174493	CL813445	\$27.82	
05/26/22	585	0241		3001701		853	LES SCHWAB TIRE CENTERS OF CA	60400357916 5/11/22	01174495	CL813448	\$160.96	
05/26/22	585	0241		3001701		853	LES SCHWAB TIRE CENTERS OF CA	60400357996 5/12/22	01174495	CL813448	\$3,634.76	
06/02/22	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-373087 5/20/22	01174665	CL813731	\$21.75	
06/09/22	585	0241		3001701		15609	LIFESTYLE SUSANVILLE, LLC	504330 5/20/22 ACCT290681	01174837	CL813920	\$12.54	
06/09/22	585	0241		3001701		15609	LIFESTYLE SUSANVILLE, LLC	504624 5/27/22	01174837	CL813920	\$98.96	
06/16/22	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-376586 6/8/22	01175042	CL814245	\$10.71	
06/16/22	585	0241		3001701		162	CASHMAN EQUIPMENT CO.	3575640 5/24/22	01175036	CL814242	\$59.10	
06/16/22	585	0241		3001701		162	CASHMAN EQUIPMENT CO.	3576502 5/25/22	01175036	CL814242	\$27.84	
06/16/22	585	0241		3001701		589	AIRGAS USA, LLC	9989100967 5/31/22	01175032	CL814240	\$44.13	
06/23/22	585	0241		3001701		14813	CUNNINGHAM AUTO GROUP, INC.	637510 6/6/22	01175335	CL814580	\$1,426.50	
06/23/22	585	0241		3001701		15609	LIFESTYLE SUSANVILLE, LLC	505045 6/8/22	01175334	CL814579	\$24.39	
06/23/22	585	0241		3001800		13587	CITIBANK,N.A.	100401265 4/29/22	01175336	CL814581	\$410.16	
06/23/22	585	0241		3001800		13587	CITIBANK,N.A.	200379657 4/29/22	01175336	CL814581	(\$332.45)	
05/20/22	585	0241		3002000		5044	CA SPECIAL DIST ASSN	26369 MBRSH 26369 CSDA 2021	01174302	CL813153	\$5,752.00	
04/28/22	585	0241		3002200		11481	INLAND BUSINESS SYSTEMS, INC.	IN2599729 4/12/22	01173594	CL812424	\$18.80	
04/28/22	585	0241		3002200		4104	OFFICE DEPOT	237484308001 4/11/22	01173596	CL812426	\$359.44	
04/28/22	585	0241		3002200		4104	OFFICE DEPOT	238895441001 4/14/22	01173596	CL812426	\$352.75	
05/05/22	585	0241		3002200		4104	OFFICE DEPOT	237505908001 4/13/22	01173710	CL812591	\$148.95	
05/13/22	585	0241		3002200		16044	CALCARD HEIMBIGNER, PETER	APR22 CC PH FASTCOMET.COM	00000001	JE002434	\$189.35	
05/20/22	585	0241		3002200		15609	LIFESTYLE SUSANVILLE, LLC	503217 4/21/22	01174314	CL813176	\$25.08	

County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
06/09/22	585	0241		3002200		16092	ODP BUSINESS SOLUTIONS,LLC	244308271001 5/16/22	01174834	CL813916	\$385.64	
06/23/22	585	0241		3002200		16092	ODP BUSINESS SOLUTIONS,LLC	220857799001 2/11/22	01175332	CL814597	\$75.80	
06/02/22	585	0241		3002201		10922	FRANCOTYP-POSTALIA	RI105326722 5/15/22	01174662	CL813728	\$137.81	
06/02/22	585	0241		3002201		11481	INLAND BUSINESS SYSTEMS, INC.	IN2672776 5/12/22	01174664	CL813729	\$90.63	
04/28/22	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	2591013915 4/14/22	01173589	CL812419	\$99.19	
04/28/22	585	0241		3002300		12933	PRICE PAIGE & CO ACCOUNTANCY	21420 3/31/22 AUDIT	01173597	CL812428	\$1,465.00	
05/20/22	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A67629 4/30/22 WW	01174316	CL813179	\$98.66	
05/20/22	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A67630 4/30/22	01174316	CL813179	\$98.66	
05/20/22	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A67680 4/30/22	01174316	CL813179	\$197.32	
05/20/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	154947 5/1/22	01174301	CL813155	\$2,007.76	
05/20/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	154949 5/1/22	01174301	CL813155	\$667.74	
05/20/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	154950 5/1/22	01174301	CL813155	\$1,652.97	
05/20/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	154951 5/1/22	01174301	CL813155	\$1,105.44	
05/20/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	154952 5/1/22	01174301	CL813155	\$2,676.91	
05/20/22	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	2591011052 4/7/22	01174298	CL813147	\$91.54	
05/20/22	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	2591019967 4/28/27	01174298	CL813147	\$107.70	
05/20/22	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	2591022957 5/5/22	01174298	CL813147	\$89.55	
05/20/22	585	0241		3002300		1353	ALPINE FIRE SERVICES, INC	05-10122 5/10/22 SPAULDING	01174296	CL813127	\$76.74	
05/20/22	585	0241		3002300		6239	SYLVIA SCHMITT	102330 4/30/22 BIEBER	01174300	CL813149	\$82.50	
05/20/22	585	0241		3002300		6239	SYLVIA SCHMITT	102334 4/30/22 LITTLE VALLEY	01174300	CL813149	\$82.50	
05/20/22	585	0241		3002300		6239	SYLVIA SCHMITT	102367 4/30/22 MADELINE	01174300	CL813149	\$82.50	
05/20/22	585	0241		3002300		6239	SYLVIA SCHMITT	102369 4/30/22 RAVENDALE	01174300	CL813149	\$82.50	
05/20/22	585	0241		3002300		6239	SYLVIA SCHMITT	102544 4/30/22 SPAULDING	01174300	CL813149	\$82.50	
05/20/22	585	0241		3002300		6239	SYLVIA SCHMITT	99802 2/28/22 SPAULDING	01174300	CL813149	\$82.50	
05/20/22	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00820776 4/28/22 BH	01174299	CL813145	\$265.00	
05/20/22	585	0241		3002300		8549	EMPLOYEE RELATIONS, INC	92697 4/30/22 SW	01174039	CL813354	\$23.11	
05/20/22	585	0241		3002300		951	BRIAN T PHILLIPS	73948 4/12/22	01174315	CL813177	\$450.00	
05/23/22	585	0241		3002300		0	UNASSIGNED VENDOR	JUL-SEPT'22 RMB BILLINGS	00000001	JE002479	\$1,331.37	
05/23/22	585	0241		3002300		0	UNASSIGNED VENDOR	JUL-SEPT'22 RMB BILLINGS	00000001	JE002479	\$12,565.43	
05/23/22	585	0241		3002300		0	UNASSIGNED VENDOR	OCT-DEC'22 RMB BILLINGS	00000001	JE002480	\$531.96	
05/23/22	585	0241		3002300		0	UNASSIGNED VENDOR	OCT-DEC'22 RMB BILLINGS	00000001	JE002480	\$13,947.08	
05/26/22	585	0241		3002300		12837	ARAMARK UNIFORM & CAREER	2591025951 5/12/22	01174491	CL813443	\$115.16	
05/26/22	585	0241		3002300		14143	BEST BEST & KRIEGER LLP	934882 5/13/22 GEN COUNSEL	01174492	CL813444	\$234.00	
06/02/22	585	0241		3002300		1353	ALPINE FIRE SERVICES, INC	05-25122 5/25/22	01174659	CL813725	\$1,091.27	
06/09/22	585	0241		3002300		11182	PATRICK D. FLYNN	053122 5/31/22 WELL	01174829	CL813918	\$240.00	
06/09/22	585	0241		3002300		14212	LISA LEONARD	WC-CM-870086 LISA LEONARD	01174831	CL814163	\$1,108.14	

County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
06/09/22	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00829393 5/31/22	01174827	CL813911	\$95.00	
06/09/22	585	0241		3002300		8337	CHRISTINE W. BROWN	2718 5/23/22 2022 MONITORING	01174833	CL813915	\$11,500.00	
06/16/22	585	0241		3002300		0	UNASSIGNED VENDOR	JAN-MARCH'22 RMB BILLINGS	00000001	JE002655	\$17,132.07	
06/16/22	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A67945 5/31/22	01175048	CL814247	\$98.66	
06/16/22	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A67946 5/31/22	01175048	CL814247	\$98.66	
06/16/22	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A68001 5/31/21	01175048	CL814247	\$197.32	
06/16/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174308224U037 6/1/22	01175035	CL814241	\$1,350.68	
06/16/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174308228U037 6/1/22	01175035	CL814241	\$1,515.16	
06/16/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174308229U037 6/1/22	01175035	CL814241	\$333.89	
06/16/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174308231U037 6/1/22	01175035	CL814241	\$2,001.02	
06/16/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174308232U037 6/1/22	01175035	CL814241	\$1,668.42	
06/16/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174308233U037 6/1/22	01175035	CL814241	\$2,992.80	
06/16/22	585	0241		3002300		12356	C&S WASTE SOLUTIONS	174308234U037 6/1/2022	01175035	CL814241	\$250.27	
06/23/22	585	0241		3002300		625	HAL L MEADOWS	16801 3/15/22 DMV PHYS GILLIS	01175329	CL814577	\$250.00	
06/23/22	585	0241		3002300		625	HAL L MEADOWS	17046 4/1/22 DMV PHYS SILVERIA	01175329	CL814577	\$250.00	
06/23/22	585	0241		3002300		8337	CHRISTINE W. BROWN	2721 6/8/22 QTRLY MONITORING	01175331	CL814578	\$8,042.00	
04/28/22	585	0241		3002600		14975	SIERRA DESERT PROPERTIES	14975 5/22 MAY RENT	01173599	CL812453	\$1,522.00	
05/20/22	585	0241		3002600		14975	SIERRA DESERT PROPERTIES	14975-6/22 JUNE RENT	01174312	CL813173	\$1,522.00	
06/23/22	585	0241		3002600		14975	SIERRA DESERT PROPERTIES	14975-7/22 JULY RENT	01175333	CL814582	\$1,522.00	
05/20/22	585	0241		3002700		15609	LIFESTYLE SUSANVILLE, LLC	503381 4/26/22	01174314	CL813176	\$23.52	
05/26/22	585	0241		3002800		750	PAYLESS BUILDING SUPPLY	39769 5/13/22 LV CONCRETE	01174497	CL813450	\$34.87	
06/09/22	585	0241		3002800		4965	W W GRAINGER, INC.	9279589700 4/14/22	01174830	CL813921	\$1,186.61	
04/28/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	7280663 4/13/22	01173591	CL812422	\$2,436.88	
04/28/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	7320891 4/19/21	01173591	CL812422	\$174.60	
05/05/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	7360105 4/25/22	01173709	CL812590	\$2,098.17	
05/05/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	CL7245362 4/15/22	01173709	CL812590	\$912.99	
05/20/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	7351177 4/28/22	01174306	CL813159	\$2,647.92	
05/20/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	CL731642 4/30/22	01174306	CL813159	\$340.88	
05/20/22	585	0241		3002900		94	KAREN L. ZAPPETTINI	94 5/1/22 RMB APRIL MILEAGE	01174317	CL813162	\$229.32	
06/02/22	585	0241		3002900		15632	JOHN R HEMBREE	15632/5-23-22 FEB-MAR MILEAGE	01174663	CL813730	\$600.39	
06/02/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	7536011 5/19/22	01174661	CL813727	\$80.54	
06/02/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	CL7425753 5/15/22	01174661	CL813727	\$825.01	
06/09/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	7549260 5/31/22	01174828	CL813913	\$3,461.37	
06/16/22	585	0241		3002900		15864	RANDY SHEETZ	15864 5/29/22 MILEAGE REIM	01175045	CL814246	\$163.80	
06/16/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	CL7534049 5/31/22	01175038	CL814243	\$799.47	
06/16/22	585	0241		3002900		94	KAREN L. ZAPPETTINI	94-5/31/22 MILEAGE REIM	01175049	CL814244	\$286.65	

County of Lassen Expenditure Account Detail
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Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
05/20/22	585	0241		3003000		515	LMUD	20073 4/25/22	01174310	CL813163	\$312.35	
05/20/22	585	0241		3003000		736	PG&E	5719487814-6 4/25/22	01174311	CL813167	\$52.91	
06/09/22	585	0241		3003000		515	LMUD	20073 5/25/22 ACCT47976	01174832	CL813914	\$297.14	
06/09/22	585	0241		3003000		736	PG&E	5719487814-6 5/24/22	01174835	CL813917	\$42.78	
Total Budget Year Expenditures:											\$285,775.21	
Grand Total:											\$285,775.21	

<h2 style="margin: 0;">County of Lassen</h2> <h3 style="margin: 0;">General Ledger Summary</h3>

Fund	Account	Account Name	Opening Balance	YTD Activity	Balance	Status
385	0100000	SOLID WASTE AUTHORITY JPA	\$2,198,172.60	\$23,195.03	\$2,221,367.63	
585	0100000	LASSEN SOLID WASTE JPA	\$1,917,161.68	\$446,811.03	\$2,363,972.71	
586	0100000	SW CAPITAL IMPROVEMENT FUND	\$956,051.48	(\$71,027.16)	\$885,024.32	
			\$5,071,385.76	\$398,978.90	\$5,470,364.66	



LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

Board of Directors:

Ralph Ellis, Chairman
Aaron Albaugh, Vice Chairman
Chris Gallagher
Brian Moore
Kevin Stafford
Mendy Schuster (City Alternate)
Tom Hammond (County Alternate)

Staff:

Manager: VACANT
Clerk of the Board: VACANT
Counsel: Josh Nelson
Landfill Foreman: Gary Gillis

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS

– *MINUTES* –

TUESDAY

May 24, 2022 at 1:00 PM

- A. CALL TO ORDER.** *At 1:04 p.m., Vice Chairman Albaugh called the meeting to order.*
- B. ROLL CALL OF BOARD OF DIRECTORS.** *Directors, Stafford, Albaugh, and Gallagher were present. Directors Ellis and Moore were absent.*
- C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** Director Gallagher motioned to approve the agenda with the minutes for approval date changed to April 26, 2022. Director Stafford seconded. Motion was approved 3-0.
- D. CLOSED SESSION** – No closed session item(s).
- E. PUBLIC COMMENT.**
Damon Shea commented on various areas of activities and operations to include community clean up days, new office software, phones, and cameras in the trucks.

F. REPORTS AND INFORMATION

1. **Unagendized Reports by Board Members.** Mr. Albaugh stated that he is working on a clean-up day for Bieber in June.
2. **Auditor's Report.** Discussion was held regarding the rise in fuel costs and equipment repairs.
3. **Staff Reports.** Mr. Heimbigner commented that the current groundwater monitoring consultant will be retiring and he will be looking for a replacement consultant with a broader range of services.

Discussion was held regarding the difficulty in getting projects done per state regulatory requirements and lack of funds and staffing.

G. CONSENT CALENDAR:

1. **Subject: Approval of and/or Additions to and Deletions for the April 26, 2022 meeting minutes.** Director Gallagher motioned to approve the April 26, 2022, minutes; Director Stafford seconded. Motion passed 3-0.

H. REGULAR SESSION

1. **Subject: That the Board receive an update regarding privatization of all solid waste operations.** Mr. Shea stated the contract review is still progressing forward.

Discussion was held regarding plans for continued service if the contract is denied. Mr. Heimbigner stated that the county is already considering scenarios.

2. **Subject: Approve transfer from Solid Waste Professional and Specialized Services 585-0241-3002300 in the amount of \$43,644.58 to reimburse County Road Operating Budget 122-1221-2010700 for County's Road Account Auditor time distributed to solid waste operations.** Mr. Heimbigner reviewed information as provided in the packet.

Director Gallagher motioned to approve transfer from Solid Waste Professional and Specialized Services 585-0241-3002300 in the Amount of \$43,644.58 to reimburse County Road Operating Budget 122-1221-2010700 for County's Road Account Auditor time distributed to solid waste; Director Stafford seconded. Motioned passed 3-0.

3. **Subject: Travel authorization for one equipment operator to attend a commercial license driving school in Redding, CA. The estimated cost for one week of instruction, lodging and meals is \$5000. If approved the training is expected to occur in late August or September.** Mr. Heimbigner reviewed information as provided in packets.

Discussion was held regarding if it is the responsibility of solid waste to cover funding for this type of training, and if the job description should change to require Class B licensing.

Mr. Heimbigner commented that the County Road Department is working on becoming a testing facilitator and would be able to offer such testing once they are set up.

Director Stafford motioned to approve travel authorization for one equipment operator to attend a commercial license driving school in Redding, CA, at an estimated cost of \$5000. Director Gallagher seconded. Motion passed 3-0.

I. ADJOURNMENT. *At 1:47 p.m., Vice Chairman Albaugh closed the meeting.*

**LASSEN REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY**

AARON ALBAUGH,
VICE CHAIRMAN OF THE BOARD OF DIRECTORS

CLERK OF THE BOARD OF DIRECTORS

Lassen Regional Solid Waste Management Authority



INFORMATION

TO: LRSWMA Board of Directors
FROM: Pete Heimbigner
SUBJECT: Agreement with new consultant for solid waste environmental services
DATE: June 28, 2022

The Authority's long term environmental consultant, North State Environmental (Chris Brown), for ground water monitoring is retiring and the current agreement expires June 30, 2022.

Currently I am working with Converse Consultants to develop a scope of work and fee schedule to be included in a new environmental consultant agreement to assist in ground water and land fill gas monitoring and reporting. The initial, not to exceed (NTE) amount will be \$50,000 for one year of service. Due to the variable application/interpretation of regulations by multiple regulatory agencies, the NTE amount may have to be adjusted as compliance requirements are implemented.

If privatization of all solid waste operations occurs, the regulatory monitoring and implementation would be the responsibility of the private operator.

The agreement would be approved as to form by the Authority's counsel prior to execution.