



LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

Board of Directors:

Ralph Ellis, Chairman
Aaron Albaugh, Vice Chairman
Chris Gallagher
Brian Moore
Kevin Stafford
Mendy Schuster (City Alternate)
Tom Hammond (County Alternate)

Staff:

Manager: Vacant
Clerk of the Board: Vacant
Counsel: Josh Nelson
Landfill Foreman: Gary Gillis

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS, REGULAR MEETING

– AGENDA –

Tuesday

January 25, 2022 at 1:00 p.m.

707 Nevada Street, Susanville, California 96130

- ▶ Any person desiring to address the Board of Directors shall first secure permission of the presiding officer.
- ▶ The Public may address matters under the jurisdiction of the Board of Directors, and not on the Agenda, at the time provided in the Agenda under Public Comment.
- ▶ The Board of Directors will not take action on any subject that is not on the Agenda.

Next resolution in line for adoption: 2022-01

-
- A. CALL TO ORDER
 - B. ROLL CALL OF BOARD OF DIRECTORS
 - C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS

D. CLOSED SESSION - No items(s) for consideration.

E. PUBLIC COMMENT

(Any person may address the Board at this time to comment on any subject not on the agenda. However, the Board may not take action other than to direct staff to place the matter on the agenda at a future meeting).

F. REPORTS AND INFORMATION

1. Unagendized Reports by Board Members
2. Auditor's Report
3. Claims of Expenses
4. Staff Reports

G. CONSENT CALENDAR

1. Subject: Approval of and/or Additions to and Deletions for the following meeting minutes.
 - May 21, 2021 Board of Directors Meeting Minutes.
 - August 31, 2021 Board of Directors Meeting Minutes.
 - October 26, 2021 Board of Directors Meeting Minutes.
 - November 23, 2021 Board of Directors Meeting Minutes

Action Requested: Approve Minutes.

(Consent calendar items are routine and usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to comment on any consent item.

H. REGULAR CALENDAR

1. *Subject:* That the Board receive an update regarding privatization of all solid waste operations.
2. *Subject:* Consider entering into agreement with R3 Consulting Group, Inc. to provide technical services to authority staff in privatization negotiations. The Not to Exceed amount requested is \$25,000.

I. ADJOURNMENT

Next Regularly Scheduled Board of Directors Meeting: February 22, 2022

Lassen Regional Solid Waste Management Authority



INFORMATION

TO: LRSWMA BOARD OF DIRECTORS
FROM: PETE HEIMBIGNER
SUBJECT: AUDITOR'S REPORT
DATE: January 25, 2022

The Auditor's Report, dated January 20, 2022, is attached. Board of Directors action is not required.

Fiscal Year 2022 As of 1/20/2022
Fund 585 SOLID WASTE
Budget Unit 0241 SOLID WASTE
Cost Center NONE

County of Lassen Budget Status

User: pheimbigner

Percent of Year Elapsed 56 %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
3010	SALARIES AND EMPLOYEE BENEFITS						
3000100	SALARIES AND WAGES	\$496,145.00	\$496,145.00	\$198,739.00	\$0.00	\$297,406.00	40%
3000102	BOOT OR UNIFORM ALLOWANCE	\$750.00	\$750.00	\$900.00	\$0.00	(\$150.00)	120%
3000110	OVERTIME	\$20,000.00	\$20,000.00	\$7,141.73	\$0.00	\$12,858.27	36%
3000130	EXTRA HELP	\$0.00	\$0.00	\$13,870.72	\$0.00	(\$13,870.72)	0%
3000200	RETIREMENT	\$45,296.00	\$45,296.00	\$20,424.51	\$0.00	\$24,871.49	45%
3000202	MEDICARE	\$8,230.00	\$8,230.00	\$3,418.54	\$0.00	\$4,811.46	42%
3000205	PERS RETIREMENT UNFUNDED LIAB	\$66,790.00	\$66,790.00	\$33,395.08	\$0.00	\$33,394.92	50%
3000210	SOCIAL SECURITY	\$35,192.00	\$35,192.00	\$14,617.18	\$0.00	\$20,574.82	42%
3000300	GROUP INSURANCE - HEALTH	\$43,742.00	\$43,742.00	\$13,115.00	\$0.00	\$30,627.00	30%
3000310	FLEX PLAN/CAFETERIA	\$99,733.00	\$99,733.00	\$37,475.01	\$0.00	\$62,257.99	38%
3000320	GROUP INSURANCE - DENTAL	\$5,760.00	\$5,760.00	\$2,052.00	\$0.00	\$3,708.00	36%
3000330	GROUP INSURANCE- LIFE	\$1,761.00	\$1,761.00	\$829.40	\$0.00	\$931.60	47%
3000400	WORKERS COMPENSATION INSURANCE	\$67,279.00	\$67,279.00	\$33,639.50	\$0.00	\$33,639.50	50%
3000501	OTHER POST-EMPLOYMENT BENEFITS	\$9,162.00	\$9,162.00	\$4,581.00	\$0.00	\$4,581.00	50%
	Major Object Total	\$899,840.00	\$899,840.00	\$384,198.67	\$0.00	\$515,641.33	43 %
3020	SERVICES AND SUPPLIES						
3001100	CLOTHING & PERSONAL	\$7,500.00	\$7,500.00	\$575.81	\$0.00	\$6,924.19	8%
3001200	COMMUNICATIONS	\$11,000.00	\$11,000.00	\$6,520.50	\$0.00	\$4,479.50	59%
3001400	HOUSEHOLD EXPENSES	\$0.00	\$0.00	\$5,021.55	\$0.00	(\$5,021.55)	0%
3001500	INSURANCE	\$67,000.00	\$67,000.00	\$44,967.91	\$0.00	\$22,032.09	67%
3001700	MAINTENANCE - EQUIPMENT	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0%
3001701	MAINTENANCE-COUNTY VEHICLES	\$20,000.00	\$20,000.00	\$27,490.53	\$0.00	(\$7,490.53)	137%

Fiscal Year 2022 As of 1/20/2022
Fund 585 SOLID WASTE
Budget Unit 0241 SOLID WASTE
Cost Center NONE

<h2 style="margin: 0;">County of Lassen</h2> <h3 style="margin: 0;">Budget Status</h3>
--

User: pheimbigner

Percent of Year Elapsed %

Account	Account Name	Adopted Appropriation	Adjusted Appropriation	Expenditures	Outstanding Encumbrance	Unencumbered Balance	Percent Approp Used
3001800	MAINT-BUILDINGS & IMPROVEMENTS	\$7,000.00	\$7,000.00	\$3,221.76	\$0.00	\$3,778.24	46%
3001801	MAINTENANCE-LANDFILL	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0%
3002000	MEMBERSHIPS	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	0%
3002200	OFFICE EXPENSE	\$9,000.00	\$9,000.00	\$2,271.95	\$0.00	\$6,728.05	25%
3002201	POSTAGE	\$1,000.00	\$1,000.00	\$305.28	\$0.00	\$694.72	31%
3002205	GRANT EXPENSE	\$8,700.00	\$8,700.00	\$3,339.88	\$0.00	\$5,360.12	38%
3002300	PROFESSIONAL & SPECIALIZED SV	\$340,000.00	\$340,000.00	\$110,089.38	\$0.00	\$229,910.62	32%
3002312	PROFESS & SPECICAL-ACCOUNTING	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	0%
3002400	PUBLICATIONS AND LEGAL NOTICES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0%
3002500	RENTS AND LEASES - EQUIPMENT	\$10,000.00	\$10,000.00	\$614.67	\$0.00	\$9,385.33	6%
3002600	RENTS & LEASES - BUILDINGS	\$21,000.00	\$21,000.00	\$10,732.58	\$0.00	\$10,267.42	51%
3002700	SMALL TOOLS AND INSTRUMENTS	\$2,000.00	\$2,000.00	\$17.85	\$0.00	\$1,982.15	1%
3002800	SPECIAL DEPARTMENTAL EXPENSE	\$120,000.00	\$120,000.00	\$55,536.84	\$0.00	\$64,463.16	46%
3002818	GRANT REIMBURSABLE EXPENSES	\$36,000.00	\$36,000.00	\$0.00	\$0.00	\$36,000.00	0%
3002900	TRANSPORTATION AND TRAVEL	\$75,000.00	\$75,000.00	\$42,550.67	\$0.00	\$32,449.33	57%
3002901	CONFERENCES AND TRAINING	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0%
3003000	UTILITIES	\$6,000.00	\$6,000.00	\$2,420.41	\$0.00	\$3,579.59	40%
	Major Object Total	\$853,200.00	\$853,200.00	\$315,677.57	\$0.00	\$537,522.43	37 %
	Cost Center Total	\$1,753,040.00	\$1,753,040.00	\$699,876.24	\$0.00	\$1,053,163.76	40 %
	Budget Unit Total	\$1,753,040.00	\$1,753,040.00	\$699,876.24	\$0.00	\$1,053,163.76	40 %
	Fund Total	\$1,753,040.00	\$1,753,040.00	\$699,876.24	\$0.00	\$1,053,163.76	40 %

<h2 style="margin: 0;">County of Lassen</h2> <h3 style="margin: 0;">General Ledger Summary</h3>

Fund	Account	Account Name	Opening Balance	YTD Activity	Balance	Status
385	0100000	SOLID WASTE AUTHORITY JPA	\$2,198,172.60	\$14,476.25	\$2,212,648.85	
585	0100000	LASSEN SOLID WASTE JPA	\$1,917,161.68	\$327,466.59	\$2,244,628.27	
586	0100000	SW CAPITAL IMPROVEMENT FUND	\$956,051.48	(\$72,651.99)	\$883,399.49	
			\$5,071,385.76	\$269,290.85	\$5,340,676.61	

Lassen Regional Solid Waste Management Authority



INFORMATION

TO: LRSWMA BOARD OF DIRECTORS
FROM: PETE HEIMBIGNER
SUBJECT: CLAIMS OF EXPENSES
DATE: January 25, 2022

The Claims of Expenses for the period of November 19, 2021 to January 20, 2022 is attached. Board of Directors action is not required.

County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
11/24/21	585	0241		3000100		99999	VARIOUS VENDORS	11/24/21 PAYROLL ENTRIES	00000003	PR000022	\$14,193.81	
12/08/21	585	0241		3000100		99999	VARIOUS VENDORS	12/08/21 PAYROLL ENTRIES	00000003	PR000028	\$15,441.86	
12/22/21	585	0241		3000100		99999	VARIOUS VENDORS	12/22/21 PAYROLL ENTRIES	00000003	PR000030	\$15,271.53	
01/05/22	585	0241		3000100		99999	VARIOUS VENDORS	01/05/22 PAYROLL ENTRIES	00000003	PR000031	\$67.88	
01/05/22	585	0241		3000100		99999	VARIOUS VENDORS	01/05/22 PAYROLL ENTRIES	00000003	PR000031	\$14,723.08	
12/13/21	585	0241		3000102		99999	VARIOUS VENDORS	12/13/21 PAYROLL ENTRIES	00000003	PR000029	\$900.00	
11/24/21	585	0241		3000110		99999	VARIOUS VENDORS	11/24/21 PAYROLL ENTRIES	00000003	PR000022	\$1,492.72	
12/08/21	585	0241		3000110		99999	VARIOUS VENDORS	12/08/21 PAYROLL ENTRIES	00000003	PR000028	\$594.45	
12/22/21	585	0241		3000110		99999	VARIOUS VENDORS	12/22/21 PAYROLL ENTRIES	00000003	PR000030	\$47.42	
01/05/22	585	0241		3000110		99999	VARIOUS VENDORS	01/05/22 PAYROLL ENTRIES	00000003	PR000031	\$452.58	
01/05/22	585	0241		3000110		99999	VARIOUS VENDORS	01/05/22 PAYROLL ENTRIES	00000003	PR000031	\$1,305.89	
11/24/21	585	0241		3000130		99999	VARIOUS VENDORS	11/24/21 PAYROLL ENTRIES	00000003	PR000022	\$505.79	
12/08/21	585	0241		3000130		99999	VARIOUS VENDORS	12/08/21 PAYROLL ENTRIES	00000003	PR000028	\$1,313.66	
12/22/21	585	0241		3000130		99999	VARIOUS VENDORS	12/22/21 PAYROLL ENTRIES	00000003	PR000030	\$1,131.01	
01/05/22	585	0241		3000130		99999	VARIOUS VENDORS	01/05/22 PAYROLL ENTRIES	00000003	PR000031	\$505.79	
11/24/21	585	0241		3000200		99999	VARIOUS VENDORS	11/24/21 PAYROLL ENTRIES	00000003	PR000022	\$1,447.67	
12/08/21	585	0241		3000200		99999	VARIOUS VENDORS	12/08/21 PAYROLL ENTRIES	00000003	PR000028	\$1,481.05	
12/13/21	585	0241		3000200		99999	VARIOUS VENDORS	12/13/21 PAYROLL ENTRIES	00000003	PR000029	\$26.74	
12/22/21	585	0241		3000200		99999	VARIOUS VENDORS	12/22/21 PAYROLL ENTRIES	00000003	PR000030	\$1,563.72	
01/05/22	585	0241		3000200		99999	VARIOUS VENDORS	01/05/22 PAYROLL ENTRIES	00000003	PR000031	\$6.05	
01/05/22	585	0241		3000200		99999	VARIOUS VENDORS	01/05/22 PAYROLL ENTRIES	00000003	PR000031	\$1,504.83	
11/24/21	585	0241		3000202		99999	VARIOUS VENDORS	11/24/21 PAYROLL ENTRIES	00000003	PR000022	\$250.94	
12/08/21	585	0241		3000202		99999	VARIOUS VENDORS	12/08/21 PAYROLL ENTRIES	00000003	PR000028	\$268.46	
12/13/21	585	0241		3000202		99999	VARIOUS VENDORS	12/13/21 PAYROLL ENTRIES	00000003	PR000029	\$13.08	
12/22/21	585	0241		3000202		99999	VARIOUS VENDORS	12/22/21 PAYROLL ENTRIES	00000003	PR000030	\$258.01	
01/05/22	585	0241		3000202		99999	VARIOUS VENDORS	01/05/22 PAYROLL ENTRIES	00000003	PR000031	\$7.55	
01/05/22	585	0241		3000202		99999	VARIOUS VENDORS	01/05/22 PAYROLL ENTRIES	00000003	PR000031	\$259.26	
12/30/21	585	0241		3000205		0	UNASSIGNED VENDOR	2nd 25% PERS UAL	00000001	JE001164	\$16,697.54	
11/24/21	585	0241		3000210		99999	VARIOUS VENDORS	11/24/21 PAYROLL ENTRIES	00000003	PR000022	\$1,073.05	
12/08/21	585	0241		3000210		99999	VARIOUS VENDORS	12/08/21 PAYROLL ENTRIES	00000003	PR000028	\$1,147.88	
12/13/21	585	0241		3000210		99999	VARIOUS VENDORS	12/13/21 PAYROLL ENTRIES	00000003	PR000029	\$55.80	
12/22/21	585	0241		3000210		99999	VARIOUS VENDORS	12/22/21 PAYROLL ENTRIES	00000003	PR000030	\$1,103.23	
01/05/22	585	0241		3000210		99999	VARIOUS VENDORS	01/05/22 PAYROLL ENTRIES	00000003	PR000031	\$32.27	
01/05/22	585	0241		3000210		99999	VARIOUS VENDORS	01/05/22 PAYROLL ENTRIES	00000003	PR000031	\$1,108.50	
11/24/21	585	0241		3000300		99999	VARIOUS VENDORS	11/24/21 PAYROLL ENTRIES	00000003	PR000022	\$1,097.50	
12/08/21	585	0241		3000300		99999	VARIOUS VENDORS	12/08/21 PAYROLL ENTRIES	00000003	PR000028	\$1,197.50	

County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
12/22/21	585	0241		3000300		99999	VARIOUS VENDORS	12/22/21 PAYROLL ENTRIES	00000003	PR000030	\$1,197.50	
01/05/22	585	0241		3000300		99999	VARIOUS VENDORS	01/05/22 PAYROLL ENTRIES	00000003	PR000031	\$1,197.50	
11/24/21	585	0241		3000310		99999	VARIOUS VENDORS	11/24/21 PAYROLL ENTRIES	00000003	PR000022	\$2,847.28	
12/08/21	585	0241		3000310		99999	VARIOUS VENDORS	12/08/21 PAYROLL ENTRIES	00000003	PR000028	\$3,217.11	
12/22/21	585	0241		3000310		99999	VARIOUS VENDORS	12/22/21 PAYROLL ENTRIES	00000003	PR000030	\$3,402.80	
01/05/22	585	0241		3000310		99999	VARIOUS VENDORS	01/05/22 PAYROLL ENTRIES	00000003	PR000031	\$3,402.80	
11/24/21	585	0241		3000320		99999	VARIOUS VENDORS	11/24/21 PAYROLL ENTRIES	00000003	PR000022	\$160.00	
12/08/21	585	0241		3000320		99999	VARIOUS VENDORS	12/08/21 PAYROLL ENTRIES	00000003	PR000028	\$160.00	
12/22/21	585	0241		3000320		99999	VARIOUS VENDORS	12/22/21 PAYROLL ENTRIES	00000003	PR000030	\$180.00	
01/05/22	585	0241		3000320		99999	VARIOUS VENDORS	01/05/22 PAYROLL ENTRIES	00000003	PR000031	\$180.00	
11/24/21	585	0241		3000330		99999	VARIOUS VENDORS	11/24/21 PAYROLL ENTRIES	00000003	PR000022	\$63.80	
12/08/21	585	0241		3000330		99999	VARIOUS VENDORS	12/08/21 PAYROLL ENTRIES	00000003	PR000028	\$63.80	
12/22/21	585	0241		3000330		99999	VARIOUS VENDORS	12/22/21 PAYROLL ENTRIES	00000003	PR000030	\$69.60	
01/05/22	585	0241		3000330		99999	VARIOUS VENDORS	01/05/22 PAYROLL ENTRIES	00000003	PR000031	\$69.60	
12/30/21	585	0241		3000400		0	UNASSIGNED VENDOR	2nd 25% of Estimated WComp	00000001	JE001166	\$16,819.75	
12/29/21	585	0241		3000501		0	UNASSIGNED VENDOR	OPEB 25% (ADJ'D FOR ESTIMATE)	00000001	JE001162	\$1,999.75	
01/14/22	585	0241		3001100		15609	LIFESTYLE SUSANVILLE, LLC	498626 12/23/21	01170538	CL808751	\$18.33	
11/23/21	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302945291063093-8 11/5-12/4	01169162	CL807014	\$94.65	
12/02/21	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302521273051299-8 11/10-12/9	01169292	CL807313	\$595.59	
12/02/21	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302576822091389-8 11/10-12/9	01169292	CL807313	\$329.18	
12/22/21	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302945291063093-8 12/5-1/4/22	01170025	CL808123	\$98.59	
12/30/21	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302576822091389-8 12/10/21	01170268	CL808408	\$329.18	
12/30/21	585	0241		3001200		6670	FRONTIER/CITIZENS COMM CO	5302521273051299-8 12/10/21	01170268	CL808408	\$604.64	
11/23/21	585	0241		3001400		12837	ARAMARK UNIFORM & CAREER	259000039462 11/04/21	01169160	CL807013	\$85.05	
11/23/21	585	0241		3001400		12837	ARAMARK UNIFORM & CAREER	259000043219 11/11/21	01169160	CL807013	\$85.05	
11/23/21	585	0241		3001400		889	DS WATERS OF AMERICA,INC	6187180110421 11/4/21	01169171	CL807021	\$16.05	
11/23/21	585	0241		3001400		889	DS WATERS OF AMERICA,INC	625714440521 11/05/21	01169171	CL807021	\$172.90	
11/29/21	585	0241		3001400		0	UNASSIGNED VENDOR	CANC WT 1162320 STALE DATE	00000001	JE000909	(\$30.77)	
11/29/21	585	0241		3001400		0	UNASSIGNED VENDOR	CANC WT 1162320 STALE DATE	00000001	JE000909	(\$5.98)	
12/02/21	585	0241		3001400		12837	ARAMARK UNIFORM & CAREER	259000046341 11/18/21	01169288	CL807311	\$85.05	
12/10/21	585	0241		3001400		12837	ARAMARK UNIFORM & CAREER	259000050227 11/25/21	01169513	CL807482	\$84.75	
12/16/21	585	0241		3001400		12837	ARAMARK UNIFORM & CAREER	259000053526 12/02/21	01169791	CL807702	\$91.54	
12/22/21	585	0241		3001400		889	DS WATERS OF AMERICA,INC	6187180 120221 SW OFFICE	01170030	CL808132	\$16.05	
12/22/21	585	0241		3001400		889	DS WATERS OF AMERICA,INC	6257141 120321 BH WATER	01170030	CL808132	\$125.24	
12/22/21	585	0241		3001400		94	KAREN L. ZAPPETTINI	94-11/29/21 REIM WATER BIEBER	01170031	CL808125	\$25.96	
12/30/21	585	0241		3001400		15609	LIFESTYLE SUSANVILLE, LLC	498323 12/17/21	01170270	CL808410	\$183.30	

County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
01/14/22	585	0241		3001400		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-349005 12/30/21	01170532	CL808746	\$68.92	
01/14/22	585	0241		3001400		12837	ARAMARK UNIFORM & CAREER	259000057080 12/09/21	01170526	CL808741	\$91.54	
01/14/22	585	0241		3001400		12837	ARAMARK UNIFORM & CAREER	259000063817 12/23/21	01170526	CL808741	\$91.54	
01/14/22	585	0241		3001400		12837	ARAMARK UNIFORM & CAREER	259000067152 12/30/21	01170526	CL808741	\$91.54	
01/14/22	585	0241		3001400		4104	OFFICE DEPOT	214277255001 12/8/21	01170533	CL808747	\$490.53	
12/07/21	585	0241		3001500		0	UNASSIGNED VENDOR	OVERPAYMENT INSURANCE	00000002	DP147987	(\$774.31)	
12/16/21	585	0241		3001500		4284	SPECIAL DIST RISK MGMT AUTH	329977 2021-2022 RENEW PKG.	01169805	CL807710	\$1,015.29	
11/23/21	585	0241		3001701		0	UNASSIGNED VENDOR	STOP PAYMENT CK#1166939	00000001	JE000893	(\$86.24)	
11/23/21	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-338734 10/29/21	01169166	CL807018	\$84.71	
11/23/21	585	0241		3001701		13039	MANUEL SANTANA	18144-O 8/25/21 REISSUE 86.24	01169205	CL807218	\$86.24	
11/23/21	585	0241		3001701		15609	LIFESTYLE SUSANVILLE, LLC	496951 11/11/21	01169172	CL807022	\$23.72	
12/10/21	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-342517 11/19/21	01169518	CL807487	\$23.87	
12/10/21	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-343283 11/24/21	01169518	CL807487	\$34.31	
12/16/21	585	0241		3001701		162	CASHMAN EQUIPMENT CO.	INPS3468446 11/30/21	01169796	CL807705	\$161.60	
12/16/21	585	0241		3001701		853	LES SCHWAB TIRE CENTERS OF CA	853-60401149 11/30/21 SVC CHG	01169802	CL807708	\$10.00	
12/22/21	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-345244 12/07/21	01170027	CL808129	\$79.34	
12/22/21	585	0241		3001701		589	AIRGAS USA, LLC	9984757451 11/30/21	01170021	CL808111	\$38.00	
12/22/21	585	0241		3001701		9334	PAPE MACHINERY EXCHANGE	13188778 12/03/21	01170028	CL808130	\$55.65	
12/30/21	585	0241		3001701		15609	LIFESTYLE SUSANVILLE, LLC	498198 12/13/21	01170270	CL808410	\$386.09	
12/30/21	585	0241		3001701		162	CASHMAN EQUIPMENT CO.	INPS3475214 12/09/21	01170265	CL808405	\$220.47	
12/30/21	585	0241		3001701		250	DIAMOND SAW SHOP	18422 5/13/21	01170266	CL808406	\$10.67	
01/14/22	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-347660 12/21/21	01170532	CL808746	\$412.72	
01/14/22	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-347704 12/21/21	01170532	CL808746	\$25.73	
01/14/22	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-347765 12/21/21	01170532	CL808746	\$196.18	
01/14/22	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-348256 12/24/21	01170532	CL808746	(\$42.90)	
01/14/22	585	0241		3001701		11935	O'REILLY AUTO ENTERPRISES, LLC	2740-348257 12/24/21	01170532	CL808746	(\$22.00)	
01/14/22	585	0241		3001701		15609	LIFESTYLE SUSANVILLE, LLC	498720 12/28/21	01170538	CL808751	\$37.24	
01/14/22	585	0241		3001701		162	CASHMAN EQUIPMENT CO.	INPS3481165 12/20/21	01170528	CL808754	\$50.91	
01/14/22	585	0241		3001701		162	CASHMAN EQUIPMENT CO.	INW01445062 12/21/21	01170528	CL808754	\$8,705.39	
01/14/22	585	0241		3001701		219	DALE JOSEPH	0021959 12/23/21	01170529	CL808742	\$33.25	
12/10/21	585	0241		3001800		9787	PEE WEE ENTERPRISES	21102502 10/25/21	01169519	CL807489	\$3,000.00	
01/14/22	585	0241		3001800		15609	LIFESTYLE SUSANVILLE, LLC	498657 12/24/21	01170538	CL808751	\$50.17	
11/23/21	585	0241		3002200		0	UNASSIGNED VENDOR	STOP PYMNT FEE CK#1166939	00000001	JE000894	\$86.24	
11/23/21	585	0241		3002200		4104	OFFICE DEPOT	206612732001 11/08/21	01169167	CL807017	\$320.39	
11/23/21	585	0241		3002200		4965	W W GRAINGER, INC.	9119721729 11/12/21	01169163	CL807023	\$269.47	
12/02/21	585	0241		3002200		11481	INLAND BUSINESS SYSTEMS, INC.	IN2271717 11/16/21	01169295	CL807314	\$153.46	

County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
12/02/21	585	0241		3002200		2033	NAN HENDERSON	2033 RMB 11/22/21 NH REC.CART	01169293	CL807316	\$20.90	
12/10/21	585	0241		3002200		0	UNASSIGNED VENDOR	REV JE894-WRONG AMOUNT	00000001	JE001030	(\$86.24)	
12/10/21	585	0241		3002200		0	UNASSIGNED VENDOR	STOP PYMNT FEE CK#1166939	00000001	JE001031	\$10.00	
12/16/21	585	0241		3002200		14785	JEREMIAH BATTERTON	14785 RMB 12/5/21 JB RECPT BKS	01169792	CL807707	\$10.81	
12/16/21	585	0241		3002200		14785	JEREMIAH BATTERTON	14785 RMB 3/28/21 JB ENVELOPES	01169792	CL807707	\$4.01	
12/30/21	585	0241		3002200		456	INLAND SUPPLY, INC	IN2325960 12/13/21	01170269	CL808409	\$15.64	
12/10/21	585	0241		3002201		10922	FRANCOTYP-POSTALIA	RI105108949 11/15/21	01169514	CL807483	\$131.24	
01/14/22	585	0241		3002201		94	KAREN L. ZAPPETTINI	94-RMB POSTAGE 12/6/21 KZ	01170539	CL808744	\$42.80	
12/22/21	585	0241		3002205		926	ED STAUB & SONS PETROLEUM, INC	6421351 12/09/21	01170024	CL808119	\$910.58	
11/23/21	585	0241		3002300		12933	PRICE PAIGE & CO ACCOUNTANCY	20479 10/31/21 AUDIT	01169169	CL807241	\$1,000.00	
11/23/21	585	0241		3002300		13896	PARADIGM SOFTWARE, LLC	13083 7/28/21 ANNUAL SUPP 2022	01169168	CL807067	\$1,693.89	
11/23/21	585	0241		3002300		13896	PARADIGM SOFTWARE, LLC	13344 LSCA-ESCROW 2022 10/28	01169168	CL807019	\$300.00	
11/23/21	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00750160 9/7/21	01169161	CL807012	\$230.00	
11/23/21	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00765692 10/25/21	01169161	CL807012	\$210.00	
12/10/21	585	0241		3002300		8337	CHRISTINE W. BROWN	2668 11/15/21	01169517	CL807016	\$8,150.00	
12/16/21	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A66342 11/30/21 WESTWOOD	01169806	CL807712	\$98.66	
12/16/21	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A66343 11/30/21 HERLONG	01169806	CL807712	\$98.66	
12/16/21	585	0241		3002300		12075	WESTWOOD ENVIRO SRVC, INC	A66391 11/30/21 BASS HILL	01169806	CL807712	\$197.32	
12/16/21	585	0241		3002300		12356	C&S WASTE SOLUTIONS	150046 12/01/21	01169794	CL807703	\$1,294.57	
12/16/21	585	0241		3002300		12356	C&S WASTE SOLUTIONS	150049 12/01/21	01169794	CL807703	\$1,452.20	
12/16/21	585	0241		3002300		12356	C&S WASTE SOLUTIONS	150053 12/01/21	01169794	CL807703	\$2,200.86	
12/16/21	585	0241		3002300		12356	C&S WASTE SOLUTIONS	150054 12/01/21	01169794	CL807703	\$1,070.43	
12/16/21	585	0241		3002300		12356	C&S WASTE SOLUTIONS	150055 12/01/21	01169794	CL807703	\$2,294.75	
12/16/21	585	0241		3002300		14143	BEST BEST & KRIEGER LLP	919330 11/7/21 C0210054	01169793	CL807747	\$234.00	
12/22/21	585	0241		3002300		12933	PRICE PAIGE & CO ACCOUNTANCY	20609 11/30/21 FY2020 AUDIT	01170029	CL808131	\$1,000.00	
12/22/21	585	0241		3002300		6239	SYLVIA SCHMITT	95367 11/30/21 MADELINE	01170023	CL808117	\$82.50	
12/22/21	585	0241		3002300		6239	SYLVIA SCHMITT	96186 11/30/21 BIEBER	01170023	CL808117	\$82.50	
12/22/21	585	0241		3002300		6239	SYLVIA SCHMITT	96206 11/30/21 LIL VALLEY	01170023	CL808117	\$82.50	
12/22/21	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00776193 11/30/21	01170022	CL808113	\$205.00	
12/22/21	585	0241		3002300		8337	CHRISTINE W. BROWN	2675 12/10/21 4Q21 ANALYSIS	01170026	CL808128	\$3,923.15	
12/30/21	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00781124 12/16/21	01170264	CL808403	\$95.00	
01/14/22	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00783170 12/22/21	01170527	CL808739	\$165.00	

County of Lassen Expenditure Account Detail

Date	FD	BU	CC	Acct	Prog	Vendor	Vendor Name	Description	WT #	DOC #	Amount	*
01/14/22	585	0241		3002300		6998	ASBURY ENVIRONMENTAL SERVICE	1500-00783177 12/22/21	01170527	CL808739	\$195.00	
11/23/21	585	0241		3002600		14975	SIERRA DESERT PROPERTIES	14975 11/01-12/01 NOV-DEC RENT	01169170	CL807209	\$3,044.00	
12/10/21	585	0241		3002600		15002	USDA FOREST SERVICE	BF050658AC118 11/22/21	01169523	CL807492	\$68.58	
01/14/22	585	0241		3002600		14975	SIERRA DESERT PROPERTIES	14975-01/01/22 JAN RENT	01170536	CL808749	\$1,522.00	
12/16/21	585	0241		3002800		3595	CA DEPT OF TAX & FEE ADMIN	483865118 12/01/21 LATE FEE	01169795	CL807704	\$44.78	
01/14/22	585	0241		3002800		5385	STATE WATER RESOURCES CNTL BD	WD-0193685 12/08/21 MADELINE	01170537	CL808134	\$4,262.00	
01/14/22	585	0241		3002800		5385	STATE WATER RESOURCES CNTL BD	WD-0193813 12/08/21 RAVENDALE	01170537	CL808134	\$4,262.00	
01/14/22	585	0241		3002800		5385	STATE WATER RESOURCES CNTL BD	WD-0193959 12/08/21 HERLONG	01170537	CL808134	\$4,262.00	
01/14/22	585	0241		3002800		5385	STATE WATER RESOURCES CNTL BD	WD-0194015 12/08/21 BIEBER	01170537	CL808134	\$25,580.00	
11/23/21	585	0241		3002900		94	KAREN L. ZAPPETTINI	94-RMBMLG 10/4-10/26/21 KZ	01169173	CL807015	\$274.40	
12/02/21	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	6262149 11/18/21	01169290	CL807312	\$2,599.21	
12/02/21	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	CL6170601 11/1-11/15/21	01169290	CL807312	\$263.37	
12/10/21	585	0241		3002900		14587	JOANN STERLING	14587 RMBMLG 7/13-11/18/21 JS	01169522	CL807484	\$809.20	
12/10/21	585	0241		3002900		15864	RANDY SHEETZ	15864-RMBMLG 11/2-11/22/21 RS	01169521	CL807491	\$168.00	
12/16/21	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	6334740 12/06/21 BASS HILL	01169798	CL807706	\$2,596.80	
12/22/21	585	0241		3002900		94	KAREN L. ZAPPETTINI	94-RMBMLG 11/3-11/29/21 KZ	01170031	CL808125	\$368.48	
12/30/21	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	6479786 12/16/21	01170267	CL808407	\$186.73	
01/14/22	585	0241		3002900		12424	STEPHANIE ANDERSON	12424 RMBMLG 11/8-12/6/21 SA	01170525	CL808750	\$36.40	
01/14/22	585	0241		3002900		15723	ASHLEY ROBERTS	15723 RMBMLG 12/6-12/22/21 AR	01170535	CL808740	\$268.80	
01/14/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	6493525 12/24/21	01170530	CL808743	\$2,792.34	
01/14/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	6599181 1/04/22	01170530	CL808743	\$68.37	
01/14/22	585	0241		3002900		926	ED STAUB & SONS PETROLEUM, INC	6601900 01/05/22	01170530	CL808743	\$201.75	
01/14/22	585	0241		3002900		94	KAREN L. ZAPPETTINI	94-RMBMLG 12/6-12/20/21 KZ	01170539	CL808744	\$164.64	
12/10/21	585	0241		3003000		15632	JOHN R HEMBREE	15632-RMB 11/29 JH PROPANE	01169515	CL807485	\$164.79	
12/10/21	585	0241		3003000		15864	RANDY SHEETZ	15864-RMB 11/30/21 RS PROPANE	01169521	CL807491	\$59.28	
12/10/21	585	0241		3003000		515	LMUD	20073 10/20-11/20/21 279.27	01169516	CL807486	\$279.27	
12/10/21	585	0241		3003000		736	PG&E	5719487814-6 10/25-11/22/21	01169520	CL807488	\$39.87	
01/14/22	585	0241		3003000		515	LMUD	20073 11/20-12/20 SERVICES	01170531	CL808745	\$371.67	
01/14/22	585	0241		3003000		736	PG&E	5719487814-6 11/23-12/22/21	01170534	CL808748	\$72.77	
12/16/21	585	0241		3006200		0	UNASSIGNED VENDOR	MOVE CAT D8T PYMT TO FUND 586	00000001	JE001089	(\$76,318.79)	
Total Budget Year Expenditures:											\$157,991.91	
Grand Total:											\$157,991.91	



LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

Board of Directors:

Ralph Ellis, Chairman
Aaron Albaugh, Vice Chairman
Chris Gallagher
Brian Moore
Kevin Stafford
Mendy Schuster (City Alternate)
Tom Hammond (County Alternate)

Staff:

Manager: VACANT
Clerk of the Board: VACANT
Counsel: Josh Nelson
Landfill Foreman: Gary Gillis

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS

– *MINUTES* –

TUESDAY

May 21, 2021 at 1:00 PM

A. CALL TO ORDER. *At 1:00 p.m., Vice Chairman Albaugh called the meeting to order.*

B. ROLL CALL OF BOARD OF DIRECTORS. *Vice Chariman Albaugh, Directors Gallagher, Stafford, and were present. Chairman Elis and Moore were absent.*

C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS. Director Gallagher motioned to approve the agenda as written. Director Stafford seconded. Motion was approved 3-0.

D. CLOSED SESSION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 1 case. No reportable action.

E. PUBLIC COMMENT.

Damon Shea of C&S provided update. Provided bins for cleanup in Westwood for this coming weekend. Spalding was planning for a community cleanup

Memorial Day weekend. C&S still having difficulty recruiting staff with CDL's.

F. REPORTS AND INFORMATION

1. **Unagendized Reports by Board Members.** Vice Chairman Allbaugh stated Little Valley needed to schedule a cleanup.
2. **Auditor's Report.** Received by Board.
3. **Claims of Expenses.** Received by Board. Several questions were asked and answered.
4. **Staff Reports.** Manager stated that new fiscal year budget would be brought before the Board at next meeting.

G. CONSENT CALENDAR

1. Subject: Approval of and/or Additions to and Deletions from the April 28, 2021 Board of Directors Regular Meeting Minutes. Director Gallagher motioned to approve consent calendar agenda items. Vice Chairman Allbaugh seconded. Motion was approved

H. REGULAR SESSION

1. **Subject: That the Board receive staff update regarding Discussion with C&S Waste Solutions concerning privatization of solid waste operations for.** Ad Hoc Committee members updated rest of board on recent discussions. Counsel working to provide a draft agreement as a starting point to work from.

- I. **ADJOURNMENT.** *At 1:30 p.m., Vice Chairman Allbaugh closed the meeting.*

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

RALPH ELLIS,
CHAIRMAN OF THE BOARD OF DIRECTORS

CLERK OF THE BOARD OF DIRECTORS



LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

Board of Directors:

Ralph Ellis, Chairman
Aaron Albaugh, Vice Chairman
Chris Gallagher
Brian Moore
Kevin Stafford
Mendy Schuster (City Alternate)
Tom Hammond (County Alternate)

Staff:

Manager: VACANT
Clerk of the Board: VACANT
Counsel: Josh Nelson
Landfill Foreman: Gary Gillis

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS

– *MINUTES* –

TUESDAY

October 26, 2021 at 1:00 PM

- A. CALL TO ORDER.** *At 1:00 p.m., Vice Chairman Albaugh called the meeting to order.*
- B. ROLL CALL OF BOARD OF DIRECTORS.** *, Vice Chariman Albaugh, Directors, Stafford, and Gallagher were present. Chairman Elis and Moore were absent.*
- C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** Director Gallagher motioned to approve the agenda as written. Director Stafford seconded. Motion was approved 3-0.
- D. CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9)**
Name of case: Calkins v. LRSWMA, Lassen Superior Court, No. 63661. No reportable action taken
- E. PUBLIC COMMENT.**
Damon Shea of C&S provided update. Coordinating leaf cleanup program with city. Will be participating in uptown Halloween event. Provided boxes for Spalding pine needle cleanup. Things are back to normal after fires.

F. REPORTS AND INFORMATION

- 1. Unagendized Reports by Board Members.** No reports.
- 2. Auditor's Report.** Report not available from Auditor's Office.
- 3. Claims of Expenses.** Received by Board. Several questions were asked and answered.
- 4. Staff Reports.** Manager stated that Mattress Recycling Council was interested in helping LRWMA expand the ability to collect and divert mattresses at Bass Hill. Manager also mentioned that some questions had been posed about possibly taking fire debris from outside the County.

G. CONSENT CALENDAR

Subject: Approval of and/or Additions to and Deletions from the June 22, 2021 Board of Directors Regular Meeting Minutes. Director Stafford motioned to approve the agenda as written. Director Gallagher seconded. Motion was approved 3-0.

H. REGULAR SESSION

- 1. Subject: That the Board receive update regarding privatization of all solid waste operations.** Manager stated he was currently making edits to draft agreement and expected to be completed by end of week. After edits were complete an Ad Hoc meeting would be scheduled for an update.
- 2. Subject: Consider waiving tipping fee for disposal of City of Susanville's fall leaf collection program.** Manager stated that City had located funding through local air resource board and waiver of tipping fee was not needed.
- 3. Subject: Discuss meeting time for regular Board meetings.** Discussed moving meeting back to regular time of 3:00 PM. Consensus was to keep meeting time of 1:00 PM.

I. ADJOURNMENT. *At 1:32 p.m., Vice Chairman Albaugh closed the meeting.*

**LASSEN REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY**

RALPH ELLIS,
CHAIRMAN OF THE BOARD OF DIRECTORS

CLERK OF THE BOARD OF DIRECTORS



LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

(a California public agency)

Board of Directors:

Ralph Ellis, Chairman
Aaron Albaugh, Vice Chairman
Chris Gallagher
Brian Moore
Kevin Stafford
Mendy Schuster (City Alternate)
Tom Hammond (County Alternate)

Staff:

Manager: VACANT
Clerk of the Board: VACANT
Counsel: Josh Nelson
Landfill Foreman: Gary Gillis

LASSEN REGIONAL SOLID WASTE MANAGEMENT AUTHORITY

BOARD OF DIRECTORS

– *MINUTES* –

TUESDAY

November 23, 2021 at 1:00 PM

- A. CALL TO ORDER.** At 1:00 p.m., Vice Chairman Albaugh called the meeting to order.
- B. ROLL CALL OF BOARD OF DIRECTORS.** , Vice Chariman Albaugh, Directors, Stafford, and Gallagher were present. Chairman Elis and Moore were absent.
- C. AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS.** Director Gallagher motioned to approve the agenda with correction that it was a regular meeting and not a special meeting. Director Stafford seconded. Motion was approved 3-0.
- D. CLOSED SESSION** – No closed session item(s).
- E. PUBLIC COMMENT.**
Wendy of C&S provided update. Ten boxes of leaves had been collected for the City's leaf collection program.
- F. REPORTS AND INFORMATION**
 - 1. Unagendized Reports by Board Members.** No reports.

2. **Auditor's Report.** Received by Board.
3. **Claims of Expenses.** Received by Board.
4. **Staff Reports.** No report.

G. CONSENT CALENDAR – No items.

H. REGULAR SESSION

1. **Subject: That the Board receive update regarding privatization of all solid waste operations.** Manager stated he had completed edits/comments to draft agreement. Next steps included Counsel reviewing edits and setting up next Ad Hoc Committee meeting to discuss draft agreement.
2. **Subject: Consider amending current agreement for environmental services with North State Environmental to add an additional scope of services to complete groundwater monitoring for three (3) additional wells at the Bass Hill Landfill. The Not to Exceed amount for the monitoring is \$6,500.** Motion was approved 3-0

I. ADJOURNMENT. *At 1:24 p.m., Vice Chairman Albaugh closed the meeting.*

**LASSEN REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY**

RALPH ELLIS,
CHAIRMAN OF THE BOARD OF DIRECTORS

CLERK OF THE BOARD OF DIRECTORS

January 5, 2022

Mr. Joshua Nelson, Agency Counsel
Best Best & Krieger, Attorneys at Law (BBK Law)
500 Capitol Mall, Sacramento, CA 95814
submitted via email: joshua.nelson@bbklaw.com

Subject: Proposal for Agreement Negotiations Support

Dear Mr. Nelson,

R3 Consulting Group, Inc. (R3) is pleased to submit this proposal to BBK Law – on behalf of Lassen Regional Solid Waste Management Authority (LRSWMA) – to provide Agreement Negotiations Support for LRSWMA. As you know, R3 staff have dedicated our careers to the field of solid waste management and sustainability. We skillfully deliver expert industry analysis and recommendations to our clients, who consist of municipalities, jurisdictions, public agencies, and joint powers authorities.

Our broad range of services include financial and rate analysis; franchise agreements and contract negotiations and procurement; solid waste planning; operations and performance review; and legislative compliance assistance. We are firmly committed to providing every client with unbiased opinions and recommendations, and to avoid any conflict of interest, R3 does not work for solid waste operators.

Garth Schultz will serve as Principal-in-Charge and has the authority to contractually obligate R3 and negotiate contracts on behalf of the organization. **Scott Hanin** will serve as Project Director/Manager and primary point of contact for this engagement. Scott is a seasoned public agency professional with nearly 35 years of experience including 20 years as the City Manager of El Cerrito and Executive Director of a solid waste Joint Powers Authority. More recently, he has managed a review of a potential Waste Connections franchise assignment, is assisting in a disposal agreement negotiation for Los Altos and a franchise agreement (collection, processing, and disposal) for West Lake Village in addition to numerous other agreements over the years. Scott will be supported by R3 Project Director, **Nate Forst**, who brings 15 years of experience developing and managing solid waste, recycling, and sustainability projects and programs, and **Jordan Muratsuchi**, an R3 Project Analyst with expertise in financial analyses, both of which performed the recent Privatization Study for the Authority.

* * * * *

We appreciate the opportunity to submit our proposal. Should you have any questions or need any additional information, please don't hesitate to reach out directly.

Sincerely,



Scott Hanin | *Project Director, Project Manager*
R3 Consulting Group, Inc.
510.812.7144 | shanin@r3cgi.com

1. SCOPE OF WORK

Scope of Work

Based on our understanding of this engagement, R3 will provide technical assistance and negotiation support to the you and Authority staff in developing a new operating agreement with Waste Connections. Our staff will be available to assist in developing language, evaluating proposed terms, documenting discussions, reviewing documents, and developing the actual agreements as requested.

To provide more information for you, we have included a sample scope of work we have used in the past with other public agencies requesting similar support.

Sample Scope of Work

Task 1.1 Develop Deal Points for Revised / New Agreement

As directed by the Authority, R3 will assist in negotiating on a sole-source basis with Waste Connections. We will begin by utilizing an existing draft Agreement should one exist. As directed, R3 can develop either a draft agreement, new agreement language or comment on the current draft. If requested, we could also create a “deal points” sheet for review with staff and/or Board Members.

Task 1.2 Assist in Negotiations with Waste Connections

Based on the results of Task 1.1 above, and direction from staff and/or Counsel, we will serve on the negotiation team throughout the negotiation process with Waste Connections. This will include attending meetings with Agency staff, preparation of negotiation session agendas, and attendance at negotiation sessions (virtual) with Waste Connections. During the negotiation process, we can review and analyze cost and operations data presented by Waste Connections. To the extent required, written responses could be prepared and presented. As directed, we can also monitor and track proposed changes to the Agreement to maintain an “audit trail.”

We can meet with Agency staff and Counsel virtually during the negotiation process for status updates and to discuss the status of ongoing strategy.

Task 1.3 Prepare Revised/New Agreement

Based on the results of the negotiations, R3 can help draft the revised/new Agreement for review by the Authority and Waste Connections. The agreement could utilize provisions of any current draft Agreement and include agreed upon elements as well as add a series of performance measures to provide the company and the Authority with clear criteria to monitor performance and ensure compliance with state regulatory standards.

R3 Consulting Group Qualifications

Negotiation & Procurement Services

R3 has successfully provided technical support on the design, development, procurement, evaluation, and negotiation of solid waste services for over 100 municipal clients throughout California and the western United States. These range from assisting jurisdictions with sole-source negotiations with an existing service provider to managing all aspects of a competitive procurement process for refuse collection, transfer, recycling, processing, and disposal services.

Our procurement and negotiation services include the following:

- » Negotiation, development, and monitoring of agreements with haulers and landfills;

- » Assistance with the technical and financial evaluation of proposals;
- » Evaluation of system service options and structures;
- » Development and evaluation of programmatic alternatives that meet specific needs of the community;
- » Compliance monitoring and review;
- » Design of performance standards, incentives, and penalties related to contractor performance; and,
- » Development of an annual adjustment mechanism to the contractor compensation and user fees.

R3 has also drafted dozens of solid waste management contracts and franchise agreements. Our unique perspective on how to best structure those agreements was gained from our experience conducting dozens of operational and performance reviews of private sector service providers for contracting agencies.

Our current and/or recent procurement and negotiation clients include:

SAMPLE NEGOTIATION CLIENTS		
» <i>CalPoly Pomona</i>	» <i>Authority of Half Moon Bay</i>	» <i>Authority of Santa Clara</i>
» <i>Authority of Beaumont</i>	» <i>Authority of Healdsburg</i>	» <i>Authority of Santa Clarita</i>
» <i>Authority of Berkeley</i>	» <i>Authority of Huntington Beach</i>	» <i>Authority of Santa Rosa</i>
» <i>Authority of Calxico</i>	» <i>Authority of Irwindale</i>	» <i>Authority of Sunnyvale</i>
» <i>Authority of Carlsbad</i>	» <i>Authority of Laguna Beach</i>	» <i>Authority of Temple Authority</i>
» <i>Authority of Cloverdale</i>	» <i>Authority of Los Altos</i>	» <i>Authority of Thousand Oaks</i>
» <i>Authority of Cudahy</i>	» <i>Authority of Los Banos</i>	» <i>Authority of Vallejo</i>
» <i>Authority of Davis</i>	» <i>Authority of Piedmont</i>	» <i>Authority of West Hollywood</i>
» <i>Authority of Downey</i>	» <i>Authority of Riverside</i>	» <i>Authority of Windsor</i>
» <i>Authority of El Cajon</i>	» <i>Authority of Rolling Hills Estates</i>	» <i>Marin Franchisors' Group</i>
» <i>Authority of Elk Grove</i>	» <i>Authority of San Bernardino</i>	» <i>Western Placer Waste Management Authority</i>
» <i>Authority of Fresno</i>	» <i>Authority of San Fernando</i>	» <i>Zero Waste Sonoma</i>
» <i>Authority of Galt</i>	» <i>Authority of San Leandro</i>	
» <i>Authority of Gridley</i>	» <i>Authority of San Juan Capistrano</i>	

These projects have resulted in meeting high-level diversion requirements and a significant increase of overall landfill diversion. Additionally, their final agreements incorporated new State legislation (AB 341, AB 1594, AB 1826, and SB 1383) to address requirements of the landfill operator, hauler, service recipients, and the agency.

2. PROJECT BUDGET

Project Budget

We propose to complete the Project Scope of Work on a time-and-materials basis for a not-to-exceed budget totaling **\$25,000**. Our project budget includes labor and project expenses. We would be happy to discuss changes to our scope or budget as may be needed to align with LRSWMA's needs.

Billing Rates

In the table below, we have provided our hourly billing rates for the R3 Project Team that may be involved in providing solid waste consultant services. These hourly rates are effective November 1, 2021 and are subject to periodic adjustments based on CPI.

CLASSIFICATION	HOURLY RATE
Principal	\$ 285 per hour
Senior Project Director	\$ 285 per hour
Project Director	\$ 240 per hour
Senior Project Manager	\$ 220 per hour
Project Manager	\$ 200 per hour
Senior Project Analyst	\$ 190 per hour
Senior Administrative Support	\$ 170 per hour
Project Analyst	\$ 170 per hour
Associate Analyst	\$ 155 per hour
Administrative Support	\$ 125 per hour
REIMBURSABLE COSTS	
Consultants/Subcontractors	Cost plus 10%
Lodging and meals	Direct cost
Travel - <i>Private or company car</i>	At Current Federal Rate
Travel - <i>Other</i>	Direct cost
Delivery and other expenses	Direct cost

Payments

Unless otherwise agreed in writing, fees for work completed will be billed monthly at the first of each month for the preceding month and will be payable within 30 days of the invoice date.